



Overview and Scrutiny Committee Agenda

Wyre Borough Council
Date of Publication: 14 November 2022
Please ask for: Marianne Unwin
Democratic Services Officer
Tel: 01253 887476

Overview and Scrutiny Committee meeting on Monday, 21 November 2022 at 6.00 pm in the Committee Room 2 - Civic Centre

1. Apologies for absence

2. Declarations of interest

To receive any declarations of interest from any councillor on any item on this agenda.

3. Confirmation of minutes

(Pages 3 - 8)

To confirm as a correct record the minutes of the meeting of the Overview and Scrutiny Committee held on Monday 17 October 2022.

4. Fees and Charges - draft

(Pages 9 - 36)

The Resources Portfolio Holder and Deputy Leader, Councillor Michael Vincent and the Corporate Director Resources (Section 151 Officer), Clare James, have submitted a report, the proposed fee and charges (draft) for the 2023/2024 financial year. Clare James will attend the meeting and introduce the report.

Committee members will have the opportunity to comment and ask questions.

5. Business Plan 2022/23, Quarterly Performance Statement (Quarter 2: July - September)

(Pages 37 - 54)

The Corporate Director Communities, Marianne Hesketh, has submitted a report, the 2nd Quarter Performance Statement 2022/23, July – September 2022.

6. **Tackling Youth Anti-Social Behaviour in Wyre Task Group - draft report** (Pages 55 - 128)

The Chair of the Tackling Youth Anti-Social Behaviour in Wyre Task Group, Councillor Andrea Kay, submitted the task group's draft report and recommendations. The committee will have an opportunity to comment on the report.

7. **Overview and Scrutiny Work Programme 2022/23 – update report** (Pages 129 - 138)

The Corporate Director Resources, Clare James, has submitted a report updating the committee about the delivery of the Overview and Scrutiny Work Programme 2022/23. Marianne Unwin, Democratic Services Officer, will introduce the report and respond to questions and comments from councillors.



Overview and Scrutiny Committee Minutes

The minutes of the Overview and Scrutiny Committee meeting of Wyre Borough Council held on Monday, 17 October 2022 at the Committee Room 2 - Civic Centre.

Overview and Scrutiny Committee members present:

Councillors I Amos, Sir R Atkins, Ballard, Cartridge, E Ellison, Fail, Ibson, Kay, Le Marinel, Longton and Webster

Apologies for absence:

Councillors Minto, O'Neill and Matthew Vincent

Officers present:

Marianne Unwin, Democratic Services Officer

No members of the public or press attended the meeting.

22 Declarations of interest

Councillor Ballard declared a registerable non-pecuniary interest for item 4 of the agenda, as he was a governor at Blackpool Teaching Hospital and was a member of the Influence Panel for the Lancashire and South Cumbria Integrated Care Board and Blackpool Teaching Hospital.

23 Confirmation of minutes

The minutes of the meeting of the Overview and Scrutiny Committee on Monday 5 September were confirmed as a correct record.

24 Update from the NHS Lancashire and South Cumbria Integrated Care Board (ICB)

Hilary Fordham, the Integrated Place Leader for Lancashire North, and Dr Adam Janjua, Clinical Director Place, submitted answers to questions posed by members of the committee in advance of the meeting. They attended the meeting and provided members with a verbal update on the Integrated Care Board structure for Lancashire and South Cumbria.

Hilary Fordham addressed the committee and updated members that owing to the Government's Bill becoming law, from 1 July 2022, the Clinical Commissioning Groups (CCGs) ceased to exist and a new statutory

organisation – an Integrated Care Board (ICB) was established. The reorganisation involved the eight Clinical Commissioning Groups across Lancashire and South Cumbria merging into a larger format of the Integrated Care Board (ICB). The ICB will undertake the functions of the CCGs in addition to several functions delegated from NHS England, including optometry, and dentistry from April 2023. Hilary highlighted that the reorganisation did not include provider services and primary care provision. The overall aim of the ICB was to improve the integration of care services. She added that alongside the ICB there was an additional statutory committee – the Integrated Care Partnership (ICP). The upper-tier/unitary authorities and the ICB have the responsibility for convening the ICP. She questioned the committee how lower-tier authorities, such as Wyre Council, would wish to be part of the development of the ICP and supporting work. She added that many services that lower-tiered authorities provided were important to the ICB, especially for the wider determinants of health or joining up services such as housing with other sectors. She expressed the reorganisation would benefit from engaging with all tiers of local authority. She also explained that as of April 2023 Lancashire County Council would be the only two tier area in Lancashire and South ICB footprint.

Adam Janjua explained to members the GP clinical structure for Wyre and Fylde, however, this was to be reorganised before 31 December 2023.

The Chair expressed the importance of the new ICB and ICP structures to engage with local district councillors in Lancashire.

Hilary Fordham clarified that the ICB was responsible for overseeing the statutory function of the NHS locally and overseeing provision and the ICP was responsible for the collaborative working across the system including health and care partners across the region. She updated members that the recent place boundary review resulted in the realigning of the current place-based boundaries to the two upper tier and two unitary local authorities with the footprint Blackpool, Cumbria, Lancashire and Blackburn with Darwen. She explained the concern with the size of Lancashire resulting in the division of Lancashire into three delivery units: East Lancashire, Central Lancashire (including West) and North/Coast. This was to enable better integration. She also updated members on the place leadership appointments. Louise Taylor was appointed the Director of Health and Care Integration for Lancashire. She explained a key matter to consider was how the North area would be able to feed into the partnership of Lancashire.

Councillor Ballard raised concern over the different needs owing to different demographics in Lancashire and the connectivity of services. In response, Adam acknowledge the different needs of patients in different demographic areas and explained the Primary Care Networks (PCNs), which were the neighbourhood element of the Lancashire and South Cumbria Partnership Structures covering a population of 30,000 to 50,000. The PCNs delivered the day-to-day care. He explained that the PCNs had the flexibility to hire staff relative to the need of the area.

In response to a question, Hilary explained that the restructuring aimed to

reduce the bureaucracy of the organisation. She expressed that the general premise of integration was the correct direction for the organisation.

In response to a question, Hilary confirmed that funding was to be spent on supporting people on the ground who deliver the services such as district nursing services, homelessness, voluntary sector etc. She added that potential savings could come from things such as reducing the duplication of assessments and amending governance arrangements to allow for more decision making on the ground.

A question was raised about Royal Preston Hospital taking over Finney House care home to help free up hospital wards and improve the flow of patients through A&E. Hilary explained that Preston did not come under the North boundary, however, she could provide more information on this following the meeting. Adam highlighted the importance of the integration between health and social care specifically to address the issue of discharging patients from the hospital.

Adam explained that the ARC in Blackpool offered an individualised tailored programme of support for individuals who were discharged from the hospital but not fit enough to be in their own homes. Thornton House was owned by Lancashire County Council and provided accommodation including personal care and support for people who need specialist care.

Hilary and Adam assured members they did not know of any plans to ask patients to pay for GP appointments and any changes of that sort were likely to be national, rather than local, decision.

Hilary highlighted to members the issue of recruitment of staff across all areas of health and social care. She explained that better integration of these services might assist to relieve some of the issues identified.

In response to a question about telephony issues in GP surgeries, Adam explained the IT equipment for all GPs across Fylde and Wyre was sourced from Blackpool Victoria Hospital; work was on going around the procurement of new systems to hold more calls. He also raised the issue of recruiting GP receptionists to answer calls. He updated members that all GP surgeries had a contractual arrangement meaning they must provide an online digital consultation tool. He highlighted to members the issue around people ringing GP surgeries for non-clinical issues.

In response to a question about the scope and remit of place-based partnerships, Hilary explained that place-based partnerships prioritised an integration programme for community health and social care services and a focus on preventative measures to keep people well. She explained it was important for the place-based partnerships to have a clear understanding of what they will focus on including topics such as housing stock, loneliness, and mental health should be considered.

Adam updated members on the introduction of social prescribers through the PCNs. Members noted that social prescribers liaise with local authorities such

as Wyre regarding social issues such as housing.

Adam updated members that the NHS had conducted a study in one practice locally based on what was coming into a GP surgery on a 'normal week'. This study highlighted the percentage of inappropriate issues being dealt with by GPs. This data could be shared with the committee following the meeting.

A question was asked about the number of cases in health care settings that were not medical needs. Adam explained that there was work to be done to educate the public on personal health and self-care. He implied that education on the NHS and health could result in less demand for health services.

In response to a question regarding the Lancashire and South Cumbria New Hospitals Programme, Hilary explained that the shortlist of options had been agreed upon as explained in the papers provided in the agenda pack (item 4). The Chair suggested for members read the information submitted and feedback with additional questions and concerns to the Democratic Services Officer, Marianne Unwin, to coordinate and distribute to Hilary and Adam.

Several members asked additional questions regarding the recruitment of pharmacy workers, hospital waiting times, care home places for rehabilitation and end of life and abuse of the NHS.

Adam explained to members the two-hour urgent community response. This was a team of advanced clinicians working in the community who responded to patients whose health or wellbeing had deteriorated at home within two hours. He also explained virtual wards were for patients able to be at home rather than in the hospital but needed to receive acute care, monitoring and treatment. This was aided by technology.

Hilary updated members that the ICB was to be given responsibility for dentistry in April 2023.

Hilary thanked the committee for their contributions. She asked the committee if they would suggest that a senior Wyre Council officer be part of the discussion and thinking regarding what the Lancashire Place-Based Partnership should look like, how it should operate and what the support in each of the 3 'sub-places' should be. The committee welcomed this proposal and recommended for this question be passed to the relevant officers for discussion.

The committee thanked Hilary and Adam for their attendance and contributions.

25 Overview and Scrutiny Work Programme 2022/23 – update report

The Corporate Director Resources, Clare James, submitted a report to update the committee about the delivery of the Overview and Scrutiny Work Programme 2022/23.

The Democratic Services Officer, Marianne Unwin, introduced the report to

the committee. Members were asked to consider their desired areas of work for the remainder of the 2022/23 period.

Councillor Sir R Atkins raised his concerns regarding adult social care and suggested that the committee ought to discuss adult social care provision in the borough. The Chair suggested that as this issue was the responsibility of Lancashire County Council (LCC), the committee would request information from LCC to cover the topic of adult social care, to which the committee agreed. Councillor Sir R Atkins additionally suggested for the relevant Portfolio Holder for adult social care at LCC attend a future meeting of the Overview and Scrutiny Committee at Wyre Council. Councillor Ballard also suggested that the funding for adult social care provided to LCC by council tax could be investigated for value for money. The Chair proposed that the allocation of council tax to adult social care could be included in the committee's request for information.

Following the discussions for item 4 of the agenda, the Chair proposed that a short, small task group review be set up to look at health and wellbeing in Wyre specifically to review further opportunities for social prescribing. Related council services to be looked at could include disabled facilities grants, care and repair other wellbeing schemes. It was highlighted that these services help alleviate the pressure from residents presenting at health care settings for non-clinical matters an issue raised in item 4. The Chair added, in relation to health and wellbeing, there must be an understanding of what the council's statutory requirements are and the services the council offer. Wyre Council's Business Plan 2019-2023 included a commitment to collaborate with residents and local stakeholders to support and maximise opportunities for improving health and wellbeing across our communities. The committee were supportive of the proposal and requested the Democratic Services Officer to communicate with the relevant officers for more information on this.

Councillor Longton suggested that the committee should look at the key priorities for Wyre to take to the first Lancashire and South Cumbria Integrated Care Partnership place-based partnership meeting.

Councillor Fail also suggested that housing stock in Wyre was a priority and for this to be reviewed by the committee. The Chair suggested for questions and comments on housing be raised at the Business Plan Overview and Scrutiny meeting in January.

Following discussions, **it was agreed that:**

- The Democratic Services Officer to request for information from LCC regarding the provision of adult social care in Wyre.
- The Democratic Services Officer to communicate with the relevant officers for more information on the committee's proposed review.
- The report be noted.

The meeting started at 6.00 pm and finished at 7.30 pm.

Date of Publication: 20 October 2022.

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Portfolio Holder Report

The portfolio holder will make a decision on this item after seven days have elapsed (including the date of publication).

Report of:	Portfolio Holder	Date of publication
<p>Marianne Hesketh, Corporate Director Communities, Mark Billington, Corporate Director Environment, Clare James, Corporate Director Resources</p>	<p>Cllr Lynne Bowen, Leisure, Health and Community Engagement Portfolio Holder, Cllr Roger Berry, Neighbourhood Services and Community Safety Portfolio Holder, Cllr Alice Collinson, Planning Policy and Economic Development Portfolio Holder, Cllr Michael Vincent, Resources Portfolio Holder, Cllr Simon Bridge, Street Scene, Parks and Open Spaces Portfolio Holder</p>	<p>November 2022</p>

<h3>Review of Fees and Charges 2022/23 and 2023/24</h3>

1. Purpose of report

- 1.1 To confirm the amendments to 2022/23 fees and charges and proposed fees and charges for the 2023/24 financial year.

2. Outcomes

- 2.1 Increase income generation to support the Council’s budget.
- 2.2 Maximise commercial opportunities and improve the return from council assets, whether that be buildings or land, and deliver efficiencies.

3. Recommendations

- 3.1 That the proposed amendments to 2022/23 fees and charges from 1 January 2023 are approved, as set out in Appendix 1.
- 3.2 That the proposed fees and charges, as set out in Appendix 1, for the 2023/24 financial year are approved and implemented from 1 April 2023.

4. Background

- 4.1** The Cabinet last formally considered its charging policy, as part of the Medium Term Financial Plan (MTFP), at its meeting on 19 October 2022.
- 4.2** Charging for local services makes a significant contribution to council finances, and can be used to influence individuals' choices and to bring benefits to local communities. Charges can be set to encourage or discourage people to use services and through concessions to pursue local objectives. Different fees and charges require different VAT treatments; please consult the VAT code when referring to the Appendices.
- 4.3** The level of income generated by fees and charges, and in particular projected increases which the council can influence, form a key part of the council's financial planning and is therefore reflected in the MTFP.
- 4.4** As a result of the long period of austerity and reduced levels of central government funding there is an increased emphasis on income generation and working towards sustainable services. When it was introduced, all staff received commercialisation training to improve their skills as part of the 'work smart' value that all staff are required to exemplify. This broadening of the traditional mind-set in local authorities is essential to improve the council's financial sustainability and its ability to provide value for money services.
- 4.5** Some fees and charges are set on a cost recovery basis; owing to recent high levels of inflation, the council is experiencing increased contractual and service costs. Where fees are due to be uplifted by inflation, the consumer price inflation (CPI) is used; in September 2022 this was 10.1%. In the main, the normal process for approving changes to fees and charges happens once a year, with changes being applied from 1 April. However, owing to the current unprecedented levels of inflation, it is proposed to make some amendments to the 2022/23 fees and charges from 1 January 2023.

5. Key issues and proposals

- 5.1 Leisure, Health and Community Engagement Portfolio**
Fees and charges within the responsibility of the Leisure, Health and Community Engagement Portfolio include pest control, environmental permitting, food safety, fishery hygiene, private water supplies, contaminated land, Thornton Little Theatre, Marine Hall, Mount Pavilion, cemeteries, Marsh Mill, countryside, Wyre Estuary Country Park, Rossall Point, outdoor amenity sites and health and wellbeing. Amendments to fees and charges for licensing are the responsibility of the Licensing Committee and will be considered in a separate report.

5.1.2 Pest Control

In order to maintain a position of minimal subsidy for this service, excluding support services, it is proposed to apply the standard inflationary uplift to fees from 1 April 2023.

5.1.3 Environmental Permitting

Environmental permitting charges are set by the Department for Environmental, Food and Rural Affairs (DEFRA) and are statutory; the fees for 2023/24 will be in line with those set by DEFRA, however they have yet to be disclosed.

5.1.4 Food Safety

The charges for issuing a Ship Sanitation Certificate are set by the Association of Port Health Authorities (APHA); the fees for 2023/24 will be in line with those set by APHA, however, they have yet to be disclosed. Other food safety charges are proposed to be increased by September's CPI from 1 April 2023.

5.1.5 Fishery Hygiene

It is proposed to increase fishery hygiene charges by September's CPI from 1 April 2023.

5.1.6 Private Water Supplies

It is proposed to increase private water charges by September's CPI from 1 April 2023.

5.1.7 Contaminated Land

It is proposed to increase contaminated land charges by September's CPI from 1 April 2023.

5.1.8 Thornton Little Theatre

Whilst there are no changes proposed to the commercial and non-commercial charges, from 1 April 2023 it is proposed to amend the time slots for a number of the charges. For non-commercial/community rates, the full day charge will reflect the time period 09:00 to 22:00 (prev. it was 08:00 to 23:00); with morning and evening sessions also amended to start at 09:00 and finish at 22:00. The commercial out of hours additional hourly charge has been increased to £100 (from £75), bringing it in line with other charges.

The Thornton Little Theatre does not hold a licence to operate wedding ceremonies and it is not cost effective to seek this licence, based upon other groups that currently hire the space (i.e. religious groups). The charges relating to wedding ceremonies have been withdrawn on this basis. Charges for parties, funeral gatherings and children's birthday parties have all seen an increase, however they are subject to being agreed on application.

- 5.1.9** Marine Hall
Whilst there are no changes proposed to the commercial and non-commercial charges for the use of Marine Hall for shows and concerts etc., from 1 April 2023 it is proposed to amend the time slots for a number of the charges. For non-commercial, community and commercial rates, the full day charge will reflect the time period 09:00 to 23:00 (prev. it was 08:00 to 23:00); with morning and all day sessions also amended to start at 09:00. Increased charges are proposed in relation to Trade Exhibitions including Food Festival and Christmas Market, Car Boot and Clothes Rail events from 1 April 2023. The wedding prices at Marine Hall have been rationalised and have seen some minor increases/decreases across the various packages.
- 5.1.10** Mount Pavilion
No changes are proposed for wedding ceremony charges at the Mount Pavilion. Increased rates are being proposed for the hire of the Pavilion by community groups (an increase of £5/hour), for commercial hire (an increase of £10/hour) and for private hire (an increase of £50 – prices agreed on application).
- 5.1.11** Cemeteries
Owing to increased costs in acquiring columbaria and mushroom plaques, it is proposed to increase charges for these items; purchase of columbarium will increase to £621 (from £521, a 20% increase) and mushroom plaques will increase to £228 (from £175.50, a 30% increase). Additional inscription charges will also be increased, owing to higher costs being incurred by the council; these charges will increase to £186 (from £146, a 27% increase). All other cemetery related fees will not change.
- 5.1.12** Marsh Mill
It is proposed to withdraw the charges for Marsh Mill from 1 April 2023 and instead move to a donations based operation for visitors.
- 5.1.13** Countryside
There are no changes proposed to charges relating to countryside talks, walks and group visits.
- 5.1.14** Wyre Estuary Country Park
There are no changes proposed to charges at the Wyre Estuary Country Park.
- 5.1.15** Rossall Point
There are no changes proposed to charges at Rossall Point.
- 5.1.16** Outdoor Amenity Sites
There are no changes proposed to charges relating to Outdoor Amenity Sites.

5.1.17 Health and Wellbeing

A new charge is proposed from 1 January 2023 for community exercise classes; this will introduce a charge of £2 per session. Classes are currently subsidised by external funding; introducing this charge will help these classes to be sustainable going forward.

5.2 Neighbourhood Services and Community Safety Portfolio Holder

Fees and charges within the responsibility of the Neighbourhood Services and Community Safety Portfolio include car parking and housing.

5.2.1 Car Parking

There are no changes proposed to charges relating to car parking.

5.2.2 Housing

It is proposed to apply inflationary uplifts across housing service fees for 2023/24, rounding to the nearest 50p where appropriate, with the exception of the Disabled Facility Grant admin rate which remains at 15% of the grant approved.

5.3 Planning Policy and Economic Development Portfolio

Fees and charges within the responsibility of the Planning Policy and Economic Development Portfolio include development control, building control, markets, estates and economic development.

The majority of the Building Control fees are set in accordance with the Building Regulations Act 2010, allowing authorities to fix their own charges based on full cost recovery. The Corporate Director Communities has the delegated authority to amend these fees as necessary. Similarly, all tenancy matters up to an annual sum of £25,000, including market rents are delegated to the Corporate Director Communities. The fees for submitting planning applications required by legislation are set nationally and the current statutory fees came into force from 17 January 2018.

5.3.1 Development Control

The majority of discretionary income relates to pre-application discussion fees, which need to be high enough to maintain a reasonable level of income and low enough to encourage applicants to come forward and seek pre-application meetings. Following a benchmarking exercise comparing the council's current pre-app fees to that of other Lancashire local authorities, it is proposed to uplift charges relating to pre-app advice for new dwellings, agricultural buildings and advertisements. Other pre-app fees relating to new buildings, commercial units and other sites will remain unchanged.

5.3.2 Building Control

It is proposed to make changes to Building Control fees, effective from 1 January 2023. The increase is generally between 7% and 9% and is in line with other local authority building control teams. Whilst it is difficult to determine exact charges levied by competitors, anecdotal evidence suggests local authority building control charges remain lower than those of the private sector (approved inspectors). Building Regulation charges

for works in tables A, B, C and E are now taken at the time of application deposit, whereas previously they were paid in two parts. This removes the costs involved with secondary invoicing when work on site commences.

5.3.3 Markets

For Fleetwood Market, it is proposed to increase the administration charge for a new lease for a market stall in 2023/24 to £60 (from £50); this will bring the charge in line with all other lease administration fees. It is also proposed to increase the outside market rentals during the summer period (applicable from June to October) from £20 to £25/day. For those who operate a stall on all four market days it is proposed to increase charges for food stalls from £50 to £60/day and for non-food stalls from £60 to £75/day. For the Outdoor Kiosks, it is proposed to bring in a new charge for those who do not sell food of £80/week. All other Fleetwood Market charges will remain the same.

At Poulton Market it is proposed to increase the charge for additional frontage to £6/m (currently it is charged at £5/m). No other changes are proposed.

No changes are proposed for Cleveleys Market charges.

It is proposed to increase the monthly fees payable for the studios at Market House Studios which are operated under licence. For noting, the fees set out in the schedule reflect fees payable by community artists, with higher charges applicable to commercial artists. Membership fees and short-term booking fees remain unchanged.

5.3.4 Estates

It is proposed to bring in a consistent Estates Administration Fee for all estates lease, licence and other administrative tasks; for 2023/24 this will be £60. This sees an increase for charges relating to the issuance of a use of land licence, call out fee and agreements for allotments. It sees a slight decrease for admin fees relating to Skippool Creek. All other Estates related charges will remain unchanged.

5.3.5 Economic Development

Charges for Wyre Business Award tickets for the current year event will increase to £75 (the previous charges had been £60). These charges are on a cost-recovery basis and represent the increased costs incurred in setting up and hosting the awards.

5.4 Resources Portfolio

Fees and charges within the responsibility of the Resources Portfolio include legal fees, local land charges, room hire (Civic Centre), street naming and numbering and some miscellaneous areas.

- 5.4.1** Legal Fees
The authority to determine charges for the recovery of legal costs is delegated to the Corporate Director Resources; a benchmarking exercise in relation to legal fees is currently being undertaken and no changes are included in this report.
- 5.4.3** Local Land Charges
The determination of fees and charges for local land charges is delegated to the Corporate Director Resources. The council is required to ensure that, over a three year period, the total income from charges does not exceed the total costs of granting access to property records.
- 5.4.4** Room Hire (Civic Centre)
There are no changes planned for the room hire charges at the Civic Centre. This is done with the aim of encouraging bookings post-pandemic.
- 5.4.5** Street Naming and Numbering
It is proposed to increase street naming and numbering charges by an inflationary increase from 1 April 2023.
- 5.4.6** Communications and Visitor Economy
It is proposed to bring in new charges relating to graphic design work for external organisations. The charges will relate to services provided over a full day (8 hours) or a half-day (4 hours). The new charges are proposed as £400/day or £200/half-day.
- 5.4.7** Private Photocopying
It is proposed to increase photocopying prices by CPI to the nearest 10p from 1 April 2023. This is reflective of increased contract and paper costs incurred by the council.
- 5.5** **Street Scene, Parks and Open Spaces Portfolio**
Fees and charges within the responsibility of the Street Scene, Parks and Open Spaces Portfolio include public conveniences, dog welfare, waste management, parks and open spaces and leisure services – playing fields.
- 5.5.1** Public Conveniences
It is proposed to increase fees for the use of the public conveniences from 1 April 2023 by 10p (from 30p to 40p) in line with neighbouring authorities.
- 5.5.2** Dog Welfare
There are no changes proposed for stray dog fees and charges.
- 5.5.3** Waste Management
There are no changes proposed to charges for bulky items, green waste, administration of waste/recycling containers and street cleansing.

5.5.4 Parks and Open Spaces

There are no changes proposed in relation to grounds maintenance and charges at Fleetwood Memorial Park.

5.5.5 Leisure Development – Playing Fields

Services are provided by Fylde Coast YMCA (YMCA) on behalf of the council; the fees are determined by the YMCA. In recent correspondence with the YMCA, owing to so many factors changing at present, they have yet to determine their charges for 2023/24. However, they are conscious of remaining affordable to the local communities in which they serve.

5.6 **Overview and Scrutiny Committee**

Initial proposals for amendments or increases to fees and charges have been reviewed and discussed by the Overview and Scrutiny Committee at their meeting on 21 November 2022, with their recommendations being reported to Portfolio Holders and any amendments agreed included within this report.

6. **Delegated functions**

- 6.1 The matters referred to in this report are considered under the following executive function delegated to each Portfolio Holder (as set out in Part 3 of the council's constitution): "To determine charges or fees for any relevant service operated within the Portfolio".

Financial and legal implications	
Finance	The financial implications of the fees and charges will be reflected in the Revenue Estimates which will be considered by Cabinet at their meeting on 15 February 2023. Those charges included in Appendix 1 will be implemented from 1 January 2023; those in Appendix 1 will be implemented from 1 April 2023.
Legal	<p><i>Some services the council provides are mandatory and governed by specific legislation, whilst other services provided are discretionary. Discretionary services are those which the council is permitted to provide but not required to provide.</i></p> <p><i>The council has a general power to charge a person for discretionary services under Section 93 of the Local Government Act 2003 ("LGA 2003") and under the power of general competence found in Section 1 of the Localism Act 2011 ("LA 2011").</i></p> <p><i>The overall position on charging is that the council must not charge for a service if legislation prohibits it from doing so. If legislation requires the council to provide a service and to charge for it then we are required to do so. In the absence of specific powers or prohibition on charging</i></p>

	<i>services the council may use the powers in either s93 of the LGA 2003 or s1 of LA 2011 to make charges for discretionary services. The council cannot use these powers to make a profit, however, the council can include the full cost of all aspects of the service provision when calculating the fee.</i>
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Other risks/implications: checklist

If there are significant implications arising from this report on any issues marked with a ✓ below, the report author will have consulted with the appropriate specialist officers on those implications and addressed them in the body of the report. There are no significant implications arising directly from this report, for those issues marked with an x.

risks/implications	✓ / x
community safety	x
equality and diversity	✓
sustainability	✓
health and safety	x

risks/implications	✓ / x
asset management	✓
climate change	x
ICT	x
data protection	x

Processing Personal Data

In addition to considering data protection along with the other risks/ implications, the report author will need to decide if a 'privacy impact assessment (PIA)' is also required. If the decision(s) recommended in this report will result in the collection and processing of personal data for the first time (i.e. purchase of a new system, a new working arrangement with a third party) a PIA will need to have been completed and signed off by Data Protection Officer before the decision is taken in compliance with the Data Protection Act 2018.

report author	telephone no.	email	date
Veronica Wilson, Head of Finance	01253 887311	veronica.wilson@wyre.gov.uk	28/10/2022

List of background papers:		
name of document	date	where available for inspection
None		

List of appendices

Appendix 1 – Proposed fees and charges for the 2022/23 financial year, applicable from 1 January 2023 and proposed fees and charges for the 2023/24 financial year, applicable from 1 April 2023

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FEES AND CHARGES 2022/23 and 2023/24

Key to VAT Codings:	
VAT to be added at Standard Rate	+
Y Includes VAT	Y
E Exempt from VAT	E
O Outside Scope	O
Z Zero Rated	Z

FEES AND CHARGES 2023/24

KEY - NC/I/WN = No change, Increased, Withdrawn, New

	2022/23 Fees and Charges	2022/23 Revised Fees and Charges (from 1 January 2023)	2023/24 Fees and Charges (from 1 April 2023)	VAT	NC/I/W N
	£	£	£		
LEISURE, HEALTH AND COMMUNITY ENGAGEMENT PORTFOLIO					
PEST CONTROL					
Rodent Control (Not Weekend Service) Includes 3 revisits (further visits over and above charged at standard rate) All Callouts will be charged for and no refunds given					
<u>Domestic Premises</u> (10% discount to households in receipt of Local Council Tax Support or Housing Benefit) Near Neighbour Discount will be offered in line with Wyre Councils Block Treatment Procedures. Treatment must be prepaid and undertaken on same day no refunds for failure to provide access on agreed days. 10% discount to households in receipt of Local Council Tax Support or Housing Benefit (not applicable to Block Treatment)	43.50	43.50	48.00	Y	I
<u>Business Premises</u> - including materials up to one hour - for every additional half hour or part thereof	112.50 56.00	112.50 56.00	124.00 61.50	Y Y	I I
Pest/Insect Control (Not Weekend Service) All Callouts will be charged for and no refunds given for all insects except where bees are mistaken for wasps when a 50% refund will be issued					
<u>Domestic Premises</u> - per call out and treatment as required (including materials)					
<u>Fleas, Cockroaches</u>	65.00	65.00	71.50	Y	I
<u>Wasps, Ants, Beetles – pre-payment</u>	65.00	65.00	71.50	Y	I
<u>Wasps, Ants, Beetles – no pre-payment</u>	74.50	74.50	82.00	Y	I
<u>Business Premises</u> - per call-out up to one hour (incl. materials) - for every additional half hour or part thereof - minimum charge for call-out (including materials)	112.50 56.00 112.50	112.50 56.00 112.50	124.00 61.50 124.00	Y Y Y	I I I
Disinfection after Infectious Disease – per treatment	112.50	112.50	124.00	Y	I
Commercial Contract Charges					
Small Businesses - Contract 1	375.00	375.00	413.00	Y	I
Medium Businesses - Contract 2	505.00	505.00	556.00	Y	I
Large Businesses - Contract 3 All contracts based on 6 visits per annum Include the treatment of rodents and insects (wasps, ants, bees, fleas and cockroaches) Exclude the treatment of Pharaohs Ants Include a free advice service Any additional insect/rodent callouts charges on a time accumulated basis. Treatments included within the annual contract charge apply to normal working hours only. Additional charges apply to requests for treatment outside 09:00-17:00hrs Mon-Fri All out of hours work includes travel time from and return to the Council Depot. All prices include materials Charges for additional contract callouts / out of hours treatments: Mon-Fri 09:00-17:00hrs per man hour on time accumulated basis Mon-Fri 17:00-22:00hrs per man hour on time accumulated basis Saturday 09:00-17:00hrs per man hour on time accumulated basis Sundays and Public Holidays 09:00-17:00hrs per man hour on time accumulated basis	637.00	637.00	701.50	Y	I
Pest Control Products*					
Insect Powder	4.00	4.00	4.50	Y	I
Fly spray	7.00	7.00	7.75	Y	I
Dethlac	5.00	5.00	5.50	Y	I
Pigeon/Seagull spikes	3.20	3.20	3.50	Y	I
Gutter clips (2)	1.25	1.25	1.50	Y	I
Adhesive	7.50	7.50	8.25	Y	I
Chimney spikes	28.50	28.50	31.50	Y	I
Delivery	1.25	1.25	1.50	Y	I
* These prices are subject to supplier's fluctuation which officers will apply as appropriate.					
Commercial Fly Catching equipment (available on order)*					
Test to check your current UV Fly Killer	11.00	11.00	12.00	Y	I
Chameleon 1*2 (Sticky Board) Free standing bracket Available - White or Stainless steel Fly Catcher	179.00	179.00	197.00	Y	I
Titan Alpha - Electronic Fly Killer (white)	115.00	115.00	126.50	Y	I
Sunburst (Decorative Sticky Traps)	75.50	75.50	83.00	Y	I
Titan 300 - Electronic Fly killer (available in Stainless steel or white)	222.00	222.00	244.50	Y	I
Delivery	1.25	1.25	1.50	Y	I
ENVIRONMENTAL PERMITTING CHARGES					
Application fee					
Standard Process (includes solvent emission activities) *	1,650.00	1,650.00	TBC (set by DEFRA / EA)	O	I
Additional fee for operating without a permit	1,188.00	1,188.00	TBC (set by DEFRA / EA)	O	I
Service Station PVR I / Dry Cleaner	155.00	155.00	TBC (set by DEFRA / EA)	O	I
Service Station PVR I & II combined	257.00	257.00	TBC (set by DEFRA / EA)	O	I
Vehicle refinishers & other reduced fee activities *	362.00	362.00	TBC (set by DEFRA / EA)	O	I
Reduced fee activities: additional fee for operating without a permit	71.00	71.00	TBC (set by DEFRA / EA)	O	I
Standard Mobile Crushing & Screening Plant (not using a simplified permits): For first and second applications	1,650.00	1,650.00	TBC (set by DEFRA / EA)	O	I
For the third to seventh applications	985.00	985.00	TBC (set by DEFRA / EA)	O	I
For the eighth and subsequent applications	498.00	498.00	TBC (set by DEFRA / EA)	O	I
* Where the above is for a combined Part B and waste site, combined solvent and waste site or combined Part B, solvent and waste site (under Regulation 33 Direction), add £279					
Annual Subsistence fee					
Standard Process Low	772 (*+104)	772 (*+104)	TBC (set by DEFRA / EA)	O	I
Standard Process Medium	1161 (*+156)	1161 (*+156)	TBC (set by DEFRA / EA)	O	I
Standard Process High	1747 (*+207)	1747 (*+207)	TBC (set by DEFRA / EA)	O	I
Service Station PVR I/Dry Cleaner - Low / Medium / High	79 / 158 / 237	79 / 158 / 237	TBC (set by DEFRA / EA)	O	I
Service Station PVR I & II Combined Low/Med/High	113 / 226 / 341	113 / 226 / 341	TBC (set by DEFRA / EA)	O	I
Vehicle refinishers & other reduced fee activities - Low / Medium / High	228 / 365 / 548	228 / 365 / 548	TBC (set by DEFRA / EA)	O	I
Standard Mobile Crushing and Screening Plant (not using simplified permits) : For the first and second permit - Low / Medium / High	626 / 1034 / 1551	626 / 1034 / 1551	TBC (set by DEFRA / EA)	O	I
For the third to seventh permits - Low / Medium / High	385 / 617 / 924	385 / 617 / 924	TBC (set by DEFRA / EA)	O	I
For the eighth and subsequent permits - Low / Medium / High	198 / 314 / 473	198 / 314 / 473	TBC (set by DEFRA / EA)	O	I
Late payment fee	52.00	52.00	TBC (set by DEFRA / EA)	O	I
*To be added where the above is for a combined Part B and waste site, combined solvent and waste site or combined Part B, solvent and waste site (under Regulation 33 Direction. Where a Part B site is subject to E-PRTR Regulations reporting, add £104/£156/£207 to above.					
Transfer and Surrender fee					
Standard Process Transfer	169.00	169.00	TBC (set by DEFRA / EA)	O	I
Standard Process Partial Transfer	497.00	497.00	TBC (set by DEFRA / EA)	O	I

	2022/23 Fees and Charges	2022/23 Revised Fees and Charges (from 1 January 2023)	2023/24 Fees and Charges (from 1 April 2023)	VAT	NC/I/W/ N
	£	£	£		
New operator at low risk reduced fee activity (extra one-off subsistence charge to cover additional risk assessment)	78.00	78.00	TBC (set by DEFRA / EA)	O	I
Surrender	No fee	No fee	TBC (set by DEFRA / EA)		NC
Reduced Fee Process Transfer	No fee	No fee	TBC (set by DEFRA / EA)		NC
Reduced Fee Process Partial Transfer	47.00	47.00	TBC (set by DEFRA / EA)	O	I
Temporary transfer of mobile plant permit: For the first transfer / For repeat transfers following enforcement or warning	53.00 / 53.00	53.00 / 53.00	TBC (set by DEFRA / EA)	O	I
Substantial Change					
Standard Process	1,050.00	1,050.00	TBC (set by DEFRA / EA)	O	I
Standard Process where substantial change results in a new PPC activity	1,650.00	1,650.00	TBC (set by DEFRA / EA)	O	I
Reduced fee activity	102.00	102.00	TBC (set by DEFRA / EA)	O	I
FOOD SAFETY					
Food Premises Hygiene re-rating inspection within 1-3 months of application (No guarantee of increased rating)					
Online Application	184.50	184.50	203.00	O	I
Certificates and Booklets					
Food Hygiene Books					
Food Hygiene Handbook	at cost	at cost	at costs	Z	I
Safer Food Better Business Pack (food safety management system ring bound & in colour)	12.50	12.50	13.75	Z	I
Safer Food Better Business Diary Pack.	3.00	3.00	3.25	Z	I
Food Export Certificate	58.00	58.00	64.00	O	I
Additional copy of Food Export Certificate	5.30	5.30	5.75	O	I
Ship Sanitation Certificate					
Gross Tonnage:					
Up to 1000	95.00	110.00	TBC (set by APHA)	O	I
1001-3000	130.00	150.00	TBC (set by APHA)	O	I
3001 - 10000	200.00	220.00	TBC (set by APHA)	O	I
10001 - 20000	255.00	285.00	TBC (set by APHA)	O	I
20001 - 30000	330.00	365.00	TBC (set by APHA)	O	I
Over 30000	390.00	425.00	TBC (set by APHA)	O	I
Water Sample Cost as part of Ship Sanitation certificate process / Follow up sample costs	35.00	35.00	38.50	O	I
Ship water Sample Cost, undertaken at any other time.	75.00	75.00	82.50	O	I
Legionella sample costs as part Ship Sanitation Certificate process / Follow up sample costs	72.00	72.00	79.50	O	I
Ship Legionella sample cost undertaken at any other time	100.00	100.00	110.00	O	I
Full copy of Public Food Register (commercially valuable information)	1,317.00	1,317.00	1,450.00	O	I
Health and Safety Statement of Fact (for Civil Cases)					
Charge for the first hour	101.00	101.00	111.00	O	I
Additional hourly rate	38.00	38.00	42.00	O	I
Travel expenses	at cost	at cost	at costs	O	I
FISHERY HYGIENE					
Fishery Landings					
Gross charge for each whole tonne of fish landed	1 Euro per tonne	1 Euro per tonne	1 Euro per tonne	O	I
Fishery Preparation/Processing Establishments					
Gross charge for each whole tonne of fish processed in the establishment	0.5 Euro per tonne	0.5 Euro per tonne	0.5 Euro per tonne	O	I
*Exchange rate fixed at 1 Euro = £0.89103 as at 1st January 2018 in C Series of official journal of the European Communities					
PRIVATE WATER SUPPLIES					
Private Water Supplies regulations 2008					
Private water supply risk assessments and monitoring in accordance with the above Regulations	Risk assessments charged at £32 per hour (time will include admin, travel and time on site) + mileage of 52p/mile will be applied. *Laboratory analysis costs will be added to cover the cost of any sample taken during the risk assessment process.	Risk assessments charged at £32 per hour (time will include admin, travel and time on site) + mileage of 52p/mile will be applied. *Laboratory analysis costs will be added to cover the cost of any sample taken during the risk assessment process.	35.00		I
Private water supply sampling	Sample visits charged at £32 per hour (time will be calculated to include admin, travel and time on site), plus mileage of 52p/mile will be applied, plus Laboratory analysis costs. * No fee will be applied for repeat sampling solely to verify results of the previous sample. - Laboratory costs available on enquiry.	Sample visits charged at £32 per hour (time will be calculated to include admin, travel and time on site), plus mileage of 52p/mile will be applied, plus Laboratory analysis costs. * No fee will be applied for repeat sampling solely to verify results of the previous sample. - Laboratory costs available on enquiry.	35.00		I
Investigation costs	Investigation charged at £32 per hour (time will include admin, travel and time on site) + mileage of 52p/mile will be applied. *Laboratory analysis costs will be added to cover the cost of any sample taken during the investigation process. Laboratory costs available on requests	Investigation charged at £32 per hour (time will include admin, travel and time on site) + mileage of 52p/mile will be applied. *Laboratory analysis costs will be added to cover the cost of any sample taken during the investigation process. Laboratory costs available on requests	35.00		I
CONTAMINATED LAND ENQUIRIES					
Per first hour	50.00	50.00	55.00	Y	I
Per hour thereafter	100.00	100.00	110.00	Y	I
Travel expenses	at cost	at cost	at cost	Y	I
THORNTON LITTLE THEATRE					
Advertising Banners					
Banner space on Thornton Little Theatre building (2 weeks)	60.00	60.00	60.00	Y	NC
Promotion - Banner Boards at Thornton Little Theatre (price per 2 weeks)	60.00	60.00	60.00	Y	NC
Online Media Package for events at Thornton Little Theatre	180.00	180.00	180.00	Y	NC
Press Package for events at Thornton Little Theatre	144.00	144.00	150.00	Y	I
Print Package for events at Thornton Little Theatre	240.00	240.00	250.00	Y	I
Non Commercial Charges/ Community Rates (Stage Shows, Concerts etc.)					
Monday to Sunday					
Full Day and Evening (08:00 to 23:00) (from 1 April (09:00 to 22:00))	500.00	500.00	500.00	Y	NC
Mornings (08:00 to 13:00) (from 1 April (09:00 to 13:00))	200.00	200.00	200.00	Y	NC
Afternoons (13:00 to 17:00)	200.00	200.00	200.00	Y	NC
All Day (08:00 to 17:00) (from 1 April (09:00 to 17:00))	300.00	300.00	300.00	Y	NC
Evening (17:00 to 23:00) (from 1 April (17:00 to 22:00))	350.00	350.00	350.00	Y	NC
Additional Hourly Rate (per hour)	50.00	50.00	50.00	Y	NC
Additional Performance/Matinee Charge					
Monday to Saturday	250.00	250.00	250.00	Y	NC

	2022/23 Fees and Charges	2022/23 Revised Fees and Charges (from 1 January 2023)	2023/24 Fees and Charges (from 1 April 2023)	VAT	NC/I/W/ N
	£	£	£		
Sundays/Bank Holidays	500.00	500.00	500.00	Y	NC
Additional Staff (per person per hour)	30.00	30.00	30.00	Y	NC
Additional Hourly Charge (between 23:00 and 08:00) (from 1 April (22:00 and 09:00))	50.00	50.00	50.00	Y	NC
Commercial Charges (Stage Shows, Concerts etc.)					
Monday to Sunday					
Full Day and Evening (08:00 to 23:00) (from 1 April (09:00 to 23:00))	1,300.00	1,300.00	1,300.00	Y	NC
Mornings (08:00 to 13:00) (from 1 April (09:00 to 13:00))	400.00	400.00	400.00	Y	NC
Afternoons (13:00 to 17:00)	400.00	400.00	400.00	Y	NC
All Day (08:00 to 17:00) (from 1 April (09:00 to 17:00))	650.00	650.00	650.00	Y	NC
Evening (17:00 to 23:00)	900.00	900.00	900.00	Y	NC
Additional Hourly Rate (per hour)	100.00	100.00	100.00	Y	NC
Additional Staff (per person per hour)	50.00	50.00	50.00	Y	NC
Additional Hourly Charge (between 23:00 and 08:00) (from 1 April (23:00 and 09:00))	75.00	75.00	100.00	Y	I
Studio Room					
Session rates am/pm/evening (per session) Non Commercial/ Community Rate	100.00	100.00	100.00	Y	NC
Half studio room for uses as dressing room (per hour -min 2hrs)	12.00	12.00	12.50	Y	I
Commercial Charges (Other than Stage Shows)					
Session rates am/pm (per session)	120.00	120.00	120.00	Y	NC
Session rates evening (per session)	200.00	200.00	200.00	Y	NC
Miscellaneous (per hour unless otherwise stated)					
Sales of Show Tickets for Private Hire (commission)	10% of gross plus vat	10% of gross plus vat	10% of gross plus vat	+	NC
* The hirer must use the technical staff provided by the theatre and in such numbers as required by the Council for stage performances					
Wedding Prices					
Ceremony Monday to Friday	400.00	-	-	Y	W
Saturday Ceremony	700.00	-	-	Y	W
Afternoon Ceremony and Reception up to 7pm Monday to Friday	840.00	-	-	Y	W
Afternoon Ceremony and Reception up to 7pm on Saturday	1,080.00	-	-	Y	W
Afternoon and Evening Receptions Mon-Sat	1,140.00	1,140.00	1,140.00	Y	NC
Afternoon Ceremony followed by Afternoon and Evening Receptions (Mon-Fri)	1,440.00	-	-	Y	W
Afternoon Ceremony followed by Afternoon and Evening Receptions (Sat)	1,800.00	-	-	Y	W
Evening Reception Only	960.00	960.00	960.00	Y	NC
Late Ceremony (after 4pm) followed by Evening Reception (Mon to Sat)	1,200.00	-	-	Y	W
Parties/ Dinners and Other Social Celebrations 7-11pm	from 500.00 POA	from 500.00 POA	from 500.00 POA	+	NC
Funeral Gatherings. 2 hours typical hire.	from 150.00 POA	from 150.00 POA	from 200.00 POA	+	I
Children's Birthday Parties	from 150.00 POA	from 150.00 POA	from 200.00 POA	+	I
MARINE HALL					
Advertising Banners					
Banner space on Thornton Little Theatre building (2 weeks)	60.00	60.00	60.00	Y	NC
Promotion - Banner Boards at Thornton Little Theatre and Marine Hall (price per 2 weeks)	60.00	60.00	60.00	Y	NC
Larger Banner Sites subject to availability					
Online Media Package for events at Marine Hall and Thornton Little Theatre	180.00	180.00	180.00	Y	NC
Press Package for events at Marine Hall and Thornton Little Theatre	144.00	144.00	150.00	Y	I
Print Package for events at Marine Hall and Thornton Little Theatre	240.00	240.00	250.00	Y	I
Non Commercial Charges / Community Rates (Stage Shows, Concerts etc.)					
Monday to Sunday					
Full Day and Evening (08:00 to 23:00) (from 1 April (09:00 to 23:00))	1,300.00	1,300.00	1,300.00	Y	NC
Mornings (08:00 to 13:00) (from 1 April (09:00 to 13:00))	400.00	400.00	400.00	Y	NC
Afternoons (13:00 to 17:00)	400.00	400.00	400.00	Y	NC
All Day (08:00 to 17:00) (from 1 April (09:00 to 17:00))	700.00	700.00	700.00	Y	NC
Evening (17:00 to 23:00)	800.00	800.00	800.00	Y	NC
Additional Hourly Rate (per hour)	100.00	100.00	100.00	Y	NC
Additional Staff (per person per hour)	30.00	30.00	30.00	Y	NC
Commercial Charges (Stage Shows, Concerts etc.)					
Monday to Sunday					
Full Day and Evening (08:00 to 23:00) (from 1 April (09:00 to 23:00))	2,000.00	2,000.00	2,000.00	Y	NC
Mornings (08:00 to 13:00) (from 1 April (09:00 to 13:00))	600.00	600.00	600.00	Y	NC
Afternoons (13:00 to 17:00)	600.00	600.00	600.00	Y	NC
All Day (08:00 to 17:00) (from 1 April (09:00 to 17:00))	1,000.00	1,000.00	1,000.00	Y	NC
Evening (17:00 to 23:00)	1,200.00	1,200.00	1,200.00	Y	NC
Additional Hourly Rate (per hour)	100.00	100.00	100.00	Y	NC
Additional Staff (per person per hour)	50.00	50.00	50.00	Y	NC
Security Staff Additional. Quotes available					
Marine café/The Waterfront Room/Wyre Bar					
Non Commercial Charges / Community Rates					
Monday to Sunday					
08:00 to 23:00	50.00	50.00	50.00	Y	NC
(per hour, minimum 2 hrs)					
Waterfront & Wyre Bar for use as dressing rooms (per hour - minimum 2hrs)	25.00	25.00	25.00	Y	NC
Waterfront or Wyre Bar Funeral (2 hours minimum hire)	from 150.00 POA	from 150.00 POA	from 200.00 POA	Y	I
Commercial Charges					
Monday to Sunday					
08:00 to 23:00	60.00	60.00	60.00	Y	NC
(per hour, minimum 2 hour use)					
Outdoor Performance Area					
Monday to Sunday					
Non Commercial Charges/Community Rates					
08:00 to 23:00	POA	POA	POA	Y	NC
Commercial Charges					
08:00 to 23:00	POA	POA	POA	Y	NC
Miscellaneous					
Hire of Radio Microphones (per day per microphone)	POA	POA	POA	+	NC
Extra Whiteboard (per event)	POA	POA	POA	+	NC
Flip Chart (per event)	POA	POA	POA	+	NC
Screen Only (per event)	POA	POA	POA	+	NC
PA Set Up (internal)	POA	POA	POA	+	NC
PA Set Up (external)	POA	POA	POA	+	NC
XGA Data Projector with Screen (per event)	POA	POA	POA	+	NC
Stage extension	POA	POA	POA	+	NC
Catwalk	POA	POA	POA	+	NC
Batteries	1.00	1.00	POA	+	NC
Gaffer tape	10.00	10.00	10.00	+	NC
Electricity up to 1Kw	10.00	10.00	20.00	+	I
Electricity above 1Kw	POA	POA	20.00	+	NC
Haze machine (incl liquid)	40.00	40.00	POA	+	I
Table slip/overlay	2.00	2.00	2.00	Y	NC
Additional equipment may be hired in and charged for as requested/required. Please ask if you require any specialist or additional equipment.					

	2022/23 Fees and Charges	2022/23 Revised Fees and Charges (from 1 January 2023)	2023/24 Fees and Charges (from 1 April 2023)	VAT	NC/I/W/ N
	£	£	£		
Sale of Show Tickets for Private Hire	10% of gross plus vat	10% of gross plus vat	10% of gross plus vat	+	NC
Postage Fee for Credit Cards/Handling Charge	n/a	n/a	n/a	Y	NC
Postage for tickets posted out to customer	1.00	1.00	1.00	Y	NC
Booking Fee (Website and Phone bookings)	1.50	1.50	1.50	Y	NC
*The hirer must use the technical staff provided by the theatre and in such numbers as required by the Council for stage performances (minimum crew hire 2)					
Trade Exhibitions, Period Lettings, Promotional packages etc.					
Monday to Sunday					
Subject to negotiations with Commercial Manager					
Performing Rights Tariffs will be applied to those events that attract this charge.					
Note: A charge for the provision of Café facilities may be applicable for events (subject to negotiations).					
<u>Food Festival & Christmas Market</u>					
5ft stall	42.00	42.00	45.00	Y	I
10ft stall	83.00	83.00	85.00	Y	I
3x3m stall	105.00	105.00	110.00	Y	I
4.5x3m stall	115.00	115.00	POA	Y	I
<u>Car boot</u>					
5ft	20.00	20.00	25.00	Y	I
10ft	25.00	25.00	30.00	Y	I
<u>Clothes Rail</u>					
5ft	12.00	12.00	20.00	Y	I
10ft	18.00	18.00	20.00	Y	I
Wedding Prices					
New packages are also being developed for Parties & other Social Events					
Please contact the venue for further information and charges.					
Main Hall					
Ceremony Only (Mon -Fri)	500.00	500.00	500.00	Y	NC
Ceremony Only Saturday	700.00	700.00	700.00	Y	NC
Afternoon Ceremony and Reception up to 7pm Mon-Friday	1,200.00	1,200.00	1,200.00	Y	NC
Afternoon Ceremony and Reception up to 7pm Saturday	1,200.00	1,200.00	1,200.00	Y	NC
Afternoon and Evening Receptions Mon-Sat	1,920.00	1,920.00	1,900.00	Y	D
Afternoon Ceremony followed by Afternoon and Evening Receptions (Mon-Fri)	2,160.00	2,160.00	2,000.00	Y	D
Afternoon Ceremony followed by Afternoon and Evening Receptions (Saturday)	2,400.00	2,400.00	2,400.00	Y	NC
Evening Reception Only Mon-Sat	1,440.00	1,440.00	1,400.00	Y	D
Late Ceremony (4pm onwards) followed by evening reception (Mon -Fri)	1,680.00	1,680.00	1,700.00	Y	I
Late Ceremony (4pm onwards) followed by evening reception (Saturday)	1,920.00	1,920.00	1,900.00	Y	D
Assistance with Dressing the room per person per hour	36.00	36.00	40.00	Y	I
MOUNT PAVILION					
Wedding Ceremony (Mon to Fri)	500.00	500.00	500.00	Y	NC
Wedding Ceremony (Saturday)	700.00	700.00	700.00	Y	NC
Community Hire am/pm/eve session (up to 4 hours) or Minimum of 2 hours hire at hourly rate.	100.00 or 25.00 per hour	100.00 or 25.00 per hour	120.00 or 30.00 per hour	Y	I
Commercial Hire am/pm/eve session (up to 4 hours) or Minimum of 2 hours hire at hourly rate	150.00 or 40.00 per hour	150.00 or 40.00 per hour	200.00 or 50.00 per hour	Y	I
Funeral gathering / Anniversary Celebration or Children's Party (2 hours typical hire)	from 150.00 POA	from 150.00 POA	from 200.00 POA	Y	I
Lodge Meeting Rooms	POA	POA	POA	Y	NC
CEMETERIES					
Interment Fees					
<u>Burial in a grave in respect of which an exclusive right of burial has been granted</u>					
Child stillborn (post 24 weeks pregnant) or not exceeding three years or not taking an adult space (inclusive of grant and registration fee)	No charge to family that meet criteria of Children's Funeral Fund	No charge to family that meet criteria of CFF	No charge to family that meet criteria of CFF	O	NC
Person whose age at death exceeds three years for interments new and reopen fees. 7'6" 6'0" 4'6"	770.00	770.00	770.00	O	NC
Reopen graves, move and reinstall headstone fee	150.00	150.00	150.00	O	NC
Interment of cremated remains	208.00	208.00	208.00	O	NC
Scattering of cremated remains	128.00	128.00	128.00	O	NC
<u>Public Burial</u>					
Person whose age at death exceeds three years	783.00	783.00	783.00	O	NC
Saturday Interments (between 9.00am to 12.30pm)					
Minimum Charge for Burial interment includes standard interment fee	1,658.00	1,658.00	1,658.00	O	NC
Minimum Charge for Cremated Remains interment includes standard interment fee	416.00	416.00	416.00	O	NC
Grave Spaces					
<u>All cemeteries.</u>					
New grave space for one or two – subject to ground conditions					
Purchase of exclusive right of burial for 50 years -earthen grave (Includes Grant)*	892.00	892.00	892.00	O/E	NC
Interment Fee (see above dependant on depth)					
<u>New Baby Garden of Remembrance at Fleetwood and Poulton New Cemetery</u>					
Purchase of exclusive right of burial for 50 years* (available for under three years of age)	No charge to family when meeting the criteria of the Children's Funeral Fund	when meeting the criteria of the Children's Funeral Fund	No charge to family when meeting the criteria of the Children's Funeral Fund	O/E	NC
Interment fee (see above)	247.00	247.00	247.00	O/E	NC
Woodland Burials (POULTON NEW CEMETERY)					
Purchase of exclusive right of burial for 50 years (Including tree and planting and Grant)*	1,143.00	1,143.00	1,143.00	O/E	NC
Interment Fees see above					
*VAT exempt if bought in advance					
Reservation of Cremated Remains Section					
<u>Fleetwood Cemetery</u>					
Purchase of exclusive right for 50 years (Incl Grant Reg) (for the right to inter up to 6 caskets)*	433.00	433.00	433.00	O/E	NC
<u>Fleetwood Cemetery - Cremated Remains Section</u>					
Purchase of exclusive rights of burial for 50 years (for the right to inter up to 6 caskets) *	405.00	405.00	405.00	O/E	NC
Interment Fee (see above)					
<u>Fleetwood Cemetery - Garden of Remembrance Section</u>					
Exclusive rights for scattering for 50 years	283.00	283.00	283.00	O	NC
Scattering fee (see above)					
<u>Preesall and Poulton New Cemetery - Cremated Remains Section</u>					
Purchase of exclusive right for burial for 50 years (for the right to inter up to 4 caskets)*	309.00	309.00	309.00	O/E	NC
Interment fee (see above)					
Reservation of Cremated Remains Section					
<u>Preesall and Poulton New Cemeteries</u>					
Purchase of exclusive right of burial for 50 years (for the right to inter up to 4 caskets Incl Grant	337.00	337.00	337.00	O/E	NC
<u>Fleetwood Cemetery Columbarium</u>					
For the right to deposit the cremated remains in a niche for a period of 50 years (up to four caskets)	521.00	625.00	625.00	O/E	I
Exempt for VAT if supplied with Memorial Plaque and inscription.					
First inscription charge, removing and refixing tablet 80 letters. Exempt for VAT if supplied with above otherwise Standard Rated.	173.00	173.00	173.00	E/+	NC
<u>Columbarium, Moorland Road Cemetery, Poulton-le-Fyde</u>					
For the right to deposit the cremated remains in a niche for a period of 50 years (up to one casket)	515.00	515.00	515.00	O	NC
Second and Subsequent interments	206.00	206.00	206.00	O	NC
<u>Vaults or walled Graves</u>					
For the additional right to construct a vault or walled grave to include exclusive Right of Burial	as per contractor cost	as per contractor cost	as per contractor cost	O	NC
<u>Use of Cemetery Chapel</u>					
Only available at Poulton New Cemetery	210.00	210.00	210.00	O	NC
Public Burial					
Person whose age at death exceeds seven years (Include Certificate of Burial)	783.00	783.00	783.00	O	NC

	2022/23 Fees and Charges	2022/23 Revised Fees and Charges (from 1 January 2023)	2023/24 Fees and Charges (from 1 April 2023)	VAT	NC/I/W/ N
	£	£	£		
All the above fees are subject to double fees (100%) for non-residents applicable to all persons who reside outside the Borough of Wyre with the exception of Staining Parish Council					
Miscellaneous Charges					
Saturday Interment within 9.30-12.30 only (Incl standard Interment fee)	1,658.00	1,658.00	1,658.00	O	NC
Saturday Interment Ashes within 9.30-12.30 only (Incl standard Interment fee)	416.00	416.00	416.00	O	NC
Notice of Interment / Registration	28.00	28.00	28.00	O	NC
Transfer/Grant Form	28.00	28.00	28.00	O	NC
Late Funerals beyond 20 minutes of booked time	203.00	203.00	203.00	O	NC
Change of Coffin size after first notification	203.00	203.00	203.00	O	NC
Single Grave Search	23.00	23.00	23.00	O	NC
Exhumation of Body (Administrative Fees)	957.00	957.00	957.00	O	NC
Exhumation of Body Fees – as Grounds Maintenance					
Memorial Benches/Plaques - Cemetery and Non-Cemetery					
Memorial Bench Scheme (see note)	Ad hoc	Ad hoc	Ad hoc	Y	NC
Purchase of memorial name plaque for bench (see note)	Ad hoc	Ad hoc	Ad hoc	Y	NC
Note: New benches will be charged on a cost recovery basis and be subject to an admin fee.					
Memorial plaques added to existing benches will be charged on a cost recovery basis plus a charge linked to the remaining life of the bench and may also attract an admin fee.					
Granite Bench Plaques 7"x5"	314.50	314.50	314.50	Y	NC
Memorial Mushroom Plaques	175.50	228.00	228.00	E	I
Sundial and Baby Garden Plaques 10" x 4"	231.00	231.00	231.00	Y	NC
8" x 4"	200.50	200.50	200.50	Y	NC
7" x 4"	181.50	181.50	181.50	Y	NC
Pictures or designs may be added at an additional cost, currently at cost					
CEMETERIES - MEMORIAL					
Miscellaneous Charges					
Day permit for monumental masons from outside the district to operate in Cemeteries managed by the Council and agreed by the supervisor officer per day	128.00	128.00	128.00	O	NC
Erection of monument or memorial works without the submission of an application and fee to the Registrar and approval received	489.00	489.00	489.00	O	NC
Headstone and Inscription - all lawned sections					
For the right to erect and place a new headstone memorial including inscription (no ornamentation) not exceeding 3'6" in height by 3'0" wide and 4" in thickness.	190.00	190.00	190.00	O	NC
Additional charges to be added to the above fee:					
Recumbent headstones - all cemeteries, cremated remains section and Baby Garden of Remembrance (Dimension - 18" by 12")	140.00	140.00	140.00	O	NC
Deposit of stone flower vase	105.00	105.00	105.00	O	NC
Gardens of Remembrance Tablet Fee	70.00	70.00	70.00	O	NC
Permission for additional inscriptions on existing memorials (all sections)	130.00	130.00	130.00	O	NC
Columbarium - Moorland Road Cemetery					
First Inscription charge and removing and refixing tablet *inc. VAT	154.00	154.00	154.00	O	NC
For the right to remove the tablet, cut additional inscription and re-fixing tablet *inc. VAT	104.00	104.00	104.00	O	NC
Columbarium - Fleetwood Cemetery					
Standard Casket/Urn including nameplate - minimum price	72.00	72.00	72.00	Y	NC
Bronze Vase and Holder *inc VAT	46.00	46.00	46.00	Y	NC
First inscription up to 80 letters £2 per additional letters	173.00	173.00	173.00	Y	NC
Additional inscription	146.00	186.00	186.00	Y	I
MARSH MILL					
Entry/Tour					
Adult	2.00	2.00	-	Y	W
Concessionary (age 5 to 16 years (no under 5's able to do a tour))/Senior Citizen	1.00	1.00	-	Y	W
Family (Any party of 3 visitors that includes at least 1 adult & 1 concessionary)	3.50	3.50	-	Y	W
Group Booking/Tour – 15 or more	2.50	2.50	-	Y	W
School Groups – 15 or more (inc. other children groups e.g. Scouts)	1.50*	1.50*	-	Y	W
Evening and Weekday Group Bookings	per head	per head	-		
*If the visit includes imparting educational instruction the fee will be exempt for VAT					
Hire Charges					
First Floor/Side Room/Ground Floor (1/2 day)	15.00	15.00	-	E	W
First Floor/Side Room/Ground Floor (full day)	27.00	27.00	-	E	W
Kiln House Hire (week)	11.00	11.00	-	E	W
Kiln House Hire (month)	30.00	30.00	-	E	W
Talks, demonstration and workshops entrance to first floor:					
COUNTRYSIDE					
Slide Talks					
Per Group	40.00	40.00	40.00	Y	NC
Walks					
Full day	5.00	5.00	5.00	Y	NC
Half day	4.00	4.00	4.00	Y	NC
Concessions £1 off					
Special events or activities charged as advertised					
Group Visits - Ranger led activities with Educational Theme					
Groups Charge Fixed price - Full day					
Groups Charge Fixed price - Half day					
WYRE ESTUARY COUNTRY PARK					
Group Visits - Ranger led activities with Educational Theme					
Groups Charge Fixed price include the outdoor classroom if needed - Full day					
Groups Charge Fixed price include the outdoor classroom if needed - Half day					
Education woodlands charged at discretion as per activity requested					
Special events are charged in accordance with Countryside Activities Programme					
ROSSALL POINT					
Hire of Rossall Point - Ranger led activities with Educational Theme					
(only available when not open to the public)					
Groups Charge Fixed price include use of the Tower - Full day					
Groups Charge Fixed price include use of the Tower - Half day					
OUTDOOR AMENITY SITES					
Bowls - per hour					
Ordinary	3.80	3.80	3.80	Y	NC
Junior (up to 16years)/Senior Citizen/ Over 60	2.80	2.80	2.80	Y	NC
Annual Contract (VAT exempt only if block booking criteria met)	37.00	37.00	37.00	E	NC
Winter Contract (VAT exempt only if block booking criteria met)	23.00	23.00	23.00	E	NC
Summer Contract (VAT exempt only if block booking criteria met)	23.00	23.00	23.00	E	NC
Seven Day Contract	13.50	13.50	13.50	Y	NC
Hire of Green (minimum 2 hours)					
Matches per hour (League Fixtures)	12.50	12.50	12.50	Y	NC
Group Hire per hour	12.50	12.50	12.50	Y	NC
NB. Fees for hire of bowling Green are only exempt for VAT if they are to a Bona Fide* club if the following criteria is not met VAT will be charged.					
* All the following criteria must be met					

	2022/23 Fees and Charges	2022/23 Revised Fees and Charges (from 1 January 2023)	2023/24 Fees and Charges (from 1 April 2023)	VAT	NC/I/W/ N
	£	£	£		
1. Facilities are let exclusively to a school, constituted club or association or an organisation representing an affiliated club					
2. Bookings are for 10 or more sessions					
3. Each session is for the same sport/activity at the same location					
4. The interval between each session is at least 1 day but no more than 14 days					
Crazy Golf					
Adult	3.00	3.00	3.00	Y	NC
Junior (up to 16 years)/Senior Citizen/Over 60	2.00	2.00	2.00	Y	NC
Lost Golf Balls	1.00	1.00	1.00	Y	NC
Pitch and Putt					
Fleetwood - 9 hole Adult	4.00	4.00	4.00	Y	NC
Junior (up to 16 years)/Senior Citizen/Over 60	3.00	3.00	3.00	Y	NC
Lost Golf Balls	1.00	1.00	1.00	Y	NC
HEALTH AND WELLBEING					
Wyre Wheels disability cycling					
Per session	4.00	4.00	4.00	E	NC
Community exercise classes					
Per session	-	2.00	2.00	E	N
NEIGHBOURHOOD SERVICES AND COMMUNITY SAFETY PORTFOLIO					
CAR PARKING - OFF STREET					
Rough Lea Road, Cleveleys - Daily 08:00 – 18:00 (Motor car)					
Up to 1 hour	1.00	1.00	1.00	Y	NC
Up to 2hrs (Max stay 2hrs)	2.00	2.00	2.00	Y	NC
Wyre Residents Disabled Permit Scheme Up to 3hrs	FREE	FREE	FREE	-	NC
Promenade North, Cleveleys - Daily 08:00 – 18:00 (Motor car)					
Up to 1 hour	1.00	1.00	1.00	Y	NC
Up to 2hrs	2.00	2.00	2.00	Y	NC
Wyre Residents Disabled Permit Scheme Up to 3hrs	FREE	FREE	FREE	-	NC
Derby Road West, Cleveleys - Daily 08:00 – 18:00 (Motor car)					
Up to 1 hour	1.00	1.00	1.00	Y	NC
Up to 2hrs	n/a	n/a	n/a	Y	NC
Up to 3hrs	2.00	2.00	2.00	Y	NC
2hrs-4hrs	n/a	n/a	n/a	Y	NC
Over 4hrs	n/a	n/a	n/a	Y	NC
All Day (Transferable between Long stay car parks)	3.50	3.50	3.50	Y	NC
Wyre Residents Permit Scheme Up to 2hrs	FREE	FREE	FREE	-	NC
Monthly Season Ticket	See below	See below	See below	Y	NC
Derby Road East/Slinger Road, Cleveleys - Daily 08:00 – 18:00 (Motor car)					
Up to 1 hour	1.00	1.00	1.00	Y	NC
Up to 2hrs	n/a	n/a	n/a	Y	NC
Up to 3hrs	2.00	2.00	2.00	Y	NC
Over 2hrs-4hrs	n/a	n/a	n/a	Y	NC
Over 4hrs – 6hrs	n/a	n/a	n/a	Y	NC
Over 6hrs	n/a	n/a	n/a	Y	NC
All Day (Transferable between Long stay car parks)	3.50	3.50	3.50	Y	NC
Wyre Residents Permit Scheme Up to 2hrs	FREE	FREE	FREE	-	NC
Monthly Season Ticket	See below	See below	See below	Y	NC
Jubilee Gardens, Cleveleys - Daily 08:00 – 18:00 (Motor car)					
Up to 1 hour	1.00	1.00	1.00	Y	NC
Up to 2hrs	n/a	n/a	n/a	Y	NC
Up to 3hrs	2.00	2.00	2.00	Y	NC
Over 2hrs-4hrs	n/a	n/a	n/a	Y	NC
Over 4hrs – 6hrs	n/a	n/a	n/a	Y	NC
Over 6hrs	n/a	n/a	n/a	Y	NC
All Day	3.50	3.50	3.50	Y	NC
Wyre Residents Permit Scheme Up to 2hrs	FREE	FREE	FREE	-	NC
Monthly Season Ticket	See below	See below	See below	Y	NC
Custom House Lane, Fleetwood - Daily 08:00 – 18:00 (Motor car)					
Up to 1 hour	1.00	1.00	1.00	Y	NC
Up to 2hrs	n/a	n/a	n/a	Y	NC
Up to 3hrs	2.00	2.00	2.00	Y	NC
Over 2hrs-4hrs	n/a	n/a	n/a	Y	NC
Over 4hrs	n/a	n/a	n/a	Y	NC
All Day	3.50	3.50	3.50	Y	NC
Wyre Residents Permit Scheme Up to 2hrs	FREE	FREE	FREE	-	NC
Monthly Season Ticket	See below	See below	See below	Y	NC
Albert Street/Church Street, Fleetwood - Daily 08:00 – 18:00 (Motor car)					
Up to 1 hour	1.00	1.00	1.00	Y	NC
Up to 2hrs	n/a	n/a	n/a	Y	NC
Up to 3hrs	2.00	2.00	2.00	Y	NC
Over 2hrs-4hrs	n/a	n/a	n/a	Y	NC
Over 4hrs-6hrs	n/a	n/a	n/a	Y	NC
Over 6hrs	n/a	n/a	n/a	Y	NC
All Day	3.50	3.50	3.50	Y	NC
Wyre Residents Permit Scheme Up to 2hrs	FREE	FREE	FREE	-	NC
Monthly Season Ticket	See below	See below	See below	Y	NC
Hardhorn Road (Wheatsheaf Way), Poulton-le-Fylde - Daily 08:00 – 18:00 (Motor car)					
Up to 1 hour	1.00	1.00	1.00	Y	NC
Up to 2hrs	n/a	n/a	n/a	Y	NC
Up to 3hrs	2.00	2.00	2.00	Y	NC
Over 2hrs-4hrs	n/a	n/a	n/a	Y	NC
Over 4hrs-6hrs	n/a	n/a	n/a	Y	NC
Over 6hrs	n/a	n/a	n/a	Y	NC
All Day	3.50	3.50	3.50	Y	NC
Wyre Residents Permit Scheme Up to 2hrs	FREE	FREE	FREE	-	NC
Monthly Season Ticket	See below	See below	See below	Y	NC
High Street, Garstang - Daily 08:00 – 18:00 (Motor car)					
Up to 1 hour	1.00	1.00	1.00	Y	NC
Up to 2hrs	n/a	n/a	n/a	Y	NC

	2022/23 Fees and Charges	2022/23 Revised Fees and Charges (from 1 January 2023)	2023/24 Fees and Charges (from 1 April 2023)	VAT	NC/I/W/ N
	£	£	£		
Up to 3hrs	2.00	2.00	2.00	Y	NC
Over 2hrs-4hrs	n/a	n/a	n/a	Y	NC
Over 4hrs-6hrs	n/a	n/a	n/a	Y	NC
Over 6hrs	n/a	n/a	n/a	Y	NC
All Day	3.50	3.50	3.50	Y	NC
Wyre Residents Permit Scheme	FREE	FREE	FREE	-	NC
Monthly Season Ticket	See below	See below	See below	Y	NC
Overnight Parking					
All car parks Daily 6pm -8am (18.00- 08.00) Motor Car	2.00	2.00	2.00	Y	NC
Season tickets (Long Stay Car Parks):					
Albert Street, Derby Road East, Derby Road West, Hardhorn Road, High Street, Jubilee Gardens					
1 month	45.00	45.00	45.00	Y	NC
3 months	120.00	120.00	120.00	Y	NC
6 months	200.00	200.00	200.00	Y	NC
12 months	300.00	300.00	300.00	Y	NC
Administration fee for change of vehicle				Y	NC
Refund due to change in personal circumstances pro rata based on full months not used.					
Residents Parking Permits					
Biennial Application Fee	30.00	30.00	30.00	Y	NC
Replacement Permit	12.00	12.00	12.00	Y	NC
Penalty Charge Notice					
The higher level penalty charge contravention is £70, with a 50% discount if payment is made within 14 days, the lower level contravention is £50, with a 50% discount if payment is made within 14 days.				O	NC
Parking Dispensations					
Per vehicle per period of up to 7 whole days	25.00	25.00	25.00	Y	NC
				if off street	
Motorhome Overnight Parking at Fleetwood Central Car Park					
Charge per night (maximum of 3 nights)	5.00	5.00	5.00	Y	NC
HOUSING					
Private Sector Housing Grant Assistance - Charging for professional and technical services					
Applications for ..:					
Disabled Facilities Grants	A charge of 15% per approval (based on the amount of grant approved).	A charge of 15% per approval (based on the amount of grant approved).	A charge of 15% per approval (based on the amount of grant approved).	+	NC
*Charge rate applicable as per date of grant approval					NC
Housing Act 2004					
Charges for Enforcement Notices - per notice	462.00	462.00	508.50	O	I
Licensing Of Houses In Multiple Occupation					
Initial Licence determination (NB. Discounts may be awarded in recognition of specified conditions)	1,022.00	1,022.00	1,125.00	O	I
Additional Service Charges: (charged on a specific case basis)					
Return incomplete/defective application to applicant with letter (additional admin charges will only be applied where the application is returned incomplete a second or further time).	22.50 (+22.50 admin charge)	22.50 (+22.50 admin charge)	25.00 (+25.00 admin charge)	O	I
Reprocessing form after amendments received.	22.50 (+22.50 admin charge)	22.50 (+22.50 admin charge)	25.00 (+25.00 admin charge)	O	I
Additional cost where landlords fail to respond within 28 days to justified requests for an application, renewal OR information required in respect of incomplete applications.	22.50 (+22.50 admin charge)	22.50 (+22.50 admin charge)	25.00 (+25.00 admin charge)	O	I
Revisit where no access gained previously.	36.00 (+22.50 admin charge)	36.00 (+22.50 admin charge)	39.50 (+25.00 admin charge)	O	I
Assisted application – Full assistance provided in making the application, measuring rooms, drawing sketch plans, etc.	255.00 (+22.50 admin charge)	255.00 (+22.50 admin charge)	281.00 (+25.00 admin charge)	O	I
Variation of licence.	255.00 (+22.50 admin charge)	255.00 (+22.50 admin charge)	281.00 (+25.00 admin charge)	O	I
Such sums as may be necessary to fund the identification, confirmation, inspection and enforcement of licensing requirements. These are to be assessed on a case by case basis, using the hourly rates for the officers appropriate for the tasks undertaken					
Cost of raising an invoice				O	
UK Entry Visa Housing Inspections					
Charge for inspection and production of report	97.50	97.50	107.50	+	I
Care and Repair Handyperson Service Charge					
Charge per job	31.00	31.00	34.00	Y	I
PLANNING POLICY AND ECONOMIC DEVELOPMENT PORTFOLIO					
DEVELOPMENT MANAGEMENT					
Location Plans					
Ordnance Survey fee - initial charge	10.00	See appendix	See appendix	Y	
Pre Application Discussions					
Major applications					
-initial meeting		Refer to Pre-App Schedule of Fees	Refer to Pre-App Schedule of Fees	Y	I
-follow up meeting		Refer to Pre-App Schedule of Fees	Refer to Pre-App Schedule of Fees	Y	I
Significant Major applications					
-initial meeting		Refer to Pre-App Schedule of Fees	Refer to Pre-App Schedule of Fees	Y	I
-follow up meeting		Refer to Pre-App Schedule of Fees	Refer to Pre-App Schedule of Fees	Y	I
BUILDING CONTROL					
Administration					
Supply of non-standard data and information (including responding to Solicitor's enquiries)	70.00	70.00	75.00	Y	I
Building Regulations Confirmation Letter	70.00	70.00	75.00	Y	I
Administration fee for withdrawing an application and charges	70.00	Refer to Building Control Schedule of Fees	Refer to Building Control Schedule of Fees	Y	I
Reopen Archived Applications	70.00	Refer to Building Control Schedule of Fees	Refer to Building Control Schedule of Fees	Y	I
Copy of Completion Certificates	25.00	25.00	30.00	Y	I
Copy of Decision Notice	25.00	25.00	30.00	Y	I
High Hedge Applications					
	497.00	497.00	497.00	E	NC
Tree Preservation Order					
	At cost	At cost	At cost	Y	NC
MARKETS					
Fleetwood Market					
Administration					
Administration fee re new lease for indoor stall	50.00	50.00	60.00	E	I
Change of Use Fee	30.00	30.00	30.00	E	NC
Assignment Fee	100.00	100.00	100.00	E	NC
Outside market rentals					
Summer - June to October (per day)					
Tuesday	20.00	20.00	25.00	E	I

	2022/23 Fees and Charges	2022/23 Revised Fees and Charges (from 1 January 2023)	2023/24 Fees and Charges (from 1 April 2023)	VAT	NC/I/W/ N
	£	£	£		
Thursday	20.00	20.00	25.00	E	I
Friday	20.00	20.00	25.00	E	I
Saturday	20.00	20.00	25.00	E	I
Any trader opening a FOOD stall all 4 days June to Oct will be charged	50.00	50.00	60.00	E	I
Any trader opening any other non food stall all 4 days June to Oct will be charged	60.00	60.00	75.00	E	I
Winter - November to May (per day)					
Winter- November to May (per day)					
Tuesday	10.00	10.00	10.00	E	NC
Thursday	10.00	10.00	10.00	E	NC
Friday	10.00	10.00	10.00	E	NC
Saturday	10.00	10.00	10.00	E	NC
Any trader opening his stall all 4 days Nov-May will be charged	30.00	30.00	30.00	E	NC
Any trader opening his stall 3 days Nov - May will be charged	25.00	25.00	25.00	E	NC
Reduction's negotiable to local producer groups in first year.					
Outdoor Fresh Produce Kiosks					
Single Units	70 per week intro offer	70 per week intro offer	70 per week intro offer	E	NC
Double Unit	100 per week intro offer	100 per week intro offer	100 per week intro offer	E	NC
If none food £80 per week		80.00	80.00	E	N
Hire of gazebo per day	5.00	5.00	5.00	Y	NC
Poultou Market					
Summer - April to September	26.00 for 3 metres linear frontage	26.00 for 3 metres linear frontage	26.00 for 3 metres linear frontage	O	NC
Winter - October to March	16.00 for 3 metre linear frontage	16.00 for 3 metre linear frontage	16.00 for 3 metre linear frontage	O	NC
Additional frontage charged per metre	5.00 per metre	5.00	6.00	O	I
Cleveleys Market					
Summer - April to September	15.00 for 3 metres linear frontage	15.00 for 3 metres linear frontage	15.00 for 3 metres linear frontage	O	NC
Introductory Food Offer	10.00	10.00	10.00	O	NC
Additional frontage charged per metre	5.00 per metre	5.00 per metre	5.00 per metre	Y	NC
Market House Studios					
Members fees (per month)	5.00	5.00	5.00	E	NC
Monthly bookings by community artist (operated under licence)*:					
Studio 1	235.00	235.00	240.00	E	I
Studio 2a	70.00	70.00	80.00	E	I
Studio 2b	70.00	70.00	80.00	E	I
Studio 3	95.00	95.00	105.00	E	I
Studio 5	145.00	145.00	155.00	E	I
Studio 6	95.00	95.00	105.00	E	I
Studio 7	150.00	150.00	160.00	E	I
Studio 8 (long term lease available for accessible reasons only)	115.00	115.00	125.00	E	D
* higher prices are chargeable for commercial use of the studios					
Short term bookings:					
Studio 4 - 4 hour session	25.00	25.00	25.00	E	NC
Studio 4 - per day	50.00	50.00	50.00	E	NC
Studio 4 - per week	150.00	150.00	150.00	E	NC
Gallery and Studio 8 - per day	25.00	25.00	25.00	E	NC
Gallery and Studio 8 - per week	50.00	50.00	50.00	E	NC
Gallery and Studio 8 - per month	150.00	150.00	150.00	E	NC
ESTATES					
Administration					
Use of land for funfair - per operational day up to 14 rides/stalls	350.00	350.00	350.00	E	NC
Additional ride/stall per day	50.00	50.00	50.00	E	NC
Use of land for funfair to support galas	250.00	250.00	250.00	E	NC
Use of land for circus - per operational day	400.00	400.00	400.00	E	NC
Use of land licence agreement	50.00	50.00	60.00	E	I
Call out fee	50.00	50.00	60.00	Y	I
Other commercial events to be charged as appropriate with an event minimum of £50 per day	to be reviewed upon request	to be reviewed upon request	to be reviewed upon request	E	NC
Use of land for funfair - non operations per day	75.00	75.00	75.00	E	NC
Extra cleaning/damage to property/land	Subject to quotation	Subject to quotation	Subject to quotation	O	NC
Cancellation within 7 working days before the event	30% of the total fee of the event	30% of the total fee of the event	30% of the total fee of the event	O	NC
Cancellations made within 3 working days before the event	00% of the total fee for the event	100% of the total fee for the event	100% of the total fee for the event	O	NC
Filming					
Permit to film - Students/Registered Charities	Free	Free	Free	-	NC
Permit to film - Commercial/film companies	102.00	102.00	102.00	Y	NC
Licence to film - Students/Registered Charities	51.00	51.00	51.00	Y	NC
Licence to film - Commercial/film companies	POA	POA	POA	Y	NC
Late notice fee (less than 48 hours)	153.00	153.00	153.00	Y	NC
Licence to film using a drone	100.00	100.00	100.00	Y	NC
Use of council land/buildings to be charged as appropriate with a minimum of £100 per day	to be reviewed upon request	to be reviewed upon request	to be reviewed upon request	Y	NC
Butts Close					
Administration fee for new Lease	153.00	153.00	153.00	E	NC
Administration fee for early termination of the Lease	204.00	204.00	204.00	E	NC
Skippool Creek					
Administration fee for new Licence	61.00	61.00	60.00	E	D
Administration fee for assignment of Licence	61.00	61.00	60.00	E	D
MOT Test Centre					
Standard vehicle compliance test (includes MOT)	40.00	40.00	40.00	O	NC
First re-test after failure of above	Free	Free	Free	O	NC
Further re-tests following failure of free re-test	40.00	40.00	40.00	O	NC
Inspection and testing of horse drawn carriage	40.00	40.00	40.00	O	NC
Standalone testing of taxi meters	5.00	5.00	5.00	O	NC
Release following a Council or Police issued stop notice (during standard operating hours)	5.00	5.00	5.00	O	NC
Release following a Council or Police issued stop notice (at weekends or over bank holidays)	45.00	45.00	45.00	O	NC
Vehicle compliance test carried out on a Saturday morning	80.00	80.00	80.00	O	NC
Local taxi licensing checks for temporary replacement vehicles	25.00	25.00	25.00	O	NC
Allotments					
Administration fee for drawing up agreement	51.00	51.00	60.00	E	I
ECONOMIC DEVELOPMENT					
Wyre Business Awards					
Tickets	60.00	60.00	75.00	Y	I
RESOURCES PORTFOLIO					
N.B. Building Control/Estates/Filming/Butts Close/Skippool Creek/MOT Test Centre and Allotments fees have been included within the above Planning Policy and Economic Portfolio to avoid splitting between that and Resources Portfolio.					
LEGAL FEES					
Land and Property					
Sales					

	2022/23 Fees and Charges	2022/23 Revised Fees and Charges (from 1 January 2023)	2023/24 Fees and Charges (from 1 April 2023)	VAT	NC/I/W/ N
	£	£	£		
Sale of Land	Minimum £583 or 1% - 3% of sale price, depending on complexity	Minimum £583 or 1% - 3% of sale price, depending on complexity	Minimum £583 or 1% - 3% of sale price, depending on complexity	E	NC
Sale of Land with Overage	Minimum £998 or 1% -3% of sale price depending on complexity	Minimum £998 or 1% -3% of sale price depending on complexity	Minimum £998 or 1% -3% of sale price depending on complexity	E	NC
Sale of POS Land	Minimum £556 or 1%-3% of sale price depending on complexity	Minimum £556 or 1%-3% of sale price depending on complexity	Minimum £556 or 1%-3% of sale price depending on complexity	E	NC
Sale of land/property at auction	Min £778 or 1%-3% of sale price plus advertisements and disbursements	Min £778 or 1%-3% of sale price plus advertisements and disbursements	Min £778 or 1%-3% of sale price plus advertisements and disbursements	E	NC
Transfer of POS to the Council	Minimum £670 rising on complexity	Minimum £670 rising on complexity	Minimum £670 rising on complexity	E	NC
Sale of a Garden Plot	Minimum £263 rising on complexity	Minimum £263 rising on complexity	Minimum £263 rising on complexity	E	NC
Sale of a Garden Plot with Overage	Minimum £670 rising on complexity	Minimum £670 rising on complexity	Minimum £670 rising on complexity	E	NC
Leases					
Short Lease of Whole	Minimum £421 rising on complexity	Minimum £421 rising on complexity	Minimum £421 rising on complexity	E	NC
Short Lease of Part	Minimum £503 rising on complexity	Minimum £503 rising on complexity	Minimum £503 rising on complexity	E	NC
Long Lease of Whole	Minimum £536 rising on complexity	Minimum £536 rising on complexity	Minimum £536 rising on complexity	E	NC
Long Lease of Part	Minimum £610.50 rising on complexity	Minimum £610.50 rising on complexity	Minimum £610.50 rising on complexity	E	NC
Underlease of Whole	Minimum £536 rising on complexity	Minimum £536 rising on complexity	Minimum £536 rising on complexity	E	NC
Underlease of Part	Minimum £611 rising on complexity	Minimum £611 rising on complexity	Minimum £611 rising on complexity	E	NC
Surrender of Lease	Minimum £362 rising on complexity	Minimum £362 rising on complexity	Minimum £362 rising on complexity	E	NC
Renewal of Lease	£249 (£194 renewal)	£249 (£194 renewal)	£249 (£194 renewal)	E	NC
Croft Court Lease	Minimum £275 rising on complexity	Minimum £275 rising on complexity	Minimum £275 rising on complexity	E	NC
Assignment of Lease	£146 (plus £27 Notice of Assignment fee)	£146 (plus £27 Notice of Assignment fee)	£146 (plus £27 Notice of Assignment fee)	E	NC
Assignment of Beach Bungalow Lease	Minimum £362 rising on complexity	Minimum £362 rising on complexity	Minimum £362 rising on complexity	E	NC
Deed of Variation to Lease	Minimum £477 rising on complexity	Minimum £477 rising on complexity	Minimum £477 rising on complexity	E	NC
Deed of Covenant release	135.00	135.00	135.00	E	NC
Bowling Green Management Agreements				E	NC
Licences					
Licence to Assign	Minimum £275 rising on complexity	Minimum £275 rising on complexity	Minimum £275 rising on complexity	E	NC
Licence to Assign with AGA	Minimum £530 rising on complexity	Minimum £530 rising on complexity	Minimum £530 rising on complexity	E	NC
Licence to carry out alterations (Residential)	168.00	168.00	168.00	E	NC
Licence to carry out works	Minimum £168 rising on complexity	Minimum £168 rising on complexity	Minimum £168 rising on complexity	E	NC
Licence to assign combined with alterations/change of use	Minimum £335 rising on complexity	Minimum £335 rising on complexity	Minimum £335 rising on complexity	E	NC
Licence to assign combined with alterations/change of use plus AGA	Minimum £519 rising on complexity	Minimum £519 rising on complexity	Minimum £519 rising on complexity	E	NC
Licence to assign combined with alterations/change of use plus AGA	Minimum £389 rising on complexity	Minimum £389 rising on complexity	Minimum £389 rising on complexity	E	NC
Licence to underlet	Minimum £443 rising on complexity	Minimum £443 rising on complexity	Minimum £443 rising on complexity	E	NC
Licence to underlet with alterations/change of use	145.50	145.50	145.50	Z	NC
Grazing Licences					
Building Licence					
Miscellaneous					
Deed of easement/ rights	Minimum £362 rising on complexity	Minimum £362 rising on complexity	Minimum £362 rising on complexity	E	NC
Change of User	168.50	168.50	168.50	E	NC
Letter of consent to assign	69.00	69.00	69.00	E	NC
Covenant consents (Residential)	135.50	135.50	135.50	E	NC
Copying documents	30 pence per sheet	30 pence per sheet	30 pence per sheet	Y	NC
Footpaths					
Diversions	Minimum £1,112 (plus hourly rate of £54 if protracted) plus advertisement costs and costs of inquiry (if applicable)	Minimum £1,112 (plus hourly rate of £54 if protracted) plus advertisement costs and costs of inquiry (if applicable)	Minimum £1,112 (plus hourly rate of £54 if protracted) plus advertisement costs and costs of inquiry (if applicable)	O	NC
Planning					
S106 Agreements	1,000	1,000.00	1,000.00	O	NC
Variation of Section 106 Agreement	Minimum £601 rising on complexity	Minimum £601 rising on complexity	Minimum £601 rising on complexity	O	NC
Unilateral Undertaking	Minimum £700 rising on complexity	Minimum £700 rising on complexity	Minimum £700 rising on complexity	O	NC
Court					
Attending Court	£65.50 per hour	£65.50 per hour	£65.50 per hour	O	NC
LOCAL LAND CHARGES					
Local land charge searches (LLC1)	20.00	20.00	20.00	O	NC
Local land charge searches (Con 29R)	*77.00	*77.00	*77.00	+	NC
* Full charge dependent on whether LLC1 or Con 29					
N.B. For further breakdown of the fees for individual questions within CON29 refer to our website www.wyre.gov.uk under the heading Land Charges.					
ROOM HIRE CIVIC CENTRE					
Notes:					
1. Rates can vary dependant on use, please enquire.					
2. Commercial use is defined as being "in pursuance of a commercial, profit making venture"					
3. Refreshments are not included in the below prices					
4. Food and drink is not permitted in the Council Chamber					
Council Chamber					
Monday to Friday					
Morning/Afternoon Session (up to 4 hrs)	115.00	115.00	115.00	E	NC
All day	231.00	231.00	231.00	E	NC
Evening (to 10pm)	173.00	173.00	173.00	E	NC
Evening (to 11.30pm)	231.00	231.00	231.00	E	NC
Commercial Rate	441.00	441.00	441.00	E	NC
Members' Lounge					
Monday to Friday					
Morning/Afternoon Session (up to 4 hrs)	105.00	105.00	105.00	E	NC
All day	205.00	205.00	205.00	E	NC
Evening (to 10pm)	147.00	147.00	147.00	E	NC
Evening (to 11.30pm)	205.00	205.00	205.00	E	NC

	2022/23 Fees and Charges	2022/23 Revised Fees and Charges (from 1 January 2023)	2023/24 Fees and Charges (from 1 April 2023)	VAT	NC/I/W/ N
	£	£	£		
Commercial Rate	441.00	441.00	441.00	E	NC
<u>Supplement for use with another room</u>					
Monday - Friday	68.00	68.00	68.00	E	NC
Committee Rooms / Training Room / Meeting Room					
Monday to Friday					
Morning/Afternoon Session (up to 4 hrs)	53.00	53.00	53.00	E	NC
All day	105.00	105.00	105.00	E	NC
Evening (to 10pm)	79.00	79.00	79.00	E	NC
Evening (to 11.30pm)	105.00	105.00	105.00	E	NC
Commercial Rate	441.00	441.00	441.00	E	NC
Premium Rate for Weekends (Any Rooms except for Civil Ceremonies)					
Saturday	767.00	767.00	767.00	E	NC
Sunday/Bank Holiday	997.00	997.00	997.00	E	NC
<u>Members Lounge Supplement for use with another room</u>					
Saturday	89.00	89.00	89.00	E	NC
Sunday/Bank Holiday	126.00	126.00	126.00	E	NC
Civil Ceremonies					
Monday to Friday	350.00	350.00	350.00	Y	NC
Saturday	650.00	650.00	650.00	Y	NC
STREET NAMING AND NUMBERING					
Application Type					
House name added/renamed	26.00	26.00	29.00	O	I
House renumbered	26.00	26.00	29.00	O	I
Naming of New Street	105.00	105.00	116.00	O	I
Development of 1-5 plots (charge per plot)	26.00	26.00	29.00	O	I
Development of 6-10 plots (charge per plot)	21.00	21.00	23.00	O	I
Development of 11-50 plots (charge per plot)	16.00	16.00	18.00	O	I
Development of 50+ plots (charge per plot)	11.00	11.00	12.00	O	I
Charges in development after initial notification				O	I
	Charges individually assessed but minimum charge of £130 plus signage costs	Charges individually assessed but minimum charge of £130 plus signage costs	Charges individually assessed but minimum charge of £143 plus signage costs		
	515.00	515.00	567.00	O	I
Renaming of Street at resident's request					
<i>Signage costs are in addition to the fees quoted above and will be assessed on an individual basis depending on the requirements. All fees and charges are generally Outside Scope for VAT purposes with the exception of name plate installation costs on new developments and on any number/name plates supplied to individual properties which would be subject to VAT.</i>					
COMMUNICATIONS AND VISITOR ECONOMY					
Graphic design work to external organisations					
Full day (8hrs)		400.00	400.00	Y	N
Half day (4hrs)		200.00	200.00	Y	N
MISCELLANEOUS					
By-laws (non-discretionary)					
Purchase of the document (fee as per Act)	as per Act	as per Act	as per Act	O	NC
Statement of Accounts					
Purchase of the document:					
- individuals and charities	10.00	10.00	10.00	O	NC
- commercial organisations	20.00	20.00	20.00	O	NC
Photocopy per side of any document that can be inspected					
Black & white - A4	0.30	0.30	0.30	Y	NC
Black & white - A3	0.60	0.60	0.70	Y	I
Black & white - A2	1.20	1.20	1.30	Y	I
Black & white - A1	2.40	2.40	2.60	Y	I
Black & white - A0	4.80	4.80	5.30	Y	I
Colour - A4	0.40	0.40	0.40	Y	NC
Colour - A3	0.80	0.80	0.90	Y	I
Colour - A2	1.80	1.80	2.00	Y	I
Colour - A1	3.60	3.60	4.00	Y	I
Colour - A0	7.20	7.20	7.90	Y	I
Data Protection					
Charging for Subject Access Requests are not permitted in most cases under the newly introduced General Data Protection Regulations. However, where the request is manifestly unfounded or excessive a "reasonable fee" for the administrative costs of complying with the request may be levied.					
Further copies of data following a request will be charged for to cover administrative costs.					
STREET SCENE AND PARKS AND OPEN SPACES PORTFOLIO					
PUBLIC CONVENIENCES					
Use of new & refurbished toilets (excludes urinals/disabled toilets with radar access)	0.30	0.30	0.40	O	I
Radar Key	6.00	6.00	6.00	Y	NC
Open cubicle access for non profit community event					
DOG WELFARE					
Stray Dogs					
Stray dog handling fee incl statutory government levy	90.00	90.00	90.00	O	NC
Kennel fee additional charge per day	8.50	8.50	8.50	O	NC
WASTE MANAGEMENT					
Bulky Items					
Up to 3 items*	20.00	20.00	20.00	O	NC
Additional items – per item*	7.00	7.00	7.00	O	NC
* A 10% discount applies dependant on eligibility to customers in receipt of Local Council Tax Support.					
Green Waste					
Single year subscription - 1 x wheeled green domestic size waste bin collection	35.00	35.00	35.00	O	NC
Additional wheeled green waste bin collection - per annum	30.00	30.00	30.00	O	NC
Administration fee for production and delivery of replacement sticker	6.00	6.00	6.00	O	NC
Delivery/Admin Fee for provision of standard suite of waste and recycling containers per new property					
Fee to developer per property inclusive of green bin when subscribe to green waste collection	95.00	95.00	95.00	+	NC
Fee to new home inclusive of green bin when subscribe to green waste collection	95.00	95.00	95.00	O	NC
Fee for standard suite excluding green bin for new homeowner	71.00	71.00	71.00	O	NC
Fee for standard suite excluding green bin for property developer	71.00	71.00	71.00	+	NC
Fee to replace stolen/missing/damaged bin (where applicable)	24.00	24.00	24.00	O	NC
(Council reserves the right to charge if damaged owing to misuse or if replacements requested more frequently than every 7 years as per September 2020 Portfolio Holder Report)					
Non standard container new and replacement (stolen/missing/damaged bin inc. Fair wear and tear)	At cost plus 20% administration	At cost plus 20% administration	At cost plus 20% administration	+	NC
Street Cleansing					

	2022/23 Fees and Charges	2022/23 Revised Fees and Charges (from 1 January 2023)	2023/24 Fees and Charges (from 1 April 2023)	VAT	NC/I/W/ N
	£	£	£		
Recovery of collection and disposal costs from fly tipping incidents	At cost plus 20% administration	At cost plus 20% administration	At cost plus 20% administration	O	NC
Small Fly tipping Offences(See Fixed Penalty section)					
Ad Hoc Private Work	quote basis	quote basis	quote basis	+	NC
PARKS AND OPEN SPACES					
Grounds Maintenance					
Ad Hoc Private Work	quote basis	quote basis	quote basis	+	NC
Fleetwood Memorial Park					
<u>Hire of Pavilion</u>					
-Half Day	30.00	30.00	30.00	E	NC
-Full Day	50.00	50.00	50.00	E	NC
-After 5pm evening	40.00	40.00	40.00	E	NC
-Commercial Hire - by negotiation	17.00 per hour	17.00 per hour	17.00 per hour	E	NC
Parks Development Officer Activities					
LEISURE DEVELOPMENT					
Services provided by Fylde Coast YMCA on behalf of Wyre Borough Council					
VAT, if appropriate is included in the charges, but will not be charged if all the following conditions apply:-					
1.Facilities are let exclusively to a school, constituted club or association or an organisation representing an affiliated club					
2.Bookings are for 10 or more sessions					
3.Each session is for the same sport/activity at the same location					
4.The interval between each session is at least 1 day but no more than 14 days					
Playing Fields					
<u>Sport e.g. Football, Rugby etc.</u> – per pitch including changing rooms where available, King George V Fleetwood,					
King George's Fields Thornton, Cottam Hall Poulton, Civic Centre					
Senior					
- Casual	35.50	35.50	CPI	Y	I
- Season (per Team)	356.00	356.00	CPI	E**	I
Junior					
- Casual	16.50	16.50	CPI	Y	I
- Season (per Team)	178.50	178.50	CPI	E**	I
<u>Hire of Fields, per day - other use including galas, tournaments, etc. (excluding funfair/circus, listed separately)</u>					
King George V, Fleetwood	149.50	149.50	CPI	Y*	I
King George's, Thornton	149.50	149.50	CPI	Y*	I
Cottam Hall, Poulton	149.50	149.50	CPI	Y*	I
Memorial Park Fleetwood	149.50	149.50	CPI	Y*	I
Preesall Playing Field, Preesall	149.50	149.50	CPI	Y*	I
Jubilee Gardens, Cleveleys	149.50	149.50	CPI	Y*	I
Bourne Way, Thornton	149.50	149.50	CPI	Y*	I
<u>Changing Rooms- Training only</u> - King George V Fleetwood, King George's Fields Thornton, Cottam Hall, Poulton	16.50	16.50	CPI	Y	I
<u>Cricket</u> - Cottam Hall, Poulton					
Day	35.50	35.50	CPI	Y	I
Evening	28.00	28.00	CPI	Y	I
Season (alternate Saturday)	328.00	328.00	CPI	E**	I
All charges for football and cricket are double for non-residents					
* VAT exempt if hired for non-sports use. ** VAT exempt if block booking criteria met					

Development Management - Pre-Application Fees and Charges 2023/24

Development Type		Category	Fee (VAT will be added to the fee levels stipulated below)		
			Written advice only	Meeting (initial)	Meeting (follow up)
Request for confirmation regarding removal of Permitted Development rights			£25.00		
Householder (alterations or extensions to existing dwellings or development within the curtilage of a dwelling)			£55.00	£100.00	50% of initial meeting fee
New dwellings	Outline	Site area less than 0.5 Ha	£100.00 per 0.1 Ha or part thereof	£160.00 per 0.1 Ha or part thereof	50% of initial meeting fee
		Site area between 0.5 Ha and 2.499 Ha	£450.00	£720.00	
		Site area 2.5 Ha or more		£1,400.00	
	Full	Less than 10 dwellings	£80.00 for first dwelling + £45.00 for each additional dwelling	£120.00 for first dwelling + £75.00 for each additional dwelling	
		10 - 49 dwellings	£525.00	£825.00	
		50 or more dwellings		£1,540.00	
	Reserved Matters	Less than 10 dwellings	£60.00 for first dwelling + £30.00 for each additional dwelling	£100.00 for first dwelling + £60.00 for each additional dwelling	
		10 - 49 dwellings	£450.00	£720.00	
		50 or more dwellings		£1,400.00	
New buildings (and other structures) other than dwellings	Outline	Site area less than 1.0 Ha	£50.00 per 0.2 Ha or part thereof	£80.00 per 0.2 Ha or part thereof	50% of initial meeting fee
		Site area between 1.0 Ha and 1.999 Ha	£300.00	£480.00	
		Site area 2.0 Ha or more	£450.00	£700.00	
	Full	Floor area less than 1000m ²	£60.00 per 200m ² or part thereof	£90.00 per 200m ² or part thereof	
		Floor area between 1000m ² and 1999m ²	£350.00	£550.00	
		Floor area 2000m ² or more	£525.00	£770.00	
	Reserved Matters	Floor area less than 1000m ²	£50.00 per 200m ² or part thereof	£80.00 per 200m ² or part thereof	
		Floor area between 1000m ² and 1999m ²	£300.00	£480.00	
		Floor area 2000m ² or more	£450.00	£700.00	
Change of use (other than to dwellings)		Floor area less than 1000m ²	£60.00 per 200m ² or part thereof	£90.00 per 200m ² or part thereof	50% of initial meeting fee
		Floor area between 1000m ² and 1499m ²	£350.00	£550.00	
		Floor area 1500m ² or more	£525.00	£770.00	
Agricultural buildings			£70.00	£120.00	50% of initial meeting fee
Advertisements			£55.00	£90.00	50% of initial meeting fee
Other applications		Site area less than 1.0 Ha	£60.00 per 0.2 Ha or part thereof	£100.00 per 0.2 Ha or part thereof	50% of initial meeting fee
		Site area between 1.0 Ha and 1.999 Ha	£350.00	£510.00	
		Site area 2.0 Ha or more		£770.00	
Schedule 1 or Schedule 2 EIA development				£770.00	50% of initial meeting fee

Building Regulation Charges with effect from 1 January 2023
TABLE A - Standard charges for the creation or conversion to new dwellings

Number of dwellings	Charge	Building Regulation Full Plans Application Charge	Building Notice Charge	Regularisation Charge	Part P* Additional Charge
		£	£	£	£
1	Net	650.00	650.00	825.00	175.00
	VAT	130.00	130.00		35.00
	Total	780.00	780.00	825.00	210.00
2	Net	850.00	850.00	1,100.00	200.00
	VAT	170.00	170.00		40.00
	Total	1,020.00	1,020.00	1,100.00	240.00
3	Net	1,050.00	1,050.00	1,400.00	275.00
	VAT	210.00	210.00		55.00
	Total	1,260.00	1,260.00	1,400.00	330.00
4	Net	1,250.00	1,250.00	1,625.00	300.00
	VAT	250.00	250.00		60.00
	Total	1,500.00	1,500.00	1,625.00	360.00
5	Net	1,500.00	1,500.00	1,900.00	400.00
	VAT	300.00	300.00		80.00
	Total	1,800.00	1,800.00	1,900.00	480.00

Note: For 6 or more dwellings or if the floor area of a dwelling exceeds 300m² the charge is individually assessed

* The Part P additional charge should be added when a person who **is not** a Part P registered electrician carries out notifiable electrical work. A Part P registered electrician is a qualified electrician who is registered under an **Approved Competent Persons Scheme**. In order to recover the Local Authority costs if anyone other than a part P registered electrician undertakes the electrical work the additional charge is payable.

Building Regulation Charges with effect from 1 January 2023
TABLE B - Standard charges for domestic extensions to a single building

Category	Description	Charge	Building Regulation Full Plans Application Charge	Building Notice Charge	Regularisation Charge	Part P* Additional Charge
			£	£	£	£
1	Extension with floor area not exceeding 10m ²	Net	330.00	330.00	425.00	175.00
		VAT	66.00	66.00		35.00
		Total	396.00	396.00	425.00	210.00
2	Extension with floor area exceeding 10m ² but not exceeding 40m ²	Net	450.00	450.00	575.00	175.00
		VAT	90.00	90.00		35.00
		Total	540.00	540.00	575.00	210.00
3	Extension with floor area exceeding 40m ² but not exceeding 60m ²	Net	575.00	575.00	735.00	175.00
		VAT	115.00	115.00		35.00
		Total	690.00	690.00	735.00	210.00
4	Loft conversion that does not include the construction of a dormer with floor area not exceeding 40m ²	Net	375.00	375.00	475.00	175.00
		VAT	75.00	75.00		35.00
		Total	450.00	450.00	475.00	210.00
5	Loft conversion that does include the construction of a dormer with floor area not exceeding 40m ²	Net	450.00	450.00	575.00	175.00
		VAT	90.00	90.00		35.00
		Total	540.00	540.00	575.00	210.00
6	Erection or extension of a garage or carport with floor area not exceeding 40m ²	Net	275.00	275.00	350.00	175.00
		VAT	55.00	55.00		35.00
		Total	330.00	330.00	350.00	210.00
7	Erection or extension of a garage or carport with floor area exceeding 40m ² but not exceeding 80m ²	Net	375.00	375.00	475.00	175.00
		VAT	75.00	75.00		35.00
		Total	450.00	450.00	475.00	210.00
8	Conversion of a domestic garage to a habitable room(s)	Net	300.00	300.00	375.00	175.00
		VAT	60.00	60.00		35.00
		Total	360.00	360.00	375.00	210.00

* The Part P additional charge should be added when a person who **is not** a Part P registered electrician carries out notifiable electrical work. A Part P registered electrician is a qualified electrician who is registered under an **Approved Competent Persons Scheme**. In order to recover the Local Authority costs if anyone other than a part P registered electrician undertakes the electrical work the additional charge is payable.

Building Regulation Charges with effect from 1 January 2023
TABLE C - Standard charges for domestic alterations to a single building

Category	Description	Charge	Building Regulation Full Plans Application Charge	Building Notice Charge	Regularisation Charge	Reduction **	
			£	£	£	£	
1	Internal alterations, installation of fittings (not electrical) and/or structural:						
	Estimated value up to £5,000	Net	200.00	200.00	250.00	50%	
		VAT	40.00	40.00			
		Total	240.00	240.00	250.00		
	Estimated value exceeding £5,001, up to £10,000	Net	325.00	325.00	425.00	50%	
		VAT	65.00	65.00			
		Total	390.00	390.00	425.00		
	Estimated value exceeding £10,001, up to £20,000	Net	375.00	375.00	475.00	50%	
		VAT	75.00	75.00			
		Total	450.00	450.00	475.00		
	Estimated value exceeding £20,001, up to £30,000	Net	475.00	475.00	625.00	50%	
		VAT	95.00	95.00			
		Total	570.00	570.00	625.00		
	Estimated value exceeding £30,001, up to £40,000	Net	575.00	575.00	750.00	50%	
		VAT	115.00	115.00			
		Total	690.00	690.00	750.00		
	2	Underpinning	Net	325.00	325.00	425.00	50%
			VAT	65.00	65.00		
Total			390.00	390.00	425.00		
3	Renovation of a thermal element to a single dwelling	Net	175.00	175.00	225.00	50%	
		VAT	35.00	35.00			
		Total	210.00	210.00	225.00		
4	Window replacement (non-competent persons scheme) - per installation of up to 20 windows	Net	125.00	125.00	150.00	50%	
		VAT	25.00	25.00			
		Total	150.00	150.00	150.00		
5	Electrical work (non-competent persons scheme):						
	Any electrical work, other than the rewire of a dwelling	Net	175.00	175.00	225.00		
		VAT	35.00	35.00			
		Total	210.00	210.00	225.00		
	The re-wiring of, or new installation in, a dwelling	Net	300.00	300.00	375.00		
		VAT	60.00	60.00			
		Total	360.00	360.00	375.00		

** When it is intended to carry out additional building work on a dwelling at the same time that any of the work to which Table B relates then the charge for this additional work shall be reduced by the amount shown in the table.

Building Regulation Charges with effect from 1 January 2023

Other Charges (Non-VATABLE)	
Description	£
To resolve case and issue a Completion Certificate where work has been completed or occupied for 6-12 months and request for a Certificate is made by the applicant	100.00
To resolve case and issue a Completion Certificate where work has been completed or occupied for more than 12 months and request for a Certificate is made by the applicant	200.00
Application withdrawn - any type	Individually determined

TABLE D - Standard charges for non-domestic work - extensions & new build

Category	Description	Charge	BUILDING USAGE			
			Industrial and Storage Use		All Other Use Classes	
			Building Regulation Full Plans Application Charge	Regularisation Charge	Building Regulation Full Plans Application Charge	Regularisation Charge
			£	£	£	£
1	Floor area not exceeding 10m ²	Net	325.00	450.00	325.00	425.00
		VAT	65.00		65.00	
		Total	390.00	450.00	390.00	425.00
2	Floor area exceeding 10m ² but not exceeding 40m ²	Net	450.00	575.00	650.00	850.00
		VAT	90.00		130.00	
		Total	540.00	575.00	780.00	850.00
3	Floor area exceeding 40m ² but not exceeding 80m ²	Net	650.00	825.00		
		VAT	130.00			
		Total	780.00	825.00		

Building Regulation Charges with effect from 1 January 2023

TABLE E - Standard charges for non-domestic alterations

Category	Description	Charge	Building Regulation Full Plans Application Charge	Regularisation Charge
			£	£
1	Alterations not described elsewhere, including structural alterations and installation of controlled fittings			
	Estimated value up to £5,000	Net	200.00	275.00
		VAT	40.00	
		Total	240.00	275.00
	Estimated value exceeding £5,001, up to £10,000	Net	325.00	450.00
		VAT	65.00	
		Total	390.00	450.00
	Estimated value exceeding £10,001, up to £20,000	Net	375.00	500.00
		VAT	75.00	
		Total	450.00	500.00
	Estimated value exceeding £20,001, up to £30,000	Net	475.00	650.00
		VAT	95.00	
		Total	570.00	650.00
	Estimated value exceeding £30,001, up to £40,000	Net	575.00	800.00
VAT		115.00		
Total		690.00	800.00	
2	Electrical work (non-competent persons scheme):			
	Any electrical work, other than the rewire of a dwelling	Net	175.00	225.00
		VAT	35.00	
		Total	210.00	225.00
	The re-wiring of, or new installation in, a dwelling	Net	300.00	375.00
		VAT	60.00	
Total		360.00	375.00	
3	Window replacement (non-competent persons scheme) - per installation of up to 20 windows	Net	175.00	225.00
		VAT	35.00	
		Total	210.00	225.00



Report of:	Meeting	Date
Marianne Hesketh, Corporate Director Communities	Overview and Scrutiny	21 November 2022

<p>Council Business Plan – Second Quarter Performance Statement 2022/23</p> <p>July - September 2022</p>
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1. Purpose of report

- 1.1 The dashboard style report (attached) gives a quick reference to quarterly progress against the council’s business plan projects and measures, along with commentary where issues have been identified.

2. Project Updates

- 2.1 There are now 18 Business Plan projects split between the three ambitions within the Business Plan – Economy, People and Place.
- 2.2 Whilst the majority of projects are on track, there are three showing Amber with minor issues.

2.2.1 A summary of those with minor issues (Amber) are shown below:

- **Support business growth at the Hillhouse Technology Enterprise Zone (EZ)** - The Council continues to support the work of the EZ Board, providing a strategic direction for the EZ through regular meetings with key stakeholders. In addition, the Council supports the work of NPL Ltd in facilitating a Hydrogen Steering Group for the EZ. A cabinet report has been prepared to request the release of funding from the Enterprise Zone Business Rates Growth Reserve for the commission of technical studies and update of the masterplan. Amber rating as business growth (as measured by NNDR retained) is relatively unchanged at present.

Work with others to deliver our action plan to reduce the effect of climate change on our borough including the carbon footprint of all council activities and assets - A trial of a new decision making tool was introduced to staff at Report Author training sessions. This consists of a decision wheel, to help staff to assess the impacts of a project/decision on climate change and consider positive changes to mitigate these.

The decarbonisation scheme at Fleetwood Market has fallen behind schedule due to design delays and the complexity of the scheme.

- **Deliver the Wyre Beach Management Scheme to protect homes from coastal flooding** - The Project Manager has instructed the commencement of the site compound and ancillary enablement works to commence on 5th September. This will allow the construction works to commence at the start of March 2023. The scheme has been delayed by 12 months due to MMO licence application for the temporary storage of rock on the beach for the initial scheme. Costs for the compound works have risen by approximately 33% due to material inflation and fuel costs. Meetings with the MMO have been arranged to determine how their requirements can be satisfied.

3. Performance Updates

- 3.1** In total, there are 24 measures to be reported on however, some of these (10) do not have data available as they are either annual or bi-annual collection so have not been included.
- 3.2** Of the 14 Measures included on the report, 9 have a Green status, 3 Amber and 2 Red.
- 3.2.1** Further information regarding those showing as Amber are set out below.
- **Number of annual visits to our leisure centres** – We are working closely with Fylde Coast YMCA to help them recover and build their attendances back post pandemic. The attendances are steadily increasing but other factors such as the cost of living crisis are coming into play, which is adversely affecting the numbers of people attending.
 - **Number of memberships at our leisure centre** – We are working closely with Fylde Coast YMCA to help them recover and build their membership base post pandemic. They have dropped their monthly direct debit price to £25, which is proving popular. They have offered promotions twice this year to help increase their DD's, which has been effective. Annual upfront memberships have declined this year, which is being affected by the cost of living crisis.
 - **% of household waste recycled** – As there is a 3 month data lag from LCC - figures reported in Q2 are actuals for Q1 22/23 (the cumulative figure in Q2 45.8% is the average over the 2 quarters). We have undertaken an education programme in the areas where we recognise that there is high percentage of contamination but we believe the contamination is due to a lack of understanding as opposed to a refusal to comply with recycling initiatives, therefore a Project Officer/Enforcement Officer engages directly with householders to highlight the contamination and effective ways to combat the concern.

Further information regarding those showing as Red are set out below.

- **Number of jobs created within the Enterprise Zone** – Ongoing target of 137 jobs to be created between Aug 2020 - Apr 2026 (137 jobs / 67 months in the period = 2 x 3 months per quarter = six jobs per quarter target). Although no jobs created this quarter, 105 jobs have been created to date, which is ahead of target. Target & actual taken from most recent EZ Governance Committee Report. Cumulative actual, as per Management Board request Aug 2022.
- **Number of public electric charging points** – Order placed and contract signed, awaiting installation. Dual units i.e. 46 charging points now due for completion at the end of November.

Financial and legal implications	
Finance	There are no financial implications arising directly from this report.
Legal	There are no legal implications arising directly from this report.

Other risks/implications: checklist

If there are significant implications arising from this report on any issues marked with a ✓ below, the report author will have consulted with the appropriate specialist officers on those implications and addressed them in the body of the report. There are no significant implications arising directly from this report, for those issues marked with a x.

risks/implications	✓ / x
community safety	x
equality and diversity	x
sustainability	x
health and safety	x

risks/implications	✓ / x
asset management	x
climate change	x
ICT	x
data protection	x

Processing Personal Data

In addition to considering data protection along with the other risks/ implications, the report author will need to decide if a 'privacy impact assessment (PIA)' is also required. If the decision(s) recommended in this report will result in the collection and processing of personal data for the first time (i.e. purchase of a new system, a new working arrangement with a third party) a PIA will need to have been completed and signed off by Data Protection Officer before the decision is taken in compliance with the Data Protection Act 2018.

report author	telephone no.	email	date
Dawn Allen	01253 887341	dawn.allen@wyre.gov.uk	3 November 2022

List of background papers:		
name of document	date	where available for inspection

List of appendices

N/A

Key Projects	
G	On schedule/target;
A	Minor issues
R	Major issues/Not Started

Key Measures	
G	Improving or in line with expectations
A	No significant change or comparable data unavailable
R	Worsening



Economy



People



Place

Projects	
Support business growth at the Hillhouse Technology Enterprise Zone.	A
Collaborate with our Lancashire partners to develop joint working arrangements with a focus on economic growth, skills and tackling climate change.	G
Continue to support town centre recovery through the town centre strategy fund and explore investment and sustainable development opportunities for our key town centres.	G
Explore investment opportunities for our key council assets.	G
Relaunch our Wyred Up network to proactively support sustainable business recovery following the pandemic and to encourage and support businesses to reduce their carbon footprint.	G
Measures	
Number of jobs created within the Enterprise Zone	R
Town centre vacancy rates	G
% of fledgling businesses surviving - 18 months	G

Projects	
Agree and develop a long term strategy for sustainable leisure and wellbeing provision across Wyre.	G
Deliver a programme of work to promote healthy choices and healthier lifestyles to keep people well.	G
Work with partners to deliver the holiday activity programme for our young people.	G
Relaunch our Digital Wyre Strategy ensuring customers have easy access to our services and that we embrace the opportunities new technologies bring.	G
Collaborate with partners to improve community energy consumption through retrofitting houses and supporting district heating projects.	G
Develop a campaign to raise awareness and encourage behavioural change amongst residents to support climate change projects/initiatives.	G
Measures	
Number of annual visits to our leisure centres	A
Number of memberships at our leisure centre	A
Number of volunteer hours	G
Number of children engaged with holiday activities	G
Number of residents registered for My Wyre account	G
Number of domestic energy measures installed under Cosy Homes in Lancashire, via Green Homes Grants and other Government Schemes.	G
Number of residents engaged with behavioural change campaigns using digital and non-digital channels	G

Projects	
Work with others to deliver our action plan to reduce the effect of climate change on our borough including the carbon footprint of all council activities and assets.	A
Promote activity to support our residents to reduce waste, increase reuse and recycling, and implement environmental initiatives to help achieve a sustainable environment.	G
Complete the partial review of the Wyre Local Plan 2011-2031 and commence a full review.	G
Deliver the Wyre Beach Management Scheme to protect homes from coastal flooding.	A
Facilitate and support the improvement, biodiversity, accessibility and use of our parks and open spaces.	G
Support the Turning Tides Partnership in the ambition to achieve a blue flag coast that is free from plastic pollution.	G
Lead on and support natural flood management projects.	G
Measures	
Number of public electric charging points	R
% of household waste recycled	A
Reduction in fly tipping reported	G

Comments and issues regarding measures with a RED status

Number of jobs created within the Enterprise Zone – Ongoing target of 137 jobs to be created between Aug 2020 - Apr 2026 (137 jobs / 67 months in the period = 2 x 3 months per quarter = 6 jobs per quarter target). Although no jobs created this quarter, 105 jobs have been created to date which is ahead of the overall target.

Number of public electric charging points – Order placed and contract signed awaiting installation. Dual units i.e. 46 charging points now due for completion at the end of November.

It should be noted that there are a number of projects for which data is collated annually / bi-annually and therefore these have not been included within this report.

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Economy Projects			
Ref and Title	Project Manager	Q1, April - June 2022	Q2, July - September 2022
PEC1 - Status Support business growth at the Hillhouse Technology Enterprise Zone	Mark Fenton	<p>Amber</p> <p>The Council continues to support the work of the EZ Board, providing a strategic direction for the EZ through regular meetings with key stakeholders. In addition the Council supports the work of NPL Ltd in facilitating a Hydrogen Steering Group for the EZ.</p> <p>A draft cabinet report has been prepared to request the release of funding from the Enterprise Zone Business Rates Growth Reserve for the commission of technical studies and update of the masterplan</p> <p>Amber rating as business growth (as measured by NNDR retained) is relatively unchanged at present.</p>	<p>Amber</p> <p>The Council continues to support the work of the EZ Board, providing a strategic direction for the EZ through regular meetings with key stakeholders. In addition the Council supports the work of NPL Ltd in facilitating a Hydrogen Steering Group for the EZ.</p> <p>Release of funding from the Enterprise Zone Business Rates Growth Reserve for the commission of technical studies and update of the masterplan was approved 8 September and a programme for the work is to be agreed in Q3.</p> <p>Amber rating as business growth (as measured by NNDR retained) is not revised during the year.</p>
PEC2 - Status Collaborate with our Lancashire partners to develop joint working arrangements with a focus on economic growth, skills and tackling climate change.	Marianne Hesketh	<p>Green</p> <p>The Corporate Director Communities is part of the Lancashire 2050 strategic plan working group and continues to help support this strategic piece of work going forward. The Chief Executive is going to lead the housing theme, Members will be kept up to date on progress with the Lancashire Strategic Plan.</p>	<p>Green</p> <p>A workshop was held of Lancashire leaders to focus on the Lancashire 2050 plan. Work continues on developing the vision, ambition and eight priority areas - Economic Prosperity, Transport and Infrastructure, Housing, Health and Wellbeing, Environment and Climate, Education and Early Years, Employment and Skills and Communities and Place.</p>
PEC3 - Status Continue to support town centre recovery through the town centre strategy fund and explore investment and sustainable development opportunities for our key town centres	Mark Fenton	<p>Green</p> <p>Garstang: Town Centre Regeneration Framework adopted by Council 1 June.</p> <p>Cleveleys: final draft of the Town Centre Regeneration Framework report to be published for public comment mid July.</p> <p>Future Fleetwood: feedback on the draft Town Centre Regeneration Framework report - sessions with officers have been undertaken and comments from the board are to be confirmed at their July meeting.</p> <p>Development of Investment Plan for UK Shared Prosperity Fund is in progress. Town centre recovery projects, shortlisted from the regeneration frameworks, have been shortlisted for funding.</p>	<p>Green</p> <p>Cleveleys: Town Centre Regeneration Framework adopted by Council 8 September. The High Streets Task Force visited Cleveleys on 26th July to undertake an Unlocking Your Place Potential diagnostic visit. Their recommendations have been received and the scope of further expert advice is to be agreed in November.</p> <p>Fleetwood: report updated and to be reviewed by CMT.</p> <p>UK Shared Prosperity Fund: Investment Plan submitted 1 August which included recovery projects for each town centre. Approval of the plan is anticipated in October.</p>
PEC4 - Status		Green	Green

<p>Explore investment opportunities for our key council assets</p>	<p>CMT</p>	<p>Bourne Hill sale successfully completed in May 2022. Acquisition of Project Neptune has entered into pre-completion stage with preparation of legal documents in readiness for contract exchange and raising a snagging list.</p>	<p>The Resources Portfolio Holder approved the provision of two changing places facilities one within Fleetwood to compliment the beach wheelchair project and the second at Wye Estuary Country Park. Work on the Fleetwood project is due to be completed this year.</p> <p>Project Neptune completed 9 August 2022. The council can now work to secure tenants for the 11 industrial units.</p>
<p>PEC5 - Status</p> <p>Relaunch our Wyred Up network to proactively support sustainable business recovery following the pandemic and to encourage and support businesses to reduce their carbon footprint</p> <p>Page 44</p>	<p>Colm Healy</p>	<p>Green</p> <p>Survey to ascertain what support local businesses required went live in Q1, reasonable response received. Continuing to forge links with Partner Organisations (e.g. NW Lancs Chamber, Boost, Lancashire etc.). Economic Development Team continuously working on increasing membership, through social media channels etc. Relaunch event (including speakers relating to current Low Carbon Campaign) due to take place during Q2.</p>	<p>Green</p> <p>First in-person event held at Myerscough College in July. Focus was on how local businesses can reduce their carbon footprint, featuring speakers from Lancaster University, Myerscough College, NPL Estates & Wyre Council. Feedback from attendees was overwhelmingly positive. Next quarterly campaign to focus on workplace health & wellbeing.</p>

Economy Measures		Reportee	Q1, April - June 2022			Q2, July - September 2022			Commentary
			Target	Actual	Cumulative	Target	Actual	Cumulative	
MEC1	Number of jobs created within the Enterprise Zone	Colm Healy	6	0	105	6	0	105	Target of 137 jobs to be created Aug 2020 - Apr 2026 (137 jobs / /67 months in the period = 2 x 3 months per quarter = 6 jobs per quarter). Target & actual taken from most recent EZ Governance Committee Report. Cumulative actual, as per Management Board request Aug 2022.
MEC2	£M investments to Wyre from County Deal	Marianne Hesketh	0	0	0	0	0	0	No progress has been made on the County Deal so is unlikely to deliver any investments to Wyre this financial year.
MEC3.1	Increase footfall to town centres	Colm Healy	1.8m	2,061,205	2,061,205	2.1m			Data unavailable as in process of procuring new data provider (contract to commence mid-October). New provider have confirmed they will backdate data, so Q2 figures will be available on next Quarter's report.
	Total visits to town centres		2.4m	2,661,837	2,661,837	2.7m			Data unavailable as in process of procuring new data provider (contract to commence mid-October). New provider have confirmed they will backdate data, so Q2 figures will be available on next Quarter's report.
	* Fleetwood		1.4m	1,497,834	1,497,834	1.5m			Data unavailable as in process of procuring new data provider (contract to commence mid-October). New provider have confirmed they will backdate data, so Q2 figures will be available on next Quarter's report.
	* Cleveleys * Poulton * Garstang		900k	1,214,073	1,214,073	1.2m			Data unavailable as in process of procuring new data provider (contract to commence mid-October). New provider have confirmed they will backdate data, so Q2 figures will be available on next Quarter's report.
MEC3.2	Reduce town centre vacancy rates	Colm Healy	11.80%	8.33%		12.40%	8.33%		Total vacancy rate for 7 town centres monitored (Fleetwood, Cleveleys, Poulton, Garstang, Thornton, Knott-End, Great Eccleston). Last vacancy rate survey took place July 2022, next monitoring due January 2023. Target set as most recent vacancy rate for North West area.
	Town centre vacancy		11.80%	12.55%		12.40%	12.55%		Target set as most recent vacancy rate for North West area
	* Fleetwood		11.80%	8.31%		12.40%	8.31%		Target set as most recent vacancy rate for North West area
	* Cleveleys		11.80%	3.77%		12.40%	3.77%		Target set as most recent vacancy rate for North West area
	* Thornton		11.80%	8.72%		12.40%	8.72%		Target set as most recent vacancy rate for North West area
	* Poulton * Garstang		11.80%	7.01%		12.40%	7.01%		Target set as most recent vacancy rate for North West area
MEC3.3	% of fledgling businesses surviving - 18 months	Colm Healy	72%	82%		82%	91%	Target set as previous rate reported. Data source: BankSearch Consultancy Ltd	
MEC3.4	Number of Visitors to the borough each year	Emma Lyons							The model used is STEAM (Volume and Value of Tourism) it always works one year behind. Therefore 2021 data is currently being compiled and that report will be available later on in the year.
MEC5	Business rate collection target 97%	Marie Buckley							This figure is reported annually as collection rates are affected by the recovery timetable, depending when our court dates are scheduled etc.
MEC5	Council tax collection target 97%	Marie Buckley							
Key									
	Achieving/Exceeding target								
	Within 10% of achieving								
	Below target (more than								

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People Projects		Q1, April - June 2022	Q2, July - September 2022
	Project Manager		
PPE1 - Status Agree and develop a long term strategy for sustainable leisure and wellbeing provision across Wyre	Carol Southern	Green The draft Leisure strategy is currently being finalised and will be presented to CMT in early July. The Wyre Moving More board and the three sub groups have met during this quarter and draft objectives and governance documents have been circulated to the groups and board for comment. There will be a draft Wyre Moving More strategy in July. The Wyre Leisure Masterplan will then be formulated after the strategy documents have been written and agreed.	Green We have draft strategies for both leisure and physical activity, which are being reviewed currently internally. The Leisure Consultants, KKP are starting to work on the Leisure Masterplan, while we finalise the strategies.
PPE2 - Status Deliver a programme of work to promote healthy choices and healthier lifestyles to keep people well	Mark Broadhurst Carol Southern	Green Wyre Great Outdoor Programme promotes the health and wellbeing activities including social rides and wellbeing through nature. The Wyre adult weight management continues to grow successfully as we now work with four partners to deliver programmes to support adults who want to lose weight and maintain the weight loss. The PASTA children's weight management programme has also worked in two primary schools in the Fleetwood area to provide fun physical activities and cooking sessions with 10 families. The feedback has been excellent from the families. Wyre Wheels continues to attract over 20 participants each week at Memorial Park. Arts and Health activities have also taken place at Knott End and Cleveleys libraries, as well as Over Wyre Medical centre. Digital inclusion sessions were also delivered with the Torrentum social prescribing team.	Green The Wyre Great Outdoor Programme delivered health and wellbeing activities including seasonal gardening workshops , weekly gardening clubs, wheels for all rides and wellbeing walks. We have launched 2 new physical activity sessions in Cleveleys and Fleetwood for people who are inactive. We continue to support Fylde Coast YMCA to provide some low impact exercise sessions at Thornton YMCA, which are well attended. 'Craft and Chat' has now started up weekly at Thornton Library, Thursday mornings 10am – 12pm and is going really well. A Just Reminiscing session was held at Cleveleys Library and was well attended by about 15 local residents who spent time looking at the artefacts and decades scrapbooks. 'Creative Wellbeing', our new 8 week arts for positive mental health has begun at the Market House Studios. This runs every Thursday morning 10am – 1pm and is now fully booked with 8 participants who all thoroughly enjoyed the first session on 29th September.
PPE3 - Status Work with partners to deliver the holiday activity programme for our young people	Carol Southern	Green The Wyre Holiday Activity Programme (HAF) for Easter was delivered over four days at Easter. There were 12 clubs provided across Wyre by eight different providers. The sessions included a variety of fun activities alongside a nutritious meal each day. Activities included arts and crafts, yoga and mindfulness, forest school, slime making, swimming, dodgeball, rounders, archery and kayaking.	Green The Wyre Holiday Activity Programme (HAF) for Summer was delivered over the 6 week holiday period with children able to attend a maximum of 16 sessions. There were 16 clubs provided across Wyre by 9 different providers. The sessions included a variety of fun activities alongside a nutritious meal each day. Activities included arts and crafts, yoga and mindfulness, forest school, slime making, swimming, dodgeball, rounders, archery and kayaking. There were 3,876 bookings made for our summer programme and 3,408 attendances, which equates to 87% attendance, which we are happy with.
PPE4 - Status		Green	Green

<p>Relaunch our Digital Wyre Strategy ensuring customers have easy access to our services and that we embrace the opportunities new technologies bring.</p>	<p>Peter Mason</p>	<p>The new Digital Strategy and the ICT Strategy were approved at CMT. The Digital Transformation Board is now meeting every other month to assess and drive projects forward. Sign-up for the new MyWyre account has been assisted by the energy rebate scheme and green waste subscription with the original target for April 2022 far exceeded.</p>	<p>The green waste subscription for 2022/23 has now commenced and therefore the amount of people signing up for the scheme has reduced. This is reflected in the lower number of MyWyre accounts in this second quarter. Demonstrations are also commencing next week for the new telephony system.</p>
<p>PPE5 - Status</p> <p>Collaborate with partners to improve community energy consumption through retrofitting houses and supporting district heating projects.</p> <p>Page 48</p>	<p>Mark Broadhurst</p>	<p>Green</p> <p>Delivery against the Green Homes Grant: Local Authority Delivery Scheme Phase 2 (LAD2) this 1st quarter has gone really well with 27 measures installed in 18 properties - good progress. Work to deliver against Social Housing Decarbonisation Funding has begun on Regenda Housing Stock in Fleetwood with the completion of 20 measures. Working with Cosy Homes in Lancashire (CHIL) and using the Parity Software to identify Wyre homes that could potentially benefit from retrofit measures 5,000 homes have been identified and mailed this month. These homes will be encouraged to take up measures. We are working on the paperwork and procurement of a new CHiL provider with Lancashire LAs, this is anticipated to take place next year. Following an opportunity to bid for Contain Outbreak Management Funding (COMF) a bid was submitted proposing work with Red Rose Energy to deliver energy efficiency and domestic carbon saving advice. We expect to hear if the bid is successful mid-July.</p>	<p>Green</p> <p>The Regenda SHDF installations are being delivered as planned and are on target for delivery. 112 measures have now been delivered in 39 properties. The programme has been highlighted as one of best practice for delivery against SHDF. A successful bid was submitted for Affordable warmth funding to Lancashire County Council. Funding allocated will be £87k and a proportion of this is planned to support the installation of insulation and carbon saving measures in the homes of older and vulnerable residents. An initial meeting has been held with CHiL to explore this. Under LAD2 CHiL has now delivered 58 measures in 27 Wyre homes.</p>
<p>PPE6 Status</p> <p>Develop a campaign to raise awareness and encourage behavioural change amongst residents to support climate change projects/initiatives.</p>	<p>Sammy Gray</p>	<p>Green</p> <p>Climate change campaign launched in this quarter. This comprises awareness raising posts on social media, with the tag line 'it's in our hands', providing tips and advice for residents to take climate action. Residents are directed towards further information on the website. Other aspects of the campaign include blog posts to explain climate change issues and actions in greater detail. So far 53 residents have read our blog post on reducing food waste. A carbon reduction event has also been organised for the Wyred Up business network in July.</p> <p>Articles also produced within the annual Wyre Great Outdoor Brochure which encourage people to take part in considering their carbon footprint and conservation of biodiversity. This brochure is promoted with the use of a QR code to link to the website.</p>	<p>Green</p> <p>Climate change actions were promoted via the Young Wyre in Bloom event, where schools across the borough were judged on the sustainability of their grounds. This cumulated in an event for staff and students at the Civic, with awards presented by the Mayor.</p> <p>Online engagement included the 'It's in Our Hands' campaign, which covered switching to LEDs and staycations, as well as promotion of zero waste heroes and waste reduction tips, which had a large reach.</p> <p>Staff also created displays and prepared for a Great Big Green Week event (during the final week of September) at Garstang in partnership with the Fairtrade Society. This will be used as a trial to engage the public on climate change actions and dispel myths around carbon footprints. We plan to build on these events to target specific environmental awareness days/weeks next year.</p>

People Measures		Reportee	Q1, April - June 2022			Q2, July - September 2022			Commentary
			Target	Actual	Cumulative	Target	Actual	Cumulative	
MPE1	The percentage of adults in Wyre that are currently inactive	Carol Southern	34.10%						Annual Target reported in Active Lives Survey
MPE2.1	Number of annual visits to our leisure centres	Carol Southern	170,000	169,699	169,699	170,000	167,155	336,854	We are working closely with Fylde Coast YMCA to help them recover and build their attendances back post pandemic. The attendances are steadily increasing but other factors such as the cost of living crisis are coming into play, which is adversely affecting the numbers of people attending.
MPE2.2	Number of memberships at our leisure centre	Carol Southern	6,500	6,421	6,421	6,500	6,270	6,270	We are working closely with Fylde Coast YMCA to help them recover and build their membership base post pandemic. They have dropped their monthly direct debit price to £25, which is proving popular. They have offered promotions twice this year to help increase their DD's, which has been effective. Annual upfront memberships have declined significantly this year, which is being affected by the cost of living crisis.
MPE2.3	Number of volunteer hours	Simon Swindells	4,977	7,195	7,195	4,114	7,206	14,401	Target increase of 10% per Q from 2021/22
MPE3	Number of children engaged with holiday activities	Carol Southern	250	255	255	450	463	718	We are really happy with where we are up to with the Wyre HAF programme.
MPE4	Number of residents registered for My Wyre account	Pete Mason	1,500	8,044	8,044	1,500	3,851	11,895	Note: As some account holders leave the borough their accounts will be deactivated and some will be replaced with new account holders meaning there will not always be growth when new users sign up.
MPE5	Number of domestic energy measures installed under Cosy Homes in Lancashire, via Green Homes Grants and other Government Schemes.	Mark Broadhurst	5	37	37	20	133	170	
MPE6	Number of residents engaged with behavioural change campaigns using digital and non-digital channels	Sammy Gray	300	381	381	300	7,605	7,986	Engagements recorded on social media. Quarter 2 results cover social media reach (target to be clarified with senior communications officer)
Key									
Achieving/Exceeding target									
Within 10% of achieving target									
Below target (more than 10%)									

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Place Projects	Project Manager	Q1, April - June 2022	Q2, July - September 2022
PPL1 - Status Work with others to deliver our action plan to reduce the effect of climate change on our borough including the carbon footprint of all council activities and assets	Sammy Gray	<p>Green</p> <p>The council is working with partners in the Wyre Waters Catchment Partnership and the Forest of Bowland AONB to mitigate for the impact of climate change on biodiversity and landscape by supporting the work of the river restoration to create space for water and wildlife and to work with landowners to manage habitats for improved carbon sequestration and wildlife in estuaries, upland pasture, peatlands and meadows.</p> <p>Ongoing work to deliver £1.2m Public Sector Decarbonisation Scheme grant at Fleetwood Market, involving the removal of the fossil fuel gas heating and replacing this with renewable technology, alongside retrofitting to ensure the building is energy efficient.</p> <p>A full staff commuting survey was undertaken, with a good response of 215 staff members. This allows for a better understanding of carbon footprint from commuting, which was previously unknown, as well as the carbon savings from the introduction of hybrid working (approximately 27% of what commuting emissions would have been).</p>	<p>Amber</p> <p>A trial of a new decision making tool was introduced to staff at Report Author trainings. This consists of a decision wheel, to help staff to assess the impacts of a project/decision on climate change and consider positive changes to mitigate these.</p> <p>The decarbonisation scheme at Fleetwood Market has fallen behind schedule due to design delays and the complexity of the scheme.</p>
PPL2 - Status Promote activity to support our residents to reduce waste, increase reuse and recycling, and implement environmental initiatives to help achieve a sustainable environment	Kathy Winstanley	<p>Green</p> <p>In addition to the wheeled bin recycling scheme, the service also offers household collections of other materials including electronics, batteries and textiles. Bulky Waste (larger household items) is collected in partnership with a Social Enterprise at a cost to the customer; this arrangement has proved extremely popular and we are increasing resources to allow for additional collection slots. There are limited opportunities to introduce new recycling initiatives due to the waste 'power of direction' from LCC however the move towards 240L recycling bins has encouraged participation with an increased amount of recycling collected. The recycling rate has remained static due to the reduction in paper tonnages as people move towards electronic media (national trend).</p> <p>Contamination rates are high in some areas (wrong items in bins) which adversely impacts the recycling rate and a targeted in-house education campaign is ongoing to engage with residents and raise awareness of the recycling service - this is a resource intensive process and will take time to show improvement. Recycling rates can be boosted by targeted communication campaigns aimed at identifying items not commonly recycled i.e. recycling is often associated with kitchen activities yet many items generated in the bathroom (toothpaste cartons, toilet roll tubes, shampoo/shower gel bottles) are also recyclable but commonly missed. Specific comms messages to target the less recycled materials – this would require a dedicated resource.</p>	<p>Green</p> <p>The wheeled bin recycling scheme and other household collections (of batteries, textiles, electronics and bulky items) are promoted at every opportunity to encourage participation and boost the recycling rates across the borough. The Green Waste subscription service has been well received once again this year, with high garden waste tonnages over the summer months. The annual household collection calendar is being finalised for a Christmas delivery, and will promote the full range of kerbside service options as well as hints and tips for reducing excess food waste. Areas of the borough with low participation in the recycling scheme, and/or high contamination levels are being identified by the Enforcement Officers, with additional support and information offered to improve their understanding of the scheme and boost recycling.</p>
PPL3 - Status Complete the partial review of the Wyre Local Plan 2011-2031 and commence full review	Fiona Riley	<p>Green</p> <p>Partial Review Following consideration by Full Council, the submission draft Wyre Local Plan Partial Review was submitted to Government for Examination on 25 April. The Planning Inspectorate has appointed an Inspector and the Examination in Public is set for 27 and 28 September. Officers are continuing to engage with the Inspector and preparing necessary evidence and written statements for the Examination.</p> <p>Full Review Work continues on reviewing the scoping consultation responses to the Full Review and scoping evidence requirements. Discussions are ongoing with neighbouring local authorities regarding the potential to commission joint evidence to support their respective local plans. To support the evidence gathering stage, at its meeting on 27 June, the Planning Policy Working Group agreed to move to monthly meetings to allow for consideration of emerging evidence by the group.</p>	<p>Green</p> <p>Partial Review The Examination in Public was held 27 and 28 September. During the hearings, the Inspector indicated that some limited main modifications are necessary to the draft Plan and Officers are currently engaging with the Inspector. The main modifications will undergo a six week public consultation during October-November. The final Inspectors report is expected to be issued in late 2022. The Partial Review will be considered for adoption by at 26 January 2023 Full Council meeting.</p> <p>Full Review Discussions continue with neighbouring local authorities regarding the potential to commission joint evidence to support their respective local plans. Draft briefs are currently being prepared and agreed ahead of procurement. Monthly meetings of the Planning Policy Working Group continue to consider emerging evidence.</p>
PPL4 - Status Deliver the Wyre Beach Management Scheme to protect homes from coastal flooding	Carl Green	<p>Amber</p> <p>The Project Manager has instructed the commencement of the site compound and ancillary enablement works to commence on 5th September. This will allow the construction works to commence at the start of March 2023. The scheme has been delayed by 12 months due to MMO licence application for the temporary storage of rock on the beach for the initial scheme.</p> <p>Costs for the compound works have risen by approximately 33% due to material inflation and fuel costs. Meetings with the MMO have been arranged to determine how their requirements can be satisfied.</p>	<p>Amber</p> <p>Phase 1 Target cost submission issued on 16th September by BBCEL for approval at October board meeting. An updated overall scheme cost has been prepared which is lower than the feasibility cost for the scheme (Phase 1 & Phase 2) but above the EA approval sum. EA are aware of the increase and have proposed a mechanism to account for the increased inflationary pressures on construction projects currently running at 23% (an allowance of 2.5% was made in the business case).</p> <p>MMO meetings held regularly. Last meeting 22/08/2022, next meeting to be set up for October. MMO, Phase 1 MMO now withdrawn (23rd August 22) and Phase 2 amended to include Phase 1 rock stockpiling. Further requests by MMO have delayed licence by between 10-28 days. Licence target date is mid Jan 23, public consultation period due to commence Oct 22. Planning Permission for Phase 1 received on 7th June all conditions complete. Phase 2 due for consideration at November committee.</p> <p>KPI and community plan being developed with BBCEL, Social Value Advisor Compound and pre-commencement works including slipway widening commenced on site 5th September. Modular office due on 21st November with 4 week period to complete. Liaison meetings have been undertaken with the Venue owners and management and boating club chairman and secretary. Public Liaison will be set up within the Venue by Jane Littlewood and commence from Thursday 13th Oct onwards. A scheme presentation will take place at the Cleveleys community centre on 19th October 22 as part of the Rossall Residents meeting.</p> <p>Amber as project almost one year behind original schedule and inflationary prices have pushed the costs up. Trying to obtain confirmation from EA that these justified cost increases will be met through the grant funding.</p>
PPL5 - Status		Green	Green

Facilitate and support the improvement, biodiversity, accessibility and use of our parks and open spaces	Christina Marginson	<p>The 9 day Garstang Walking Festival took place in early May celebrating the coast, parks and countryside of Wyre in springtime. Walks took place in a wide variety of locations from across Wyre. The Friends of Garstang Walking Festival, Wyre volunteer walk leaders, rangers and partners lead family activities, easy accessible walks, moderate walks all the way up to challenging long distance and upland walks. The feedback from the customers was excellent with over 400 attendances on the walks. Customers travelled in from the Garstang, Wyre and Lancashire areas as well as further afield from Greater Manchester, Bradford, Croydon and Edinburgh.</p> <p>The Wyre volunteer rangers have completed the construction of a section of boardwalk on the sand dunes at Fleetwood near to Rossall Point Tower. This is part of the Lancashire Living Seas Trail which is being developed from the Boating lake to Larkholme Grasslands. Also installed are wooden carved monoliths which depict marine wildlife to be found in Morecambe Bay and the Irish Sea around Fleetwood.</p> <p>A Dune Monitoring conservation took place led by the Dynamic Dunescapes engagement officer at Fleetwood beach. She successfully trained up local volunteers, rangers and partners to use digital technology, practice observation skills and identify the key features of sand dune habitats to undertake citizen science which will help monitor the changing morphology and wildlife of the dunes. The Wyre volunteers and rangers are continuing with these surveys.</p> <p>New wildlife interpretation has been installed on the coast to help advise visitors to the coast of the ground nesting birds using the beach and sand dunes</p> <p>The Wyre Great Outdoors programme of activities within our parks and open spaces have included the 2 weekly Wellbeing walks from Garstang and Fleetwood, 2 weekly gardening clubs at The Mount and Memorial Park, Big Beach cleans, Sow and Grow your own sweetcorn workshop at the Mount, Social cycling from Fleetwood, Stanah and Hambleton and Marine Life Sand Sculptures on the beach.</p> <p>A series of special Jubilee events took place on the councils public realm, parks and countryside space from the lighting of the Beacon at the Mount, to reminiscence tent at the Civic Centre car parks, to Alice in Wonderland performances at the Mount and the Garstang Millennium Green, where families could enjoy a picnic as well as experience open area professional theatre in beautiful outdoor settings</p>	<p>The Wyre Great Outdoors programme plays a key role in continuing to deliver this target. The programme offers a wide range of activities in particular promoting access for all with Wyre Wheels at Memorial Park, Trampers at the Wyre Estuary Country Park, and Beach Wheelchairs at Fleetwood beach. The brochure shares information on biodiversity, how to get involved with its care and a wide programme of activities for people to take part in from conservation days to beach cleans and wildlife walks and activities. This programme of activities in our parks, on our coastline and countryside is supported by a wide range of volunteer groups and key partner organisations. Meadow management training was undertaken on Larkholme Grasslands, Branksome Avenue and the Wyre Estuary Country Park, training staff and volunteers to improve their skills to undertake the more delicate work on the biodiverse grasslands, seeds from these grasslands have been collected to sow and grow on wires parks and open spaces.</p>
PPL6 - Status Support the Turning Tides Partnership in the ambition to achieve a blue flag coast that is free from plastic pollution	Carl Green	<p>Green</p> <p>Arrangements through Blackpool Council are being made to safeguard the Love my Beach and Turning Tides coordinators through funding from North West Coastal Councils.</p> <p>Wyre continues to play an active role in key initiatives including plastic reclamation from the beaches and working with United Utilities to reduce pollution.</p>	<p>Green</p> <p>All 7 Wyre Beach Care groups have been very active removing litter from the beach environments on community beach cleans supported by Wyre.</p>
PPL7 - Status Lead on and support natural flood management projects	Carl Green	<p>Green</p> <p>The Wyre NFM project was officially launched on 31st May 2022. The opening ceremony was attended by Emma Howard Boyd Chair of the Environment Agency at which she said "This project and the Natural Environment Investment Readiness Fund is leading the way in showing how private investment in nature can be achieved, including by providing long-term returns through costs avoided from a reduction in flood risk, such as here where communities will benefit downstream in Churchtown, which were impacted during Storm Desmond."</p>	<p>Green</p> <p>Wyre & WRT Volunteers have undertaken leaky dam work to support natural flood management on the Upper River catchment.</p>

Place Measures		Reportee	Q1, April - June 2022			Q2, July - September 2022			Commentary
			Target	Actual	Cumulative	Target	Actual	Cumulative	
MPL1.1	Reduction in council carbon emissions	Mark Billington, Sammy Gray							Work is ongoing towards reducing the council's and wider borough's emissions by at least 78% by 2035. Work to calculate the councils emissions for 21/22 is still being completed and will be included at Q4. An annual target will be determined once additional work following development of the climate change strategy has been completed.
MPL1.2	Number of public electric charging points	Carl Green	23	4	4	23	0	4	Order placed and contract signed awaiting installation. Dual units i.e. 46 charging points now due for completion at the end of November,
MPL1.3	Number of trees planted	Christina Marginson, Ryan Arrell							Next Tree planting season commences November 2022 ends March 2023 therefore no targets for Q1 or Q2.
MPL2.1	% of household waste recycled	Alan Fitzpatrick	45%	44.10%	44.10%	45%	47.50%	45.80%	3 month data lag from LCC - figures reported in Q2 are actuals for Q1 22/23 (the cumulative figure in Q2 45.8% is the average over the 2 quarters). We have undertaken an education programme in the areas where we recognise that there is high percentage of contamination but we believe the contamination is due to a lack of understanding as opposed to a refusal to comply with recycling initiatives, therefore a Project Officer/Enforcement Officer engages directly with householders to highlight the contamination and effective ways to combat the concern
MPL2.2	Reduction in fly tipping reported	Alan Fitzpatrick, Tracy	400	297	297	400	266	563	the cumulative figure in Q2295 is the average over the 2 quarters
MPL4	Number of properties protected from coastal flooding	Carl Green							First scheme in current programme to be completed July 2023 protecting circa 1,650 properties. A further 9,350 properties will be better protected by March 2027. The existing defences protect circa 24,217 residential properties of a total of 40,011 properties within the catchment to a standard of 0.5% chance of flooding in any year.
MPL5	Satisfaction with our parks and open spaces	Christina Marginson							These are obtained through the bi annual life in wyre surveys
MPL6	Satisfaction with keeping public land free from litter	Alan Fitzpatrick							These are obtained through the bi annual life in wyre surveys
Key									
	Achieving/Exceeding target								
	Within 10% of achieving target								
	Below target (more than 10%)								
NB									
	MPL5 – linked to the Life in Wyre bi-annual survey, therefore figures only available every 2 years								
	MPL4 – linked to the Life in Wyre bi-annual survey, therefore figures only available every 2 years								
Targets Set Locally									
	MPL1								
	MPL5								
	MPL6								

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**TACKLING YOUTH ANTI-
SOCIAL BEHAVIOUR
TASK GROUP
Draft Report**

CHAIR

Councillor Andrea Kay

TASK GROUP MEMBERS

Councillor Le Marinel (Vice Chair)

Councillor Lady D Atkins

Councillor Ballard

Councillor Cartridge

Councillor P Ellison

Councillor Fairbanks

Councillor Minto

Councillor Orme

Councillor Raynor

Councillor Stirzaker

Councillor Swales

Overview and Scrutiny Committee

Chair: Councillor John Ibison

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Introduction

Tackling anti-social behaviour (ASB) in the community and protecting vulnerable persons from harm from others is a key priority for Wyre Council and the wider Community Safety Partnership. In addition, cutting youth crime and making the streets safer is a key priority of the current UK Government (*June 2022*).

For many years, the Overview and Scrutiny Committee has identified anti-social behaviour as a topic for future review. The Community Safety Annual Report for 2020 explained that since the beginning of the Covid-19 pandemic in March 2020, reports of anti-social behaviour have significantly increased in Wyre; however, towards the end of 2021 anti-social behaviour incidents in Wyre seem to be returning to pre-pandemic levels.

People's understanding of what constitutes anti-social behaviour is determined by a series of factors including context, location, community tolerance and quality of life expectations (Nixon et al. 2003). As a result, what may be considered anti-social behaviour to one person can be seen as acceptable behaviour to another. The subjective nature of the concept makes it difficult to identify a single definition of anti-social behaviour. A range of approaches to defining anti-social behaviour is set out below to overcome this issue.

A widely used definition of anti-social behaviour is the definition contained in the Crime and Disorder Act (1998):

'ACTING IN A MANNER THAT CAUSED OR WAS LIKELY TO CAUSE HARASSMENT, ALARM OR DISTRESS TO ONE OR MORE PERSONS NOT OF THE SAME HOUSEHOLD AS (THE DEFENDANT).'

There are three types of anti-social behaviour:

- ❖ Adult ASB
- ❖ Location based ASB
- ❖ Youth based ASB

The committee found that a potential risk of reviewing anti-social behaviour was that the remit may become too broad and the size of the project would limit the quality of the work. For their review to have an impact, members realised that it needed to be focused and meaningful. For that reason, following assistance from officers, they decided to commission a task group to focus on youth ASB only.

This review aims to add specific value as it identified areas of strategic focus to assist the council to achieve its corporate objective (as set out in the Business Plan). The conclusion and recommendations identified in this report intends to better the health, wellbeing and life opportunities of residents. Additionally, specifically targeting youth anti-social behaviour aims to support the council in its ambition to raise the aspirations of young people.

The Crime and Disorder Act 1998 introduced a statutory duty to ensure local authorities consider crime and disorder in all aspects of service delivery.

The Anti-Social Behaviour, Crime and Policing Act (2014) requires Wyre Council to be committed to tackling ASB and, along with professionals such as the Police, other Local Authorities, and Housing Providers, to use this Act to manage reports of such behaviour. The Home Office maintains that the reforms through this Act, which have amended and revoked numerous ASB legislation, are "designed to put victims at the heart of the response to ASB, and give professionals the flexibility they need to deal with any given situation".

The purpose of the review was to protect residents and to strive for lower levels of youth anti-social behaviour in the community, it is therefore essential that the council consider the use of all available tools and powers.

This report provides a summary of evidence the group gathered and this evidence has been analysed to formulate several conclusions and recommendations.

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Aim of review/ Terms of Reference

1. To understand the causes and scale of youth anti-social behaviour in Wyre and the impact of the Covid-19 pandemic on the increase of incidents.
2. To explore the impact of youth anti-social behaviour on:
 - ❖ The community
 - ❖ Council owned assets
 - ❖ The Police
 - ❖ Businesses
 - ❖ Community groups
3. To review the council's current ASB policies and procedures.
4. To assess the effectiveness of the mechanisms for how the authority responds to and deals with anti-social behaviour, including the community trigger.
5. To examine the effectiveness of multi-agency partnership working such as the Community Safety Partnership, in so far as it affects youth ASB.
6. To make succinct recommendations to Cabinet on what more the council can do to help reduce youth anti-social behaviour in Wyre.

The review process

The review process involved task group members identifying and calling for evidence as appropriate. For the first meeting, the task group interviewed Neil Greenwood, the Head of Environment Health and Community Safety, and Councillor Roger Berry, Portfolio Holder for Neighbourhood Services and Community Safety. They additionally attended the group's final meeting to comment on the emerging draft recommendations.

As part of their gathering of evidence, the task group subsequently interviewed Corrine Mason, Manager of Environmental Protection & Community Safety, and Shelley Birch, Health Partnerships & Early Action Officer. They also interviewed Police Inspector Martin Wyatt, Lancashire Constabulary, Fraser Smith and Samantha Preddy, Lancashire Fire and Rescue Services (LFRS). The group additionally interviewed Brian Wood, Team Leader Targeted Youth Support, Matthew Pilling, Senior Manager Early Help (LCC) and Nicola Pattrick, Lead Youth Worker at Preesall Youthy. These interviews involved a series of pre-prepared questions and allowed time for follow up questions and the end. The use of a semi-structured interview meant that the responses were firstly centralised on achieving understanding and insight into the expert witnesses' perceptions and values. It also allowed for in-depth answers that were analysed.

The Chair and Vice Chair of the group were invited to an outreach session with the police to walk through the main crime hot spot areas in Poulton-le-Fylde, and they provided feedback to the rest of the members. This highlighted to members the localised work of the police and its partners and the positive relationship they have with the young people of Wyre. The Chair encouraged the rest of the group to meet with their local PC and join them on an outreach session in their area when available.

Members received evidence from Siobhan Collingwood, Education Lead Lancashire Violence Reduction Network and Education Based Multi-Agency Meeting (MASP) Lead, surrounding the MASP project in Fleetwood.

Members also requested a research paper on the use of Mosquito Devices to deter loitering by emitting sound at high frequency and in some versions, is intentionally turned up to be heard by primarily young people. Some members stated the benefits of these devices to deterring youth anti-social behaviour, however, following discussions they agreed that the use of the mosquito devices would not be recommended by the task group and they did not investigate further.

The group additionally produced a survey regarding youth ASB in the community for Parish/Town Councils and Wyre Borough Councillors. The Democratic Services Officer distributed the online version of the survey.

The Chair, Councillor Andrea Kay, would like to thank all expert witnesses for making the review possible by giving up their valuable time to be interviewed and submit reports. Thanks are also due to the task group members for their time and dedication to completing the work.

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Summary of evidence provided by the Portfolio Holder for Neighbourhood Services and Community Safety, Councillor Berry, and the Head of Environmental Health and Community Safety, Neil Greenwood.

The Portfolio Holder for Neighbourhood Services and Community Safety, Councillor Berry, and the Head of Environmental Health and Community Safety, Neil Greenwood attended the first meeting to make some introductory comments about the context within which the review will take place.

Councillor Berry introduced a briefing paper on youth related anti-social behaviour, which can be viewed under supporting documents at page 29.

Youth anti-social behaviour (ASB) amounts to 25 per cent of the overall ASB numbers in Wyre and the wards that are most prevalent are Pharos, Mount, Jubilee and Park. Other areas of interest are Bourne, Thornton centre, Preesall and Garstang. Additionally, there was some evidence of some young people using their mobile phones to carry out anti-social behaviour from outside their areas such as people from Anchorholme travelling into Cleveleys and people from Grange Park travelling into Poulton-le-Fylde.

Councillor Berry explained that the recent Covid-19 pandemic had affected staffing levels as the Community Safety Team were heavily involved in the rollout of the vaccination service. As the borough emerges out of the pandemic, he believes the situation has improved, owing to the increase in policing numbers; collaborative working with Lancashire County Council associated agencies and increased funding opportunities from the government and the new Police and Crime Commissioner.

Councillor Berry welcomed this task group on youth anti-social behaviour to see how the council can improve and take advantage of the new resources available.

The report highlights that the public is encouraged to report ASB providing as much intelligence as they can, to both, the police and the council. This enables Wyre Council and partners to identify locations where ASB is a particular concern. Targeted work is then completed through the location based ASB meeting. Youth ASB is often associated with these problem locations.

Once a young person is identified as either actively engaging in ASB within the community or at risk of engaging in ASB, they can be referred to the Community Safety Partnership and the Youth Anti-social Behaviour (ASB) Panel. The meetings enable agencies to share information and evidence around individual cases and use collective powers and positive interventions to agree to a plan of action to address the behaviour of concern and ensure that those affected receive the necessary support and reassurance to minimise the impact of the behaviour on their physical and mental health.

The Community Safety Partnership encourages a graduated approach to enforcement and much emphasis is placed on working with partners on early advice education to perpetrators and on bringing any unreasonable behaviour to their attention or their parents/guardians attention at an early stage in the process in the hope of bringing about an early resolution.

The following partners make up the Youth ASB Panel:

- ❖ Neighbourhood Police
- ❖ Community Safety (Police)
- ❖ Children and Family Wellbeing
- ❖ Our Lancashire
- ❖ Lancs Fire and Rescue
- ❖ LCC – Teams Around The Schools
- ❖ Prevent (North)
- ❖ We Are With You
- ❖ Child Justice Service
- ❖ Fleetwood Town FC (Youth Divert)

Neil Greenwood provided the group with a couple to highlight some of the successful work of the Youth ASB Panel. Neil Greenwood informed the task group of the following:

BT aged 12 from Fleetwood

“BT came to our attention in October 2021 due to increasing ASB incidents in the community. The family are open to Children and Family Wellbeing and regular TAF (Team around the family) meetings are held. BT is 12 but has a learning age of 6 but presents as much older due to his size. He was served an ABA (Acceptable Behaviour Agreement) (with curfew) by Wyre Council and Police and an ASDA banning letter as this is where a lot of the ASB was being committed. Wyre Council and Targeted Youth Support started a pilot boxing project and BT was identified as a candidate. BT has attended every session on time and has fully engaged in the process. We have seen a reduction in incidents of ASB and also a change in his behaviour. His school attendance is very good and works between the school, police and council to ensure messages about behaviour are consistent. Work will continue for the next 4 weeks then a TAF review will take place. He remains on our Youth ASB agenda.”

JC aged 14 from Fleetwood

“JC came to our attention in May 2021 due to significant damage to one of the polytunnels at the memorial park (he wasn't the only one present but the only one who was identifiable) He was open to the Youth Offending team at the time and contact made to arrange reparation/mediation with the volunteers. Volunteers had written letters to express how upset they were by the damage. These were presented to JC and conversations took place over what the volunteers do in the garden and how this mindless vandalism had affected them all. JC didn't realise how his behaviour had impacted others. He agreed to meet up with some of the volunteers to apologise for his behaviour. JC has not come back to our attention following this.”

Councillor Berry suggested that the group could look into the availability of parenting programmes for parents who are struggling to cope with social issues and look at schools across the borough and how they deal with ASB in the community and non-attendance issues. He highlighted that Wyre had the third-highest number for fixed time school exclusions in Lancashire.

Councillor Berry also brought the group's attention to the former 'Northern Beat Project' where high schools across Lancashire put on productions to address key

social issues such as youth ASB and suggested that it may be of interest for the group to review the successes of such a project.

Following this meeting, the task group raised interest in the Northern Beat Project. Neil Greenwood provided the group with some key points regarding a proposed revival of the project for consideration.

1. *Each drama department from each high school in Wyre would need to be contacted initially and then agree to participate in the project. (No easy task as we as a District have no Authority over schools.)*
2. *It would need to fit into the education programme of the students.*
3. *Therefore choosing a suitable topic that fits both our purposes and the schools would have to be identified. County Lines could be a good topic for students to learn about and then produce a play about would be a good topic.*
4. *Students would have to write a play about the subject area, rehearse and perform their play.*
5. *We would need a suitable venue for the event to take place, which has the capacity to put on an event of this nature.*
6. *The event would need to be organised in terms of refreshments, security, lighting etc. (likely to be a cost for staffing and venue hire that would need to be identified)*
7. *A suitable compere would need to be paid for to introduce each of the acts, there may be a cost to this.*
8. *Finally, we would need a suitable judging panel in order to deliver this.*
9. *It however needs to be recognised that doing something on this scale takes a lot of time and effort and money, neither of which is a foregone conclusion.*

Neil Greenwood also attended the fifth meeting of the task group and submitted a briefing note updating the group on the Community Safety Grant applications to the Police and Crime Commissioner since 2015. The note included the date, the grant application/ match funding, a description of the grant and the impact it had on youth anti-social behaviour.

The summary of grant applications discussed by members is attached at Appendix B.

Neil also highlighted that at present the police have an interest in applying for a grant to purchase doorbells with inbuilt CCTV, which could be fitted to victims of domestic abuse to help them feel safer. Blackpool Council had piloted the scheme and provided victims of Domestic Abuse with free Ring Doorbells with a built-in referral mechanism. Members suggested that a version of this should be something for Wyre Council to consider and potentially extend the use for residents known to have persistent youth anti-social behaviour against them. The doorbell proposal is attached at Appendix C.

He also added that the Wyre CCTV town centre system needed upgrading from analogue to digital and the community safety team are undertaking a review to determine future options and associated costs.

Summary of evidence provided by the Manager of Environmental Protection and Community Safety, Corinne Mason, and the Health Partnerships and Early Action Officer, Shelley Birch.

The Manager of Environmental Protection and Community Safety, Corinne Mason, and the Health Partnerships and Early Action Officer, Shelley Birch, attended the second meeting to answer several questions from members.

Before the questioning began, the Chairman, Councillor Andrea Kay, queried the age range of youth anti-social behaviour (ASB). It was confirmed that the age was up to 18 years (school age).

Q1 Please could you explain an overview of your respective roles?

Corrine Mason and Shelley Birch provided the group with an overall picture of their roles concerning youth ASB and other commitments. Their roles are wide-ranging and varied.

Q2 How much of your role is consumed with youth anti-social behaviour related issues?

Around 50 per cent of Shelley's role is consumed with youth ASB. Corrine added that she aims to spend around two/three days a month on youth ASB; however, owing to the pandemic she recently spends much more time on youth ASB. Once structures and processes were put in place she hoped to reduce her time on youth ASB.

Q3 What are the main reasons causing young people to be involved in anti-social behaviour in the community?

Reasons why include alcohol and drug misuse, boredom, parenting issues, peer pressure, a shortage of facilities and a lack of understanding. The majority of children in Wyre do not intend to engage in ASB. Early intervention is key to a young person's success. There are many activities for children in Wyre; however, the difficulty was not all young people engage in these activities.

Corrine highlighted that the 16 to 17 age group do not see themselves as 'young'; therefore do not understand what they are doing is wrong. Many young people want somewhere safe and warm to meet their friends.

Engagement with young people involved in ASB is more important than enforcement, as there could be many underlining factors affecting the child such as home life or mental health. The benefits of youth clubs were explained but it is found that many young people are territorial to their areas and are not willing to travel outside their area and mix with others. Therefore, this provides difficulties with the positioning of facilities such as youth clubs.

Q4 What has the council done in the past that has been very successful to address youth anti-social behaviour in the community? Do you have any case studies of best practice?

Diversional activities include:

- ❖ The Parkour Project at Marine Hall Gardens, Fleetwood
- ❖ The Boxing Project in Fleetwood
- ❖ Community Safety Partnership Northern Beat Project with high schools across Lancashire

Shelley explained that long term funding and resourcing for these projects do pose a challenge.

Corrine introduced the robust process of referral to the Youth ASB Panel. Once a child had been identified, the panel then aimed to create a bespoke package of diversional activities following their individual needs.

Q5 What activities are currently available, such as the recent piloted boxing programme, for young people who are involved in anti-social behaviour in Wyre?

Corrine updated members that they were in the process of asking each partner of the Youth ASB Panel to provide, in writing, what they can offer to diversional activities, support and education over the next 12 months. A service directory would then be produced to help map what activities the panel can offer and identify the gaps.

She also informed members that activities open to all members of the public are advertised on the Our Lancashire website.

Q6 How much of a voice do the young people of Wyre have to determine what activities are available?

Shelley explained the work of the Active Lives and Community Engagement Team in delivering sports activities for Wyre Council, this included consultation with young people. She then highlighted the role of the Wyre Youth Mayor and suggested that more could be done to allow young people a voice in the democratic process at the council such as attendance at meetings.

Q7 What work are you currently doing to assist schools to combat, or prevent, ASB in the community?

Shelley affirmed that it is not the role of the schools to tackle anti-social behaviour that is the role of the police and council. She then explained the process of the Youth Referral Scheme (YRS). The first trigger is a letter sent home to parents, which explained that their child had been involved in anti-social behaviour. If the child is issued with a second YRS this would result in a home visit from Shelley and the Police, and further investigation into the home and school life.

In addition, Corrine explained that through the Multi-Agency Support Panel (MASP) schools sit on the panel and can refer to the process, therefore, she hoped that this would assist to improve the communication channels with schools.

Q8 What funding is available for community initiatives and projects to help address youth ASB?

The council had recently been successful in a bid for £10,000 from the Police and Crime Commissioner for directed interventions. They were still in the process of setting the spending criteria.

Q9 What is the Multi-Agency Support Panel (MASP) and what work does it involve?

The MASP, driven by the Violence Reduction Network, is a support panel of various partners including schools. It is different to the work of the Youth ASB Panel as it covered children at risk of criminal exploitation. Wyre Council had agreed to assist with the administration of the panel meetings.

Q10 What is the average annual financial cost to the council in replacing and fixing property damaged because of ASB?

Shelley provided the group with some figures that covered the cost of damage including graffiti removal of council assets but stated that it is difficult to break down whether the damage was youth-related.

- ❖ The financial year 2018/19: £18,947.46
- ❖ The financial year 2019/20: £4,375.42 (Covid year)
- ❖ The financial year 2020/21: £6,677.86 (Covid year)
- ❖ The financial year 2021/22: £24,227.05

Q11 How can we expand on our current offer to divert vulnerable young people away from ASB?

The Youth ASB Panel aims to be reactive to the need.

Q12 Would it be possible to have a breakdown of the average ages of young people involved in ASB in Wyre? If a trend is found in relation to age, could efforts be concentrated on those younger children before they are most likely to be causing ASB in the community?

The ages of children involved in anti-social behaviour ranged and there are particular peaks and trends dependent on the time of year. Corrine reiterated that the common theme is that most young people want somewhere warm with WIFI and refreshments to be able to mix safely with their friends.

The hot spot areas for anti-social behaviour across the borough are:

- ❖ Fleetwood: McDonalds, the Mount, Marine Hall and Memorial Gardens
- ❖ Thornton: the YMCA building and Marsh Mill

- ❖ Cleveleys: Jubilee Gardens, Cleveleys Town Centre and Cleveleys McDonalds
- ❖ Poulton-le-Fylde: Teanlowe and Booths Car Park, Jean Stansfield Park, Cottam Hall
- ❖ Preesall: the park and neighbouring properties

In conclusion, Shelley stressed to the group the importance of encouraging residents to report incidents of anti-social behaviour, either to the council by phone or via the website or direct to the Police.

DRAFT

Summary of evidence provided from the high schools in Wyre regarding questions asked about youth anti-social behaviour in the community.

The group produced ten questions for the eight high schools across Wyre regarding if and how they address youth anti-social behaviour in the community. The questions were as follows:

1. If a pupil of yours were identified as being involved in anti-social behaviour in the community would you want to be informed? Yes /No (if you answered yes go to question 3)
2. If you do not want to be informed could you explain your reasoning in your own words, please?
3. What would be the best way for you to discuss pupils identified as causing anti-social behaviour in the future with external agencies?
4. Does your school have any current policies on addressing anti-social behaviour in the community by pupils of your school and would you mind sharing them?
5. Do you have any case studies or best practice that has worked well to tackle anti-social behaviour in the community and would you mind sharing them?
6. Do you enlist the support of the local youth services or other agencies to provide targeted assistance to those at risk of anti-social behaviour?
7. If so, which services/agencies do you work with?
8. If you are aware of behaviours outside of school, do you generally see poor conduct in school?
9. What is your record for dealing with poor attendance and suspensions including fixed term periods and permanent exclusions?
10. Would you mind sharing any plans or projects in the pipeline to address anti-social behaviour in the community?

Unfortunately, the response rate was relatively low. Out of the schools contacted, Millfield, St Adians and Fleetwood High responded. The group also invited each of the schools to attend a meeting of the task group, however, they did not respond to the invitation.

Summary of responses:

- ❖ All three high schools responded yes to question one. Millfield added they would only want to be informed if the pupil was in a school uniform and not if the incident was during the evening/weekends; schools cannot be responsible for the actions of young people 24 hours a day and 7 days a week, this is the responsibility of the police/families.
- ❖ Fleetwood High explained that an email to the patrol team/ Senior Leaders was the most appropriate way to discuss pupils identified as causing anti-social behaviour with external agencies. St Aidan added that the Encompass System they use for the Police to notify them of incidents such as domestic violence could have the potential to be extended to anti-social behaviour

incidents. Millfield was unable to identify external agencies other than the police. They added that in the past, the police have been into school with CCTV footage and we have helped them to identify the young people, so they can contact their parents/carers.

- ❖ Fleetwood High explained that the topic of ASB that occurs to and from school is covered in their school assemblies and that school sanctions could be put in place and would be applicable depending upon the issue. Millfield repeated that if the student was displaying ASB in a school uniform, they are dealt with by the school within means such as inviting the local PCSO into the school to talk with the student. St Aidans stated that their Personal Development Programmes and assemblies encourage their students to make wise choices. They echoed that they have a responsibility for the behaviour of their students in school or on the way to and from school. They do not deal directly with incidents of anti-social behaviour at other times for example, in the evening - so they have no policies to cover this, but were happy to work with other agencies in dealing with ASB.
- ❖ Fleetwood High stated that they assist local shareholders to identify pupils through CCTV and inform parents of their activities. Pastoral teams meet with offending pupils and at times involve the community police team. They added the work of a 6-week programme with Tosef Khan (Wizer CIC) specifically for pupils potentially involved in county lines. Millfield added that they sometimes have staff presence in areas known to them where pupils are causing anti-social behaviour. St Aidans explained that the most effective measure to tackle ASB by pupils was an enthusiastic PCSO in the local area.
- ❖ Fleetwood High stated that a simple guide on who to contact if the school has a concern about a student includes:
 1. What services are available and what names (some change periodically).
 2. Name of the person coordinating and phone number/email.
 3. Sharing of names we have concerns and youth services information on FHS pupils.
- ❖ Fleetwood High's work with YOT, Youth Services and the Community Police Link.
- ❖ Both Fleetwood High and St Aidans implied that there was not always a correlation between behaviours inside the school and in the community.
- ❖ Regarding poor attendance, Fleetwood High explained there are daily calls for every absent pupil. The attendance team do daily home visits (30- 40 per day). 1:1 meetings with the pastoral team with agreed actions. Court proceedings when necessary. Fixed Term Exclusions - we have an internal exclusion centre to reduce external FTE. Permanent Exclusions - last resort after having been through all provisions we can offer.

A table with the full results can be viewed at document 2 of the supporting documents section (page 29).

Summary of evidence provided by Police Inspector Martin Wyatt, Lancashire Constabulary.

Police Inspector Martin Wyatt from Lancashire Constabulary attended the fourth meeting and was interviewed by the group.

Q1 How many police officers and PCSOs are employed to patrol Wyre?

The neighbour establishment consists of three Sergeants, six PCs and 15 PCSOs. The urban task force consists of one Sergeant and Five PCs and is shared with Fylde. Inspector Wyatt recently put a bid in for Wyre to have its own urban task force. The rural task force was made up of four PCs. Three Police Now student PCs were recently recruited.

The response establishment consists of two Police Sergeants, 16 PCs per team and five teams providing 24-hour coverage. The usual operating level for this establishment is 70 per cent.

Tactical unit teams are also requested based on demand and risk.

Q2 Are these police officers and PCSOs allocated to specific geographical areas for patrolling? If so, who and what areas?

The Neighbourhood Officers are assigned specific geographic areas for patrolling. A potential future proposal is to allocate officers to specific ward areas, particularly PCSOs.

The task force teams are flexible and deployed depending on the need.

Q3 Do we have officers on the beat patrolling in the day? Do they go out on the beat at night?

Wyre Police Officers patrol the streets during the day. He alluded to the public perception of fewer police officers 'on the beat' and suggested this was due to reduced numbers of officers nationally. Martin explained that he is encouraging his officers to use bikes more often and is placing officers on cycling proficiency courses.

Police engagement with local businesses and the public is very important.

Q4 What percentage of your budget is taken up on youth ASB incidents in Wyre?

He did not answer this question, as the operational budget is not broken down into demand areas. This could be quantifiable if they ran an anti-social behaviour operation.

Q5 How can residents report incidents of youth ASB and other youth-related crimes and what is the importance of reporting?

Methods of reporting ASB incidents:

- ❖ 101
- ❖ Online reporting
- ❖ Crime Stoppers - 0800 555 111
- ❖ Speak with an officer

Reporting incidents is very important as it assists officers to have an accurate picture of the situation and can respond accordingly. Reporting influences patrol plans and resourcing through tactical tasking.

Martin acknowledged the known issues with the 101 service including difficulties with getting through to report a crime. The Chief Constable was working on resolving the issues.

Q6 What are the current process and timescales for responding to anti-social behaviour incidents, in particular youth ASB incidents?

All crime incidents are responded to in the same way and are ranked in the following grades:

- ❖ Grade 1 – within 10 minutes
- ❖ Grade 2 – within 60 minutes
- ❖ Grade 3 – within 72 hours
- ❖ Grade 4 – resolved without deployment
- ❖ Grade 5 – police deployment (e.g. a warrant)

Q7 What methods do you currently use to tackle youth ASB? Are these methods working and what alternatives could you use?

Martin repeated the importance of scanning and analysing reported incidents also known as, Problem-Orientated Policing (POP) to tackle ASB. In addition, he explained the cooperative work with Wyre Council to address the holistic response to ASB, which included:

- ❖ Youth Divert
- ❖ Early intervention schemes
- ❖ Youth Panel
- ❖ MASP
- ❖ Frontline engagement
- ❖ Youth referral scheme (graduated response)

Ideally, he would like to see response police numbers increase to meet demand.

Q8 What are your thoughts on Mosquito Devices as a way to deter loitering young people from youth ASB hot spots? Do you support this method?

Martin explained that he is unaware of the effectiveness of the device.

Q9 The task group has been discussing a potential recommendation for the council to look into the feasibility of reviving the Northern Beat Project for the high schools of Wyre. This would involve the drama departments of each school, if agreed, to put on a production that addresses crime and community safety topics such as ASB. Hypothetically, would this be something that the police could contribute to and support?

The neighbourhood team and potentially the police cadets could support such a project in partnership with the council. The police could assist to identify key issue topics for the schools.

He added his support for the introduction of a PCSO dedicated to the schools across Wyre.

Q10 Can you identify any areas of improvement for Wyre Council to tackle youth ASB more effectively with the resources available to it?

Martin Wyatt addressed the need for a CCTV upgrade in Wyre, which he noted was on going; however, he added the suggestion for the update to include re-deployable CCTV (moveable cameras). Additionally, for the CCTV to be linked directly to the police control room/network. Martin informed the group that the drone can be requested which is normally used during the tasking process.

In response to a question regarding resources particularly the numbers of PCSOs, Martin Wyatt stressed the value of PCSOs and in an ideal world, it would be beneficial to increase the numbers, however current funding provided limits on this. He repeated the suggestion of PCSO dedicated to schools and the potential funding from the schools to facilitate it.

Martin suggested that the council should collaborate with authorities who were similar for comparison and best practice learning. Members welcomed this idea.

A question was asked about reassuring the public that they can report ASB incidents anonymously. Martin explained that the public can ask to remain anonymous when they ring the 101 services to report, however, the most reliable option would be to use crime stoppers. He added that the police use many media channels to communicate how residents can report, but there could be scope to do more.

The Chair asked a final question to Inspector Wyatt regarding what Wyre Councillors could do to assist the police tackle youth ASB. Martin suggested councillors continue to lobby for an increase in resources and support services.

Summary of evidence provided by Fraser Smith and Samantha Preddy, Lancashire Fire and Rescue Service.

Fraser Smith and Samantha Preddy from Lancashire Fire and Rescue Service attended the fourth meeting of the group to provide an update on the recording mechanism for fire incidents; in particular, anti-social behaviour related fire incidents.

The task group were informed that even with the new data recording mechanism, it is difficult for the fire service to deal with youth ASB, as they usually did not know who was responsible. The group were presented with some information that included several graphs and a breakdown of fire incident data for the month of May 2022.

Fraser highlighted that during May 2022 Wyre experienced eight ASB-related fire incidents. Four in Fleetwood, two in Preesall and two in Bispham. These tended to consist of fires in outdoor structures, bonfires in gardens, grassland and crop fires. At the end of each month period, they review the data to discover trends; however, due to the low rate in Wyre, it was difficult to find correlations. Where a trend was found, resources were directed to key areas of interest.

Fraser then explained to members what the fire service could do to assist in tackling youth ASB. This included the following points:

- ❖ If the offender is known, they refer them to the community fire safety team or sometimes refer offenders to the Prince's Trust.
- ❖ They would report incidents to the 101 services.
- ❖ They attended ASB Panel meetings and worked closely with partners such as the police, council etc.
- ❖ They were building on the relationships with the police and PCSOs.
- ❖ They would review incident data and create heat maps for particular areas to direct resources.
- ❖ They could use the Special Operations Firefighters.

In response to several questions from some members, Fraser and Sammy added the following:

- ❖ Neither the firefighters nor the fire trucks had cameras fitted.
- ❖ An arson threat is taken very seriously and procedures were followed for such a threat.
- ❖ Bispham, Blackpool and South Shore are whole-time stations, Fleetwood and St Annes are whole-time and on-call stations and Preesall and Garstang are on-call stations only. There are some difficulties in the recruitment to on-call stations. Most whole-time stations are out in the community undergoing proactive work.
- ❖ There are four Area Listing Platforms within the service, with one at Blackpool.
- ❖ Service policy had been updated so that they do not attend automatic fire alarms during waking hours.
- ❖ Usually fake calls came through known offenders due to factors such as mental health; the service work with their partners to help the individual involved.

Summary of evidence from Brian Wood, Team Leader Targeted Youth Support, Matthew Pilling, Senior Manager Early Help (LCC) and Nicola Patrick, Lead Youth Worker at Preesall Youthy.

Brian Wood, Team Leader Targeted Youth Support and Matthew Pilling, Senior Manager Early Help (LCC) attended the sixth meeting to give a detailed outline of the Targeted Youth Support Offer and to answer questions from members.

The presentation included the following key points:

The targeted youth support team sits within the child and family wellbeing service. There is a team in each area.

- ❖ East – Burnley, Pendle, Rossendale and Hyndburn and Ribble valley
- ❖ South – West Lancs, Preston and Chorley South Ribble,
- ❖ North – Fylde and Wyre, Lancaster and Morecambe
- ❖ Participation – Countywide

The Targeted Youth Support Offer delivers wide ranging opportunities for young people aged 12- 19 years or up to 25 years for young adults with Special Educational Needs or Disabilities to engage with and experience the benefits of Youth Work. Youth work helps young people learn about themselves, others and society. A developmental process starts when young people are ready to get involved, learn and make use of it. Youth work is based on the belief that young people should choose voluntarily to take part. It accepts how young people view the world and treats young people with respect. The relationship between a youth worker and a young person is central to this process.

The four cornerstones of youth work are Education, Empowerment, Equality and Participation.

The staff include:

- ❖ Team leaders – professionally qualified and have a degree in youth work with JNC. One for each area.
- ❖ Professional range youth workers – qualified youth workers who hold or are working toward a degree in youth with JNC
- ❖ Youth support workers – qualified youth workers who hold or are working toward a level 3 in youth work
- ❖ Assistant youth support workers – qualified youth workers who hold or are working towards a level 2 in youth work

In each district, there will be up to three professional range youth workers, up to two youth support workers and up to eight assistant youth support workers. The staff have different roles and responsibilities, which all contribute to delivering the full curriculum offer of youth work within Lancashire.

The professional range of youth workers and youth support workers are full time or four days and the assistant youth support workers normally work six or nine hours per week covering the core offer that runs in the evenings. The participation team consists of two professional range youth workers and a youth support worker that covers participation across the county.

Participation is a cornerstone of youth work; it is a way of working with young people that underpins the delivery model for Targeted Youth Support and our various approaches. Participation means working with young people to facilitate their own learning, feel confident in having a voice and influence decisions that affect them and their peers.

The Participation Team runs the wider Voice and Influence agenda for the Local Authority, they have their own curriculum and oversee these groups.

- ❖ LINX (Listen, Inform, Negotiate and Xpress) is Lancashire's Children In Care Council
- ❖ POWAR (Participate, Opportunity, Win, Achieve, Respect) is Lancashire's Special Educational Needs and Disability Forum for children and young people.
- ❖ Care Leavers Forum is Lancashire's forum for young people who have left care, 18 to 25
- ❖ Lancashire Youth Council, supporting Lancashire MYPs with the Regional and National agenda

The team support other projects such as Young Inspectors Programme, Social Work Interviews, Scrutiny Committee meetings etc

The targeted youth support offer includes

- ❖ Core offer of evening sessions including SEND group, issue based drop ins, youth council, youth centre, detached.
- ❖ Twilight offer – afternoon sessions covering a range of different programmes such as time to talk, emotional wellbeing, ASB, fearless, escape the trap and many more dependent on the need of the young people and community.
- ❖ School offer - professional range of youth workers can run up to one programme per term in schools in the area. These programmes depend on the identified needs of young people (evidence based).

One to one support - professional range youth workers can be allocated to complete one to one support for young people open to CFW with an allocated FIS worker and on a CAF.

Working in partnership with other organisations is very important. Working in partnership with other organisations supports the work TYS offer to young people and their communities, it informs our practice and also reduces duplication of work and gives more opportunities to young people.

Our professional range of youth workers and youth support workers attend various partnership meetings/forums and community meetings and work with other agencies such as – police, health, LGBTQ+, HAF, voluntary community and faith sectors, local sports groups, CJYS and borough councils.

In addition to the presentation, Brian and Matthew were interviewed by members.

Q1 Regarding support for young people, what is your existing working relationship like with Wyre Council?

There is a good working relationship with Wyre Council. Brian explained the difficulties in 2017 due to redundancies in the service but explained that since the introduction of targeted youth support in 2021 the relationship with the council

improved further. He highlighted the benefits of the Wyre Youth Mayor and the intentions to give the role a bigger purpose.

Brian highlighted the positive work of the boxing project organised by the Targeted Youth Support team alongside Wyre Council and other partners. This project is offered to young people identified by the youth ASB panel. As well as offering boxing, the project involves educational services on topics such as criminal exploitation. For an eight-week course, it costs around £600. Long term funding would be needed to keep the project running.

Q2 Is there a correlation between young people who use youth services (clubs, out of school activities etc.) and the levels of youth anti-social behaviour in the community?

Matthew Pilling suggested that there could be a correlation, but it was dependent on the individual. As a lot of their work involves targeted youth support, many of the young people they work with day to day were more likely to be involved in issues such as anti-social behaviour. He believed that without the provision of youth services there would be more youth ASB in the community.

Brian Wood touched on the current difficulties with engaging with young people in the area due to the reduction in youth workers over the years, there is work on going to improve the engagement and trust with young people.

Q3 Are your services affected by youth anti-social behaviour such as vandalism etc.?

Before the introduction of targeted youth support, over the last few years, there was lost respect from some young people towards the service, which caused issues with abuse and vandalism.

Brian Wood also explained that the Covid-19 pandemic affected engagement as many internal services moved online; however, most of the detached youth work remained face to face during that time.

Q4 Do you think young people need better access to education on the harms and effects of anti-social behaviour?

Brian Wood and Matthew Pilling stressed the importance of developing young people's thinking and education about the harms and effects of ASB.

Q5 Do you have an understanding of the Youth ASB Panel?

Brian Wood confirmed that he with one of his youth workers regularly attends and contributes to the panel meetings.

Q6 To your knowledge, have any young people who use your youth services been referred to the Youth ASB Panel?

Again, Brian confirmed that referrals take place.

Nicola Pattrick, the Lead Youth Worker at Preesall Youthy, also attended the sixth meeting and provided a verbal update to members on her work with the Preesall Youthy Youth Club.

Nicola explained to members her background; Lancashire County Council (LCC) employed her 15 years ago as a Youth Worker and she then took over the running of Preesall Youth Club under LCC Young People's Service. In 2017, she was made redundant from LCC. With the support of the Preesall Town Council granting funds to keep the centre open, she was able to take over the running of the centre alongside volunteers. She updated members that she had 13 volunteers who dedicate one to four nights a month to enable the centre to remain open.

She added, that due to the changing population of Over Wyre because of building development, they found that they had an influx of young people who had never lived in a small village community and they found it very difficult to adapt. She explained that the club did struggle with ASB when the centre is both open and closed such as spitting, rude gestures, foul language and vandalism. Nicola touched on her close working relationship with PCSO Kirsty and the access to CCTV in and outside the centre to help address the anti-social behaviour.

Nicola explained that the club facilitated school years 5 to 7 for a session on Tuesdays and year 8 plus on Thursdays. She had found, however, because of the Covid-19 pandemic, they had very low numbers of older young people return to the session on Thursday and believed that this had caused an increase in anti-social behaviour in Hambleton Park. She added that she was moving the school year 7s to the Thursday session so that the volunteers were able to cope better with the numbers.

Nicola raised concerns to members about the essential youth work training was no longer available to her as she was not employed by LCC.

She updated members that she had recently been working with LCC and they were able to give her two detached youth workers for an eight-week period to assist with the ASB issues at Preesall. This is to start in October 2022.

Summary of evidence from Siobhan Collingwood, Education Lead Lancashire Violence Reduction Network and Education Based Multi-Agency Meeting (MASP) Lead.

Siobhan Collingwood, Education Lead Lancashire Violence Reduction Network and Education Based Multi-Agency Meeting (MASP) Lead was invited to the sixth meeting; however, she was unable to attend. Instead, she provided the group with a written briefing about the MASP project.

The briefing included the following key points:

The Multi Agency Support Panel (MASP) has been set up in Fleetwood as part of a multi-agency contextual safeguarding response to the increasing incidents of Child Criminal Exploitation (CCE) happening within Fleetwood.

The MASP is made up of multi-agency partner representatives across the Fleetwood area, including:

- ❖ Fleetwood area Secondary and Primary schools
- ❖ Regenda and Great Places, housing agencies
- ❖ Children and Family Wellbeing Service
- ❖ Fire Service
- ❖ Youth Offending Team
- ❖ Lancashire County Council
- ❖ Lancashire Police
- ❖ Lancashire VRN
- ❖ Our Lancashire
- ❖ Youth Divert

All MASP referrals are dealt with confidentially and in line with GDPR regulations.

It is recognised that young people are targeted within their neighbourhoods, peer groups and schools and a response, therefore, needs to focus on these areas. We recognise that these issues cannot be addressed in isolation and that by sharing information between agencies and identifying common risk factors that contribute to a young person being exploited support can be put in place that prevents the risk from becoming reality.

Aims of the MASP:

- ❖ To keep our young people safe from criminal exploitation within their neighbourhoods, peer groups and schools in Fleetwood.
- ❖ To provide a multi-disciplinary approach to consider how best to intervene early when a young person is showing indicators of vulnerability.
- ❖ To identify and share information about those young people at risk across agencies to tackle CCE on a wider scale
- ❖ To provide young people at risk or involved with criminal exploitation and their parents/carers with positive support, information and opportunities
- ❖ To support professionals working with young people at risk or involved in criminal exploitation

How does it work?

The MASP is a panel of professionals from Police, Children's Services, Education, Health and third sector community organisations that meet as needed to discuss support and actions for young people who are presenting with early indicators or vulnerability for Child Criminal Exploitation in Fleetwood.

As with any early concerns around safeguarding or welfare of young people, it is the expectation that the referrer has already discussed concerns with the parents/carers of the young person being referred. Consent needs to be obtained for a referral to this panel.

MASP is not a referral to statutory involvement from services. For any concerns where a young person is at risk of their health or development being significantly impaired (section 17 Children Act) or their reasonable cause to suspect a child is suffering or is at risk of suffering significant harm (Section 47 Children Act) then the referrer must follow their organisation's safeguarding policy.

The Police should be contacted about the criminal activity via either 101 (999 in an emergency).

Children and Family Wellbeing Service conducted a survey of children and young people during February and March 2022. The survey covered safety in Fleetwood. The survey received responses from eight local schools in Fleetwood. The school years ranged from year 5 to year 10. The survey received approximately 500 responses.

Some of the key findings are as follows:

- ❖ On a scale from 1-10 the average across schools for the happiness of young people was 6.3
- ❖ When asked what keeps young people safe the top answer for primary age children emergency services (120) and the top answer for secondary age young people was family (28).
- ❖ When asked what is a risk to young people in Fleetwood the top answer for primary age children was a crime (70) and the top answer for secondary age young people was specific places (49)
- ❖ When asked if drug taking is common in Fleetwood 96 per cent of primary age children stated yes and 85 per cent of secondary age young people said yes. The places most likely to happen were Memorial Park, Bold Street, Lind Road, Milton, Broadwater, Chatsworth, back alleys, abandoned buildings, near schools, Park Ward, and The Mount.
- ❖ When asked if gangs were common in Fleetwood 97 per cent of primary age children stated yes and 85 per cent of secondary age young people said yes. The places most likely to happen were Memorial Park, golf course, down town, Chatsworth, back alleys, abandoned buildings, near shops, Park Ward, Skate Park.
- ❖ The overwhelming majority see both threats as high prevalence and high levels of risk. The older the young person the less they see the level of risk posed.
- ❖ When asked what advice they would give to their younger siblings about staying safe in Fleetwood, the top responses were to avoid strangers.

- ❖ The top three wishes to make Fleetwood better were: more parks and things to do, less violence/gangs/criminals and no drugs/alcohol
- ❖ Fleetwood said to be positive, relationships matter, our community bonds are strong, give us the resources to be our own answers, work together to optimise responses, get to problems early, we need things to do and infrastructure matters.

Siobhan also answered the following questions posed by the group.

Q1 Is Wyre Council involved in the MASP project?

Wyre Council is very involved, Shelley Birch does a great job of administering the meetings and communicating the organisation of the group. Corinne Mason and Shelley were very closely involved with the planning and implementation, Corinne is a very active member of the meeting and always takes actions away that are promptly enacted.

Q2 Within their existing responsibilities, how else could Wyre Council support the MASP project?

It would be helpful to work together on how to communicate the level of risk within the area to the Fleetwood community and what our young people said during the consultation and conference.

Q3 Would you say there is a link between young people identified and referred to MASP and their potential involvement in anti-social behaviour in the community?

There is a link. Vulnerability to participation in ASB is created by the same factors that increase the risk of CE

Q4 Could MASP have the potential to be rolled out in other high schools in Wyre?

The LVRN has supported the establishment of three MASPs across Lancashire, Fleetwood included, and we are very keen to roll the MASP model out across all Lancashire areas. Protocols and referral documentation are all written and need only be tweaked by areas wishing to adopt the model.

Purpose of report

From 3 July until 30 August 2022, the Tackling Youth Anti-Social Behaviour in Wyre Task Group, commissioned by the Overview and Scrutiny Committee, surveyed Wyre Borough Councillors and the boroughs Parish and Town Councillors. The survey covered incidents of youth anti-social behaviour in their areas, the communication with the council regarding youth anti-social behaviour and the partnership work with key stakeholders to tackle youth anti-social behaviour.

Background

Tackling anti-social behaviour (ASB) in the community and protecting vulnerable persons from harm from others is a key priority for Wyre Council and the wider Community Safety Partnership. In addition, cutting youth crime and making the streets safer is a key priority of the current UK Government.

The Overview and Scrutiny Committee, for many years, have identified anti-social behaviour as a topic for future review. The Community Safety Annual Report for 2020 explained that since the beginning of the Covid-19 pandemic in March 2020, reports of anti-social behaviour have significantly increased in Wyre; however, towards the end of 2021 anti-social behaviour incidents in Wyre seem to be returning to pre-pandemic levels.

The group believed that consulting with ward councillors and parish/town councillors would provide them with a greater perspective of this topic on a local level and assist them to make meaningful recommendations to Wyre's Cabinet to improve and support the council to tackle the problem.

Summary of results

Overall, there were 35 respondents in the survey. Four of those were partial and 31 complete responses. The survey asked parish/town councils and ward councillors their experience with youth anti-social behaviour. The responses were received from a variety of areas from the more urban areas of Fleetwood, Cleveleys, and Poulton to the more rural areas of Pilling, Preesall, and Garstang.

The survey asked how much of a problem if at all, youth anti-social behaviour was in their area. The majority of respondents (67.6 per cent) said that youth anti-social behaviour was an occasional problem; eight respondents (23.5 per cent) said it was a big problem and three respondents (8.8 per cent) said it was not a problem at all.

According to this survey, 77.4 per cent of respondents stated the main two problems in their areas were vandalism/graffiti and groups causing a nuisance. Other problems that were noted were drunk/rowdy behaviour (48.4 per cent) and verbal abuse (38.7 per cent). Some respondents also submitted written responses to this question. Some of the responses mention problems such as drug taking/dealing, speeding cars, intimidation of residents and kicking footballs against residents' front garden walls.

The results indicate that 60.6 per cent of respondents receive one to three complaints from residents about youth anti-social behaviour each month. It is worth noting that six respondents (18.2 per cent) receive zero complaints each month.

When comparing question four to question five it can be observed that even though 60.6 per cent suggested ward/town/parish councillors receive one to three complaints each month, only 9.1 per cent stated they often contact Wyre Council or the Police to raise concerns over youth anti-social behaviour.

84.8 per cent of respondents answered yes to knowing how to report incidents of anti-social behaviour.

This survey suggests that town/parish councils and Wyre Council ward councillors communicate with the council to discuss youth anti-social behaviour mostly via email (72.7 per cent), followed by phone (48.5 per cent), Wyre Council website (21.2 per cent) and social media (3 per cent). Other responses were that they would contact the Police or a Wyre Councillor.

The survey shows that 50 per cent of respondents find communication with Wyre Council regarding youth anti-social behaviour to be easy.

The survey asked how councillors would rate the responses from Wyre Council for youth anti-social behaviour incidents raised to them. The top three answers found that 34.4 per cent of respondents find it satisfactory, 28.1 per cent of respondents do not know and 12.5 per cent of respondents found it average.

The survey questioned whether Wyre Council has good engagement/communications with parish/town council or ward councillors. The top responses show that 37.5 per cent of respondents said no, followed by 34.4 per cent of respondents said don't know and 28 per cent of respondents said yes.

The survey asked what more Wyre Council could do to engage with parish/town councils and ward councillors concerning youth anti-social behaviour. Some of the responses have been summarised below:

- ❖ Active contact with town and parish councils regularly
- ❖ Provide parish/town councils with a dedicated point of contact
- ❖ Someone from the Wyre Community Safety Partnership to attend a council meeting
- ❖ Communicate summary data, outcomes, action plans and police liaison information
- ❖ Monthly reports on all reported incidents and CCTV incidents
- ❖ Send an officer to meetings
- ❖ Ward meetings to discuss issues
- ❖ Give quarterly reports on the incidents and any repair costs the council has incurred
- ❖ Publish a 'Report It' message on all local social media and printed media
- ❖ Easier reporting
- ❖ Make sure all information is well advertised on the website and respond efficiently
- ❖ Suggest ways to engage with youths and their needs and concerns
- ❖ Senior officers and councillors undertake ward walks

The survey questioned whether respondents have an understanding of the work of the Wyre Community Safety Partnership. 51.6 per cent answered yes and 48.4 per cent answered no.

The survey also asked if respondents could name members of the partnership. 11 respondents listed some members. Wyre Council and the Police were some of the top answers.

The survey questioned the Police presence in their parish/town or ward area. 51.6 per cent of respondents stated there was a small presence, 35.5 per cent stated there was no presence and 12.9 per cent stated there was a general presence.

The survey concluded by asking respondents for other related comments regarding the questions asked in the survey. Some responses have been summarised below:

- ❖ Close contact with local PCSO
- ❖ More could be done with additional funding
- ❖ Parents should be responsible for the actions of their children
- ❖ Police strategic positioning does not work. It takes too long for action to be taken Over Wyre
- ❖ We struggle to get members of the public to report anti-social behaviour either to the Police or to Wyre Council so may not be aware of all the incidents. It would be good for the Community Safety Partnership to get more information out there and to make it as easy as possible to report anti-social behaviour
- ❖ There is no better way than police seen on the beat and not in their cars

Approach

The agreed approach for this consultation was to use an online survey. The Democratic Services Officer provided Wyre Borough Councillors and Parish/Town Clerks with the link to the survey. This approach was found to be the most effective and efficient way for the survey to be completed quickly and with ease. Paper copies were provided if requested.

The consultation included both qualitative and quantitative data. The qualitative data provide councillors with an understanding of how individuals subjectively perceive the service; whereas the quantitative data help, councillors identify patterns within the responses.

The survey was estimated to take around five minutes and responses were agreed to be kept anonymous.

Consultation respondents

In total, there were 35 responses to the consultation. Due to the relatively low response rate, it is important to understand that the responses of this survey provide only a snapshot of the experience that a small sample of local politicians has with their residents and youth anti-social behaviour. A report with the full results of this survey is attached at Appendix D.

Supporting documents

Elected Members were presented with a number of additional documents that supported them with their work.

The documents are hyperlinked below, if you require any assistance with accessing these documents please email democratic.service@wyre.gov.uk

- ❖ Document 1 – [Anti-Social Behaviour \(Overview and Scrutiny\) briefing paper on youth related anti-social behaviour](#)
- ❖ Document 2 – [Responses from Wyre's high schools](#)
- ❖ Document 3 - [Full minutes pack of the Tackling Youth Anti-Social Behaviour Task Group](#)

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Conclusions and recommendations

The task group are clear that not all young people in Wyre commit anti-social behaviour offences, and it would be dangerous to assume that they do. It is only a small minority and usually, the young people do not intend to engage in anti-social behaviour, therefore the group realise that education and early intervention are key to successfully tackling youth anti-social behaviour.

The group's research highlights the vast number of organisations that all work towards tackling youth ASB therefore they identify that there is no one solution to tackle youth ASB meaning the close working relationship with external partners is important to maintain.

The group believe that an improvement to the levels of ASB in the community and how incidents are dealt with will result in better health and wellbeing and life opportunities for residents, whilst also protecting Wyre's USP, the Great Outdoors, from harm. In addition, a reduction in youth ASB has the potential of supporting the council in its ambition to raise the aspirations of young people.

The group notes the significant cost to council assets as a result of youth ASB, therefore a strong stance by the council to reduce these types of activities would hopefully reduce these costs in the future.

The council and its relevant stakeholders should be congratulated on its problem-solving, holistic approach to tackling youth anti-social behaviour through its agencies such as the Youth ASB Panel and the Community Safety Partnership. The group fully support the work they do. However, it was noted that 50 per cent of the Health Partnerships and Early Action Officer role is spent on youth ASB and the Manager of Environmental Protection and Community Safety is spending much more time on youth ASB, owing to the pandemic, than what is desirable as they have many other additional responsibilities. They also explained to the group that their roles were wide ranging and varied. Therefore, Cabinet must consider resourcing, staffing levels and workloads to address youth ASB.

In addition, the task group is impressed by the recent successful £10,000 bid to the Police and Crime Commissioners Office allocated for bespoke diversional activities and suggests that this money, alongside further bids, could be looked to fund proposals suggested by the group.

The task group concludes that the following recommendations be made to the Cabinet:

Recommendation one:

That the council continues to develop closer working relationships with organisations such as schools across Wyre to communicate the council's role with youth anti-social behaviour. The council in partnership with the Community Safety Partnership and other relevant agencies should approach schools, particularly high schools, to engage with them about what assistance they may need and what the council can offer regarding youth anti-social behaviour in the community.

The group found that education and early intervention are the key drivers for a reduction in youth anti-social behaviour (ASB).

The group recognise the ongoing work by the council to engage with schools in Wyre. However, the group found it difficult to engage with the high schools and members acknowledge that Wyre Council will also feel these difficulties, as they are not the responsible authority for schools. During the group's consultation with the eight high schools in Wyre, Fleetwood High responded that a simple guide on what services are available and who to contact if the school was concerned about a student would be beneficial. The health and wellbeing of young people in Wyre is a council priority and the group identify that the council may benefit from better engagement with schools will help get across key messages and highlight to schools what Wyre Council can offer, in particular youth ASB in the community.

Recommendation two:

That the council make enquires with external organisations to consider running and financing a revival of a project where the high schools across Wyre, including pupil referral units, create drama productions on key community safety topics such as youth anti-social behaviour. The task group propose that the Wyre Council could assist with the productions such as the offering of Marine Hall as a venue to host the productions. There should also be consideration by the organisation running the project to work alongside Wyre Council, the Police and Lancashire County Council to identify topics for the productions.

Developing young people's thinking and education about the harms and effects of ASB is integral to their development.

It was noted early on in the review that the group saw the benefits of the Northern Beat Project. This was a Lancashire County Council funded project, where topics such as criminal exploitation, drugs and ASB were identified and the drama departments in the high schools across Lancashire were asked to produce short drama productions about these topics. For the schools that took part, their final productions were shown at a selected venue and were judged and a winner was announced. The group believe the purpose of this project was to communicate to pupils problems in society in an engaging way that young people can relate to. The high schools across Wyre, including pupil referral units, should have the opportunity to participate. The group suggest "Wyre Beat" as a potential name.

The group believe that a recommendation on the reintroduction of a scheme such as the 'Northern Beat Project' would assist with the council's ambition to raise the aspirations of young people as raised in the business plan.

The group acknowledge that the council can only work within their existing resources and owing to staffing and financial restraints, the council may struggle to commit to running this project. Therefore, the group believe that the council should make enquires with external organisations to run a project for the high schools in Wyre. The group believe that grant-funding opportunities via either the Police and Crime Commissioners Office or Central Government grants should also be considered to assist the revival of the project.

The group's interview with Police Inspector Wyatt suggested that Wyre Police would be supportive of such a project. For example, assisting with the identification of topics for the productions and offering the Police Cadets to help during the final production. The group believe that the project should be a joint venture with multiple agencies including Lancashire County Council's Children and Family Wellbeing Service and Lancashire Constabulary.

Recommendation three:

That the council consider the formation of a Wyre Council Youth Forum to give a voice to young people to provide feedback, thoughts and ideas on issues that matter most to them and support and influence the development of key areas such as youth anti-social behaviour issues. The Wyre's Youth Mayor should have a key role in the Youth Forum. The task group suggest for the council to look into other avenues in which a Youth Forum could be supported.

The group commend the creation of the Youth Mayor role by Wyre Council and Lancashire County Council to assist Wyre Council in identifying the needs of young people and what is important to them. They agree with the values around providing opportunities for young people to get involved in local decision making and to feed into and tailor services to meet the needs of young people in Wyre. However, they find that more should be done to allow young people a voice in the democratic process at the council and the Youth Mayor should be integral to that.

The group suggest the introduction of a Youth Forum would be a great opportunity to build on young people's opportunities to be at the heart of decision making at Wyre, especially regarding decisions that affect them. Again, the group find that a recommendation on increasing the role of the Youth Mayor and the development of a Youth Forum would assist with the council's ambition to raise the aspirations of young people. Not only would this provide a great voice for young people, but it will also foster a greater knowledge of local democracy and promote the idea of democratic participation at a local level.

The group understand that there are other matters to consider specifically resources and staffing. During their evidence gathering stage, the group found that currently the Health Partnerships and Early Action Officer would not have the capacity to take on this task. Dealing with youth ASB is around 50 per cent of their role, therefore, consideration would be needed about reasonable administration support for meetings, including looking into the possibilities of holding meetings virtually. Another thing to consider would be establishing the forum's main responsibilities, procedure rules, governance arrangements, the remit of the forum, membership, quorum, Chairpersonship, meetings etc.

Recommendation four:

That the council to continue to work with external partners to support diversionary activities such as the boxing project in Fleetwood and to consider expanding such projects for a more universal appeal.

The group recognise that an ambition of the council is to empower healthier communities by supporting and maximising opportunities for improving health and wellbeing across the community.

Several of the group's expert witnesses praised the boxing project in Fleetwood as it provides young people with an opportunity to change their behaviour. They explained that support and funding would be required to continue the project in the long term. The task group believe the continuation of the Targeted Youth Support and Wyre Council joint boxing project for young people identified through the Youth ASB Panel is very important when tackling youth ASB. This diversional activity includes a boxing training session alongside educational activities on topics such as criminal exploitation. The group received a case study from Neil Greenwood about a young person from Fleetwood who was enrolled in the boxing project and as a result, they found a reduction in incidents of ASB and a change in their behaviour.

The group identify that boxing is a specific sport that not all young people who require diversionary activities would wish to take part in. Therefore, the group think there should be some consideration for other sports and activities when providing future projects.

The group understand the robust process of referral to the Youth ASB Panel. Once a child is identified, the panel create a bespoke package of diversional activities in accordance with their individual needs. They believe that reacting to the individual needs of young people is a positive step forward and this approach should continue to be supported.

Recommendation five:

That the council's promotion of how residents can report incidents of anti-social behaviour be continued.

Recommendation six:

That the council replicate the work of Garstang Town Council in providing councillors with a guide on reporting anti-social behaviour to relevant authorities and how to share this information with local residents. The group also suggested a future pre-council briefing slot be scheduled on this topic.

The group identify the importance of individuals recording and reporting incidents and this is the best way for the relevant partners to investigate and tackle ASB. The council must continue to spread this message. Reporting, particularly in those areas where ASB has been identified as more frequent, assists with building trust with residents and for them to feel as if something will be done about it.

Members feel that the form to report ASB on the Wyre website should be as accessible as possible and easy to navigate for residents to find. The group's survey results solidify this argument as it found that even though 60.6 per cent of respondents suggested ward/town/parish councillors receive one to three complaints from residents about youth ASB each month, only 9.1 per cent of those respondents

stated they often contact Wyre Council or the Police to raise concerns over youth ASB.

At the group's final meeting, the task group were informed that a Parish Councillor for Garstang Town Council had drafted a detailed document of guidance for both the Garstang Town Council and members of the public on how is best to deal with and report ASB as well as support those affected by or victims of ASB. Members agree that guidance, such as the one produced for Garstang Town Council, should be adopted for Wyre Councillors. The group believe this would be a productive way to provide the most accurate information to residents who are victims of ASB. The group suggest a pre-council briefing slot by officers on the reporting of ASB for councillors should be considered.

Recommendation seven:

That, after considering the evidence provided, it be recommended that CCTV is vital to the infrastructure and safety of the Wyre borough. The Task Group agrees that public CCTV is a vital community asset, which provides reassurance, deterrence and response. Further to this, it is recommended that work continue to look into upgrading the CCTV. Additionally, it is recommended that the feasibility of additional options to enhance the CCTV across Wyre such as re-deployable cameras and/or providing Ring Doorbell cameras for identified victims of youth anti-social behaviour be explored.

The task group support the necessary upgrades to the CCTV across the borough from analogue to digital. This upgrade will be an effective way to combat ASB and other crimes.

The group were introduced to a pilot scheme that was rolled out by Blackpool Council to provide victims of Domestic Abuse with a free Ring Doorbell, with installation. The committee saw this as a positive scheme and thought it could be adopted by the council and extended to victims who have continuous youth ASB against them. The group acknowledge for a scheme like this, legal and GDPR factors, alongside the fitting arrangements of the Ring Doorbells must be explored before implementation.

Recommendation eight:

That the implementation of the recommendations agreed by Cabinet be reviewed by the Overview and Scrutiny Committee after 12 months.

Councillors' attendances

There were seven meetings of the Tackling Youth Anti-Social Behaviour Task Group.

Name of councillor	Meetings attended (maximum)
Councillor Andrea Kay (Chair)	7
Councillor Peter Le Marinel (Deputy Chair)	7
Councillor Lady Dulcie Atkins	5
Councillor Howard Ballard	3
Councillor Peter Cartridge	6
Councillor Kenneth Minto	3
Councillor Phil Orme	6
Councillor Cheryl Raynor	4
Councillor Mary Stirzaker	1
Councillor Collette Fairbanks	2
Councillor Holly Swales	5

List of appendices

Appendix A - Tackling Youth Anti-Social Behaviour (ASB) in the community Task Group – Draft Scoping Document

Appendix B – Summary of grant applications to the PCC

Appendix C – Ring Doorbell Pilot – evaluation

Appendix D – Full survey results

Appendix E – Anti-Social Behaviour Guidance – Garstang Parish Council example (awaiting papers)

References

- ❖ Nixon, J., Hunter, C., Reeves, K., & Jones, A. (2003). Tackling anti-social behaviour in mixed tenure areas. London: OPDM
- ❖ Crime and Disorder Act 1998, c.37. Available at: <https://www.legislation.gov.uk/ukpga/1998/37/contents> (Accessed: 25 July 2022).

APPENDIX A



Tackling Youth Anti-Social Behaviour (ASB) in the community Task Group – Draft Scoping Document

Review Topic	Tackling youth Anti-Social Behaviour (ASB) in the community. A definition of ASB can be found on the Government website here .
Chair	Councillor Andrea Kay
Group Membership	Councillor Peter Le Marinel (Vice Chair) Councillor Lady Dulcie Atkins Councillor Howard Ballard Councillor Roger Berry Councillor Peter Cartridge Councillor Paul Ellison Councillor Colette Fairbanks Councillor Kenneth Minto Councillor Phil Orme Councillor Cheryl Raynor Councillor Mary Stirzaker Councillor Holly Swales
Officer Support	Marianne Unwin, Democratic Services Officer.
Purpose of the Review	To protect residents and to strive for lower levels of youth anti-social behaviour in the community.
Essential Criteria (at least one must be marked)	<input checked="" type="checkbox"/> A council priority (as set out in the Business Plan) <input checked="" type="checkbox"/> A matter of significant, demonstrable public concern, as raised through ward councillors, local media etc.
Role of Overview and Scrutiny in this Review (mark all that apply)	<input type="checkbox"/> Holding Executive to account – Key Decision

	<input checked="" type="checkbox"/> Holding Executive to account – performance based <input checked="" type="checkbox"/> Community champion <input checked="" type="checkbox"/> External partnership <input type="checkbox"/> Contribution to policy development <input checked="" type="checkbox"/> Policy review <input type="checkbox"/> Statutory duties / compliance with codes of practice
Aims of Review / Terms of Reference	<ol style="list-style-type: none"> 1. To understand the causes and scale of youth anti-social behaviour in Wyre and the impact of the Covid-19 pandemic on the increase of incidents. 2. To explore the impact of youth anti-social behaviour on: <ul style="list-style-type: none"> - The community - Council owned assets - The Police - Businesses - Community groups 3. To review the council's current ASB policies and procedures. 4. To assess the effectiveness of the mechanisms for how the authority responds to and deals with anti-social behaviour, including the community trigger. 5. To examine the effectiveness of multi-agency partnership working such as the Community Safety Partnership, in so far as it affects youth ASB. 6. To make succinct recommendations to Cabinet on what more the council can do to help reduce youth anti-social behaviour in Wyre.
What specific value can Scrutiny add to this work area?	<p>Since the beginning of the Covid-19 pandemic in March 2020, reports of anti-social behaviour have significantly increased in Wyre. A review of how the council tackles anti-social behaviour will highlight potential areas of improvement to reduce ASB incidents.</p> <p>The review will identify areas of strategic focus to assist the council achieve its corporate objective (as set out in the Business Plan). An improvement to the levels of ASB in the community and how incidents are dealt with will result in better health and wellbeing and life opportunities for residents, whilst also protecting Wyre's USP, the Great Outdoors, from harm. In addition, a reduction in youth ASB has the potential of supporting the council in their ambition to raise the aspirations of young people.</p>

	Overall, the review will assist the council in making Wyre a safer community for all residents and visitors.
Methodology	<ul style="list-style-type: none"> - Review previous reports and documentation (see below) - Review of the Business Plan proposal (see below) - Interview witnesses at task group meetings - Site visits - Consultations with businesses and residents - Review and compare the policies of other councils and their impact
Limits of Review	<ul style="list-style-type: none"> - This review is not specific to any particular geographical location; therefore, it is a borough-wide issue. - Crimes that do not fall under the definition of ASB should not be included in this review. - This review is limited to youth related ASB.
Potential Expert Witnesses	<ul style="list-style-type: none"> - Neighbourhood Services and Community Safety Portfolio Holder, Councillor Roger Berry - Corporate Director Environment, Mark Billington - Head of Environmental Health and Community Safety, Neil Greenwood - Manager of Environmental Protection and Community Safety, Corinne Mason - Health Partnerships & Early Action Officer, Shelley Birch - Pan Lancashire Violence Reduction Network and education based multi-agency meeting (MASP), Siobhan Collingwood - Partnerships Officer (CCTV) - Community Safety Partnership - Chief Constable, or local Inspector - Neighbourhood Watch - Youth ASB Group key partners - The Zone in Wyre (Milton Youth and Community Centre Fleetwood) - YMCA - Local businesses - Parish and Town Councils - Members of the public
Documents to be considered	<ul style="list-style-type: none"> - Annual Community Safety report 2020 and 2021 - The Business Plan 2019 – 2023 - Anti-social Behaviour, Crime and Policing Act 2014: Anti-social behaviour powers Statutory guidance for frontline professionals – Home Office - Office for National Statistics – data tables - Additional related documents.
Risks	<ul style="list-style-type: none"> - Potential that the remit of the review may become too broad (size of the project).

Level of Publicity	Potentially high
Indicators of a Successful Review	<ul style="list-style-type: none"> - The investigation should provide the council with a greater perspective of youth anti-social behaviour across the borough and provide solutions to tackle the problem. - A clear recommendation to Cabinet that will assist with reducing the incidents of youth anti-social behaviour in Wyre.
Approximate Timeframe	6 months
Projected Start Date	March 2022

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Community Safety Grant applications to Police and Crime Commissioners office

Date	Grant application / Match funding	Grant	Impact on youth ASB
2015	£1000 / £0	<p>To provide funding for two local venues one in Cleveley's and one in Preesall</p> <p>Recovery Coordinator, currently working for CRI Inspire Drug and Alcohol service North Lancashire supported the project and facilitated and coordinated substance misuse clients through their recovery pathway to remain abstinent engaging in their recovery capitol.</p> <p>A structured workshop was delivered: <u>Foundations of Recovery</u> which was a three stage coaching and support platform designed to empower and enable people to make changes to their lives that are affected by substance misuse.</p>	<p>Impact on youth ASB for this project was negligible but they were not the target audience, attendance at the additional venues was mixed and once the funding was used, the service was dis-continued.</p>
1/1/ 2015	£19000 / £15000	<p>Fylde Borough Council and Wyre Council Community Safety Partnerships agreed to merge the CCTV monitoring services to benefit both parties in the maintenance of their services in a cost effective way.</p> <p>Wyre CCTV have provided the Police and other Authorities support in the prevention and detection of crime through the provision of Town Centre CCTV which is recognised within the West Division as a valuable tool in crime detection.</p> <p>The centralisation of monitoring for Fylde and Wyre enabled Police to have a central point to request evidence and data in a controlled way which has proved effective with CID and</p>	<p>Primarily about improving CCTV coverage in Fylde and Wyre, and ensuring that a connection to local neighbourhood policing remains. The aim is to help people feel safe within their town centres.</p> <p>The current CCTV system also covers some hot spot areas for youth ASB and helps identify perpetrators and supply evidence for multi-agency anti-social behaviour groups ongoing intervention work.</p>

		<p>Neighbourhood Policing in investigating Incidents. The Control Room has a dedicated viewing Station which Police Officers view footage and request downloads. This has proved an efficient and effective process in assisting detection of crimes. This includes proving suspects are innocent as well as guilty.</p> <p>The CCTV have assisted the Police in their deployment of services and in providing information of perpetrators whereabouts on a regular basis as well as providing support on a lower level such as overview of pubs, clubs and venues in town centres where members of the public cannot always look after themselves. Low level public order is always an issue at Taxi ranks and takeaways within these times and can be a reassurance to local businesses that the CCTV offers supporting evidence of disorder and escalation of disorder.</p> <p>The two Authorities have developed a wider network of CCTV coverage.</p>	<p>Once identified as participating all agencies can agree the appropriate level of support and enforcement for the individual concerned.</p>
Jan 2018	£10,000 / £0	<p>Wyre CSP undertook 2 projects using the Community Safety Partnership.</p> <p>Mobile CCTV Wyre Council has youth ASB issues, which move from area to area. By purchasing wild camera we were able to increase the capacity to move CCTV to each area as part of a mobile solution. The cameras have been used in a number of settings or scenarios e.g. fly tipping or ASB associated with a particular venue/area.</p> <p>All monitoring is undertaken overtly with the use of signage.</p>	<p>The use of mobile cameras enhance the ability of Environmental Protection & Community Safety team at Wyre Council to gather evidence around hot spot areas. The cameras increase the ability to identify individuals involved and consider appropriate interventions. We use the cameras overtly but this sometimes leads to the cameras being stolen which then need to be replaced.</p> <p>Great strides were made initially in setting up shop-watch in Fleetwood, the lack of permanent funding for the scheme has</p>

		<p>Development of Shop Watch</p> <p>Wyre and Fylde have a number of shopping centres including Fleetwood, Thornton/Cleveleys, Poulton, Garstang, Kirkham, St Annes & Lytham which are currently covered by the CCTV control room.</p> <p>The aim was to use funding to develop shop watch in each of the areas identified and connect the shop watch communities to the CCTV control room by radio. The CCTV control room would then be able to pass on real time information to the police about incidents such as shop lifting etc, occurring within the shops.</p>	<p>hampered the ability to both maintain the project and develop it further. It remains a desire to improve but needs a number of willing partners to achieve.</p> <p>The value of both projects is an increased ability to identify those involved in youth anti-social behaviour.</p> <p>Once identified as participating all agencies can agree the appropriate level of support and enforcement for the individual concerned.</p>
April 2018	£3550/£0	<p>Reducing vulnerabilities by increasing resilience of school children.</p> <p>Wyre Council engaged with Fleetwood High school to increase the resilience of the children currently in alternative education using Mental Toughness as a means of trying to change their thinking behaviour and aspirations. In order to achieve this Wyre Council approached a company called AQR who facilitated a bespoke program for the children identified.</p> <p>At the same time the teachers involved would also receive training on using the skills going forward.</p>	<p>This was a project to try and give children at risk of being involved in youth ASB the skills to refuse, hopefully preventing anti-social behaviour occurring in the future.</p> <p>Unfortunately no feedback was received from the school, therefore it is assumed the outcomes of the project were not considered positive.</p>
1/1/ 2019	£2400/£0	<p>Purchased 100 Selecta DNA bundles from Selectamark Security Systems plc, which will enable farms to forensically mark their property, such as quad bikes and agricultural vehicles, with SelectaDNA which will help act as a strong deterrent to thieves and help fight rural crime.</p> <p>100 x SelectaDNA Rural Kit Bundle (protects 100 farms).</p>	<p>Target audience was rural communities to enable them to mark important equipment with a unique marking and advertise within the area that this had been done to act as deterrent.</p>

		<p>Each Bundle includes:</p> <ul style="list-style-type: none"> • 50 x SelectaDNA Rural Forensic Marking Kits (each kit also contains 10 x TESA Security ID labels) • 50 x Metal Warning Plaques (10x10cm) • 100 x A5 warning stickers • 5 x SelectaDNA Customised Foamex Warning Signs 40x30cm • 5 x Forensic Marking ID Charts (for use in custody suites and property stores) • 1 x Best Practice Guide (for delivering a successful campaign) • 2 x Back-Pack (for Officers to carry kits during distribution) • Lifetime Registration (No ongoing annual licence fee for farms) • Delivery Charge. <p>The packs were made available to the rural community with victims of rural crime being offered a pack to try and prevent repeat targeting. The packs were promoted at rural community events such as Myerscough Open Day, Great Eccleston Show, Garstang Show, Scorton Game and Country Fair and Scorton Steam Fair.</p>	<p>Limited impact on youth ASB, although if a youth was involved they could potentially have been identified as part of the project.</p>
March 2019	£6,100/£0	<p>The project used AlterEgo's applied theatre production, to deliver Chelsea's Story to every secondary school in Wyre including the McKee Centre. Chelsea's Story was a powerful production highlighting the issue of Child Sexual Exploitation (CSE) which affects both boys and girls. It was aimed at raising awareness of CSE warning signs and the journey that resulted in CSE victims being exploited. Each performance was followed by a plenary and follow up work delivered by Fylde Coast Women's Aid, specialist team WIRED. This was part of a wider project which included every secondary school in Fylde.</p>	<p>The aim of the project was to give children knowledge of the grooming process so that they could recognise such behaviour if they encountered it, and to safeguard children who disclosed they may have been a victim.</p> <p>It is recognised that every adverse childhood experience increases the risk / likelihood of a child embarking on a destructive pathway. Participating in youth related anti-social behaviour is on that pathway.</p>

		<p>An event was also be held in Wyre and Fylde for professionals and parents. It was crucial that parents and professionals were also equipped with the knowledge to understand the different ways that unsafe adults can groom and exploit children.</p> <p>The play tells the story of a group of three students who discover the diary of a girl called Chelsea, who had fallen out with her friend and family then met a man called Gary. Gary was older, owned a car, had a flat and treated Chelsea like an adult. Unfortunately he was not what he seemed to be. The production shows how young people, boys and girls, are groomed by adults for the purposes of sexual exploitation using various methods, ensnaring young people and eventually taking complete control and dominating their lives.</p> <p>The WIRED project team met with designated safeguarding leads and members of the senior leadership team at each school. This allowed schools to take steps to prepare students for watching the performance by delivering an assembly and to identify vulnerable pupils who may need additional support.</p> <p>WIRED project team ensured that drop ins were held after every performance where PCSOs and other relevant agencies such as NEST were invited to take part in handling possible disclosures, and young people could share any concerns and where appropriate cases were escalated to relevant agencies.</p>	<p>This intervention does not have a direct impact on youth related anti-social behaviour but it was aimed at preventing adverse childhood experiences, and provided support and help to those that identified themselves as being a victim.</p> <p>By reducing adverse childhood experiences you also impact on youth related anti-social behaviour.</p>
Dec 2019	£3058 / £0	<u>ACT Awareness Session</u>	The training was provided to raise awareness in the community of what to do in the event of a terrorist attack and sign post to appropriate security information.

		<p>To fund 2 Act Awareness conferences for businesses – the costs were associated with venue booking, refreshments and marketing of the event.</p> <p>The training was delivered by a Counter Terrorism Security Advisor.</p>	No direct impact on Youth anti-social behaviour.
December 2019	£6942 /£0	<p><u>Wyre CCTV</u></p> <p>Grant was used to fund a CCTV upgrade following investigatory works undertaken by Wyre Council ICT team.</p> <p>The aim of the project will be to improve the sustainability of the current CCTV system by improving broadband connections into the Council, to start the process of upgrading analogue camera to digital cameras.</p> <p>Wyre CCTV currently operates analogue cameras and in order to move towards digital cameras broadband capacity needed to be increased and this was an initial piece of work that needed to be undertaken.</p>	<p>Value of CCTV is the increased ability to identify those involved in town centre related youth anti-social behaviour.</p> <p>Once identified as participating all agencies can agree the appropriate level of support and enforcement for the individual concerned.</p>
Dec 2021	£5000 /£0	<p>We have tried to maximise, the No excuse for abuse campaign developed by the constabulary, utilising a number of different approaches.</p> <p>Many options had a long life span, i.e.: the advertising will be in place for long periods and will be reused and recirculated to different sites for as long as the materials remain in good condition.</p>	<p>Raising awareness of domestic abuse and sending out a strong message that it is not acceptable is hoped will reduce the number of domestic violent incidents occurring and consequently the number of adverse childhood experiences that children experience.</p> <p>It is recognised that every adverse childhood experience increases the risk / likelihood of a</p>

		<p>The outdoor advertising provided by Global was limited to just two weeks, however can be re-run various times, in various locations throughout 2022.</p> <p>We are maximising the bus stops that Wyre have control over before commissioning any in the same area by Global, however Wyre only has access to 13 bus stops in total, not all of which are in Fleetwood.</p>	<p>child embarking on a destructive pathway. Participating in youth related anti-social behaviour is on that pathway.</p> <p>This intervention does not have a direct impact on youth related anti-social behaviour but it was aimed at preventing adverse childhood experiences.</p> <p>By reducing adverse childhood experiences you also impact on youth related anti-social behaviour.</p>
March 2022	£10000 / £0	<p>Wyre Council currently co-ordinate a multi-agency youth ASB Group, where any participating agency can refer an individual under the age of 18, who is believed are responsible for anti-social behaviour.</p> <p>The individual will be discussed in a multi-agency setting with all relevant partners present.</p> <p>During the meeting an assessment of what support and enforcement has already been provided to the individual, the nature of the most recent behaviour reported and the frequency of that behaviour.</p> <p>This will help determine where the individual is with regard to the community safety partnership graduated approach to both support and enforcement.</p> <p>In addition we will also assess what the individuals interests are in order to assess whether this interest could be utilised to offer bespoke diversionary activity. The intervention could</p>	<p>The project is targeted at children the community safety partnership have identified as participating in anti-social behaviour.</p> <p>The aim is to work with the youngsters and offer bespoke diversionary activity in order to try and change the behaviour of the individual and stop them from participating in anti-social behaviour because they have been shown an alternative path way which they are interested in.</p> <p>This has to be undertaken alongside appropriate enforcement.</p> <p>Individuals do need to know that there are consequences to their actions at the same time.</p>

		<p>be as simple as paying for membership at a boxing club or gym membership for a 6 month period.</p> <p>The funding granted by the Police and crime commissioner's office would be utilised to help fund the bespoke diversionary activity.</p>	
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In addition in 2019 the following training was also delivered to the two Mckee pupil referral schools at a cost of £1250.

Training delivered by Dean Coady OBE Tuesday 9th July 2019

3 x 'Street-strong Street-safe' - CCE/County Lines Awareness Training for Young Learners including personal safety and resilience responses and Knife Crime awareness workshop.

College House

Session 1 - 8:45

Session 2 - 9:45

Blakiston House, Fleetwood

Session 3 - 11:20 -12:20

Community Safety Projects

At present the police have expressed an interest in applying for a grant to purchase door bells with inbuilt CCTV, which could be fitted to victims of domestic abuse to help them feel safer in their own homes.

CCTV system.

Wyre CCTV town centre system needs to be upgraded from analogue to digital and the community safety team are currently undertaking a review to determine future options and associated costs.

Safeguard: Ring Doorbells for DA Victims

Pilot in Blackpool 25th of November 2021 to 25th of January 2022

Aim:

1. Provide reassurance to the victim
2. Increase evidential opportunities in DA Investigations
3. Prevent further incidents; acting as a deterrent.

Action:

Utilising Blackpool Council's target hardening services to provide victims of DA with a free Ring Doorbell, with installation.

Pilot was launched on the White Ribbon Campaign day 2021 to provide the service over a measurable period, covering the Festive Period where victim's can be more isolated, incidents can increase and support services can be reduced.

- Ring Doorbells were installed to victims of DA referred from Police, Fylde Coast Women's Aid and the Council.

Result and Impact:

- 26 referrals in the period; 5 direct from Police, 19 from local Agencies
- Victims report feeling safer,
- 80% to date without further report incident,
- Prevention and evidential value to be measured over coming months,
- Evaluation to allow roll out in all areas of West.



Report for Review of Tackling Youth Anti-Social Behaviour in Wyre

Response Counts



Totals: 35

1. Please state the name of your Parish/Town Council or ward area

Response

Fleetwood

Garstang

Marsh Mill

Jubilee Ward Cleveleys

Pilling Parish Council

Bleasdale

Carleton

Catterall Parish Council

Cleveleys Park

Cleveleys Parl

Fleetwood Town Council

Garstang and Brock with Catterall

Hambleton&Stalmine

Hardhorn/Highcross

Inskip with Sowerby Parish Council

Jubilee

Jubilee Ward

Mount Ward, Fleetwood

Pilling

Preesall Town Council

Rossall

Stalmine-with-Staynall Parish Council

Stanah Ward.

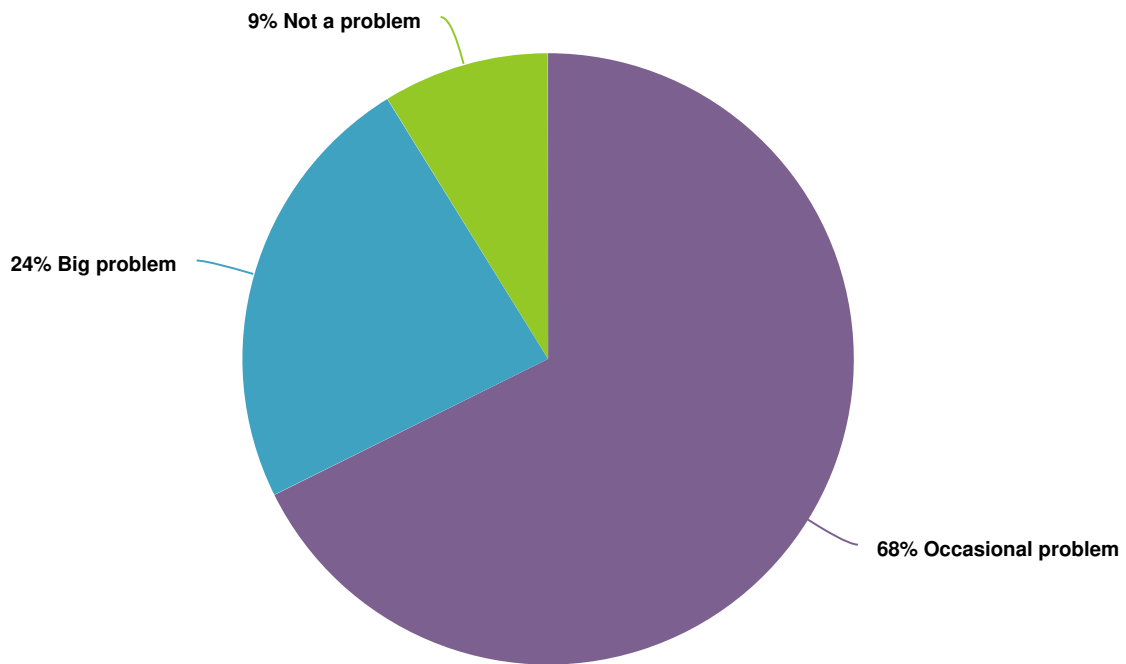
Response

Tithebarn Ward

Victoria and Norcross

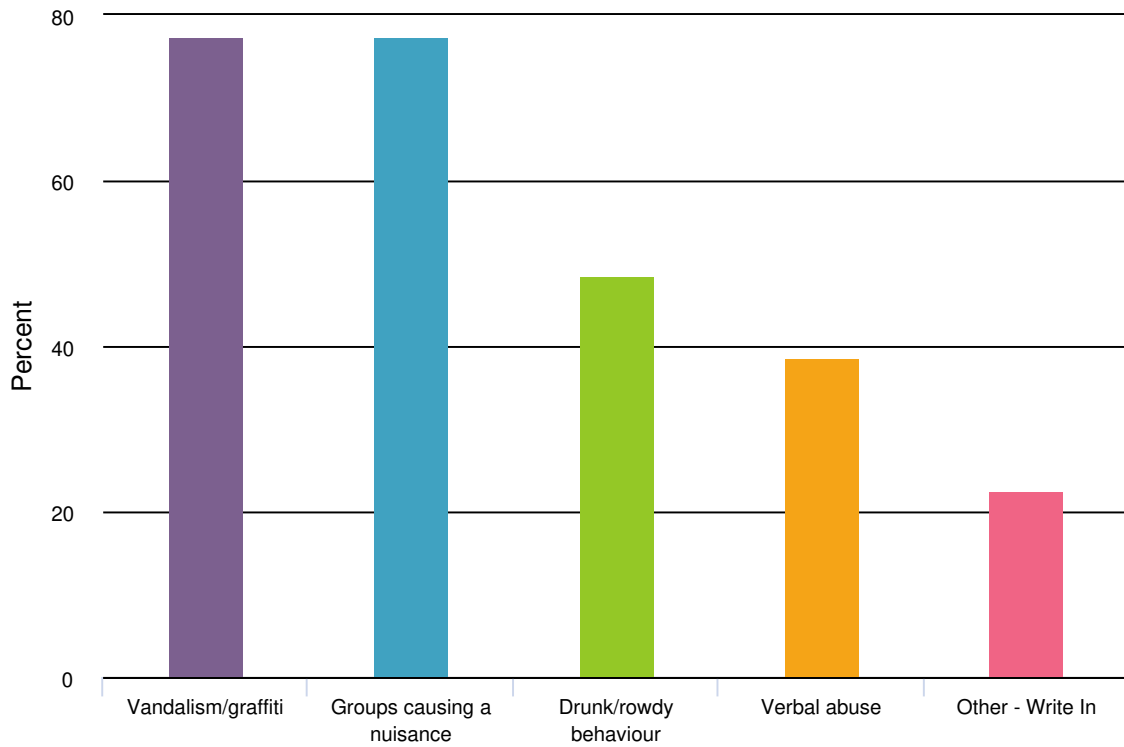
pilling

2. In your opinion, how much of a problem, if at all, would you say youth anti-social behaviour is in your Parish/Town or ward area?



Value	Percent
Occasional problem	67.6%
Big problem	23.5%
Not a problem	8.8%

3. What are the issues considered to be a problem in this area?



Value	Percent
Vandalism/graffiti	77.4%
Groups causing a nuisance	77.4%
Drunk/rowdy behaviour	48.4%
Verbal abuse	38.7%
Other - Write In	22.6%

Other - Write In

10 to 14 year olds kicking footballs against residence front garden walls

Drug taking

Drugs - both dealing and taking

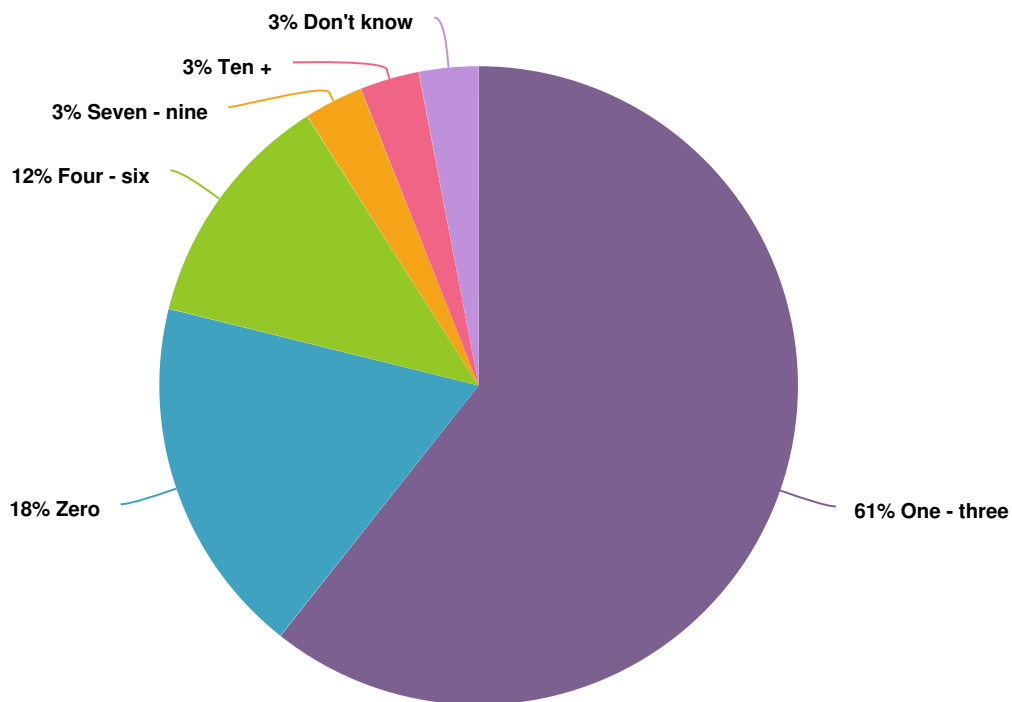
Evidence of drug taking found on Cottam Hall Playing Fields. Speeding cars frequently in pairs on Blackpool Old Road.on a regular basis

Racing cars through back lanes at night and the early morning hours.

Speeding cars on Blackpool Old Road

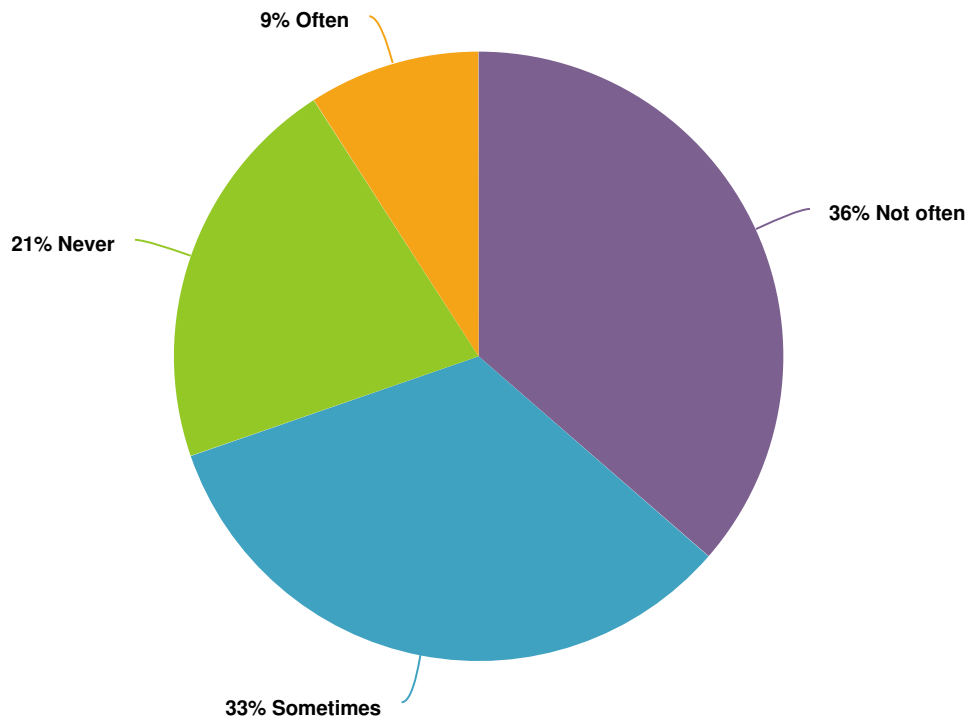
intimidation of residents

4. On average, how many complaints, if any, regarding youth anti-social behaviour do you receive from your residents on a monthly basis?



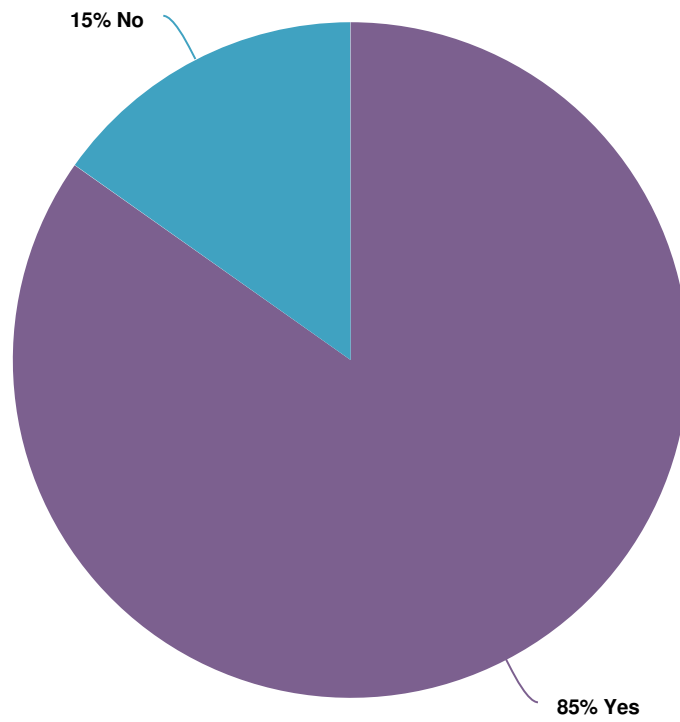
Value	Percent
One - three	60.6%
Zero	18.2%
Four - six	12.1%
Seven - nine	3.0%
Ten +	3.0%
Don't know	3.0%

5. How often do you contact Wyre Council or the Police to raise concerns about youth anti-social behaviour?



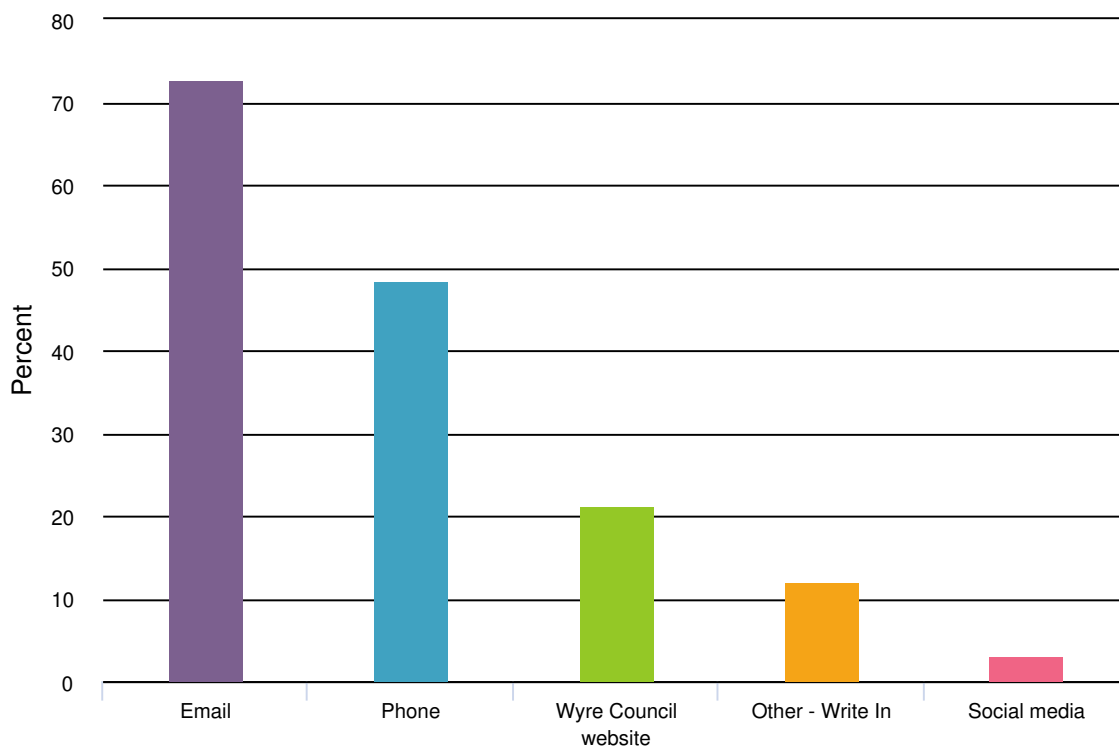
Value	Percent
Not often	36.4%
Sometimes	33.3%
Never	21.2%
Often	9.1%

6. Do you know how to report incidents of anti-social behaviour?



Value		Percent
Yes		84.8%
No		15.2%

7. How would you communicate with Wyre Council to discuss youth anti-social behaviour?



Value	Percent
Email	72.7%
Phone	48.5%
Wyre Council website	21.2%
Other - Write In	12.1%
Social media	3.0%

Other - Write In

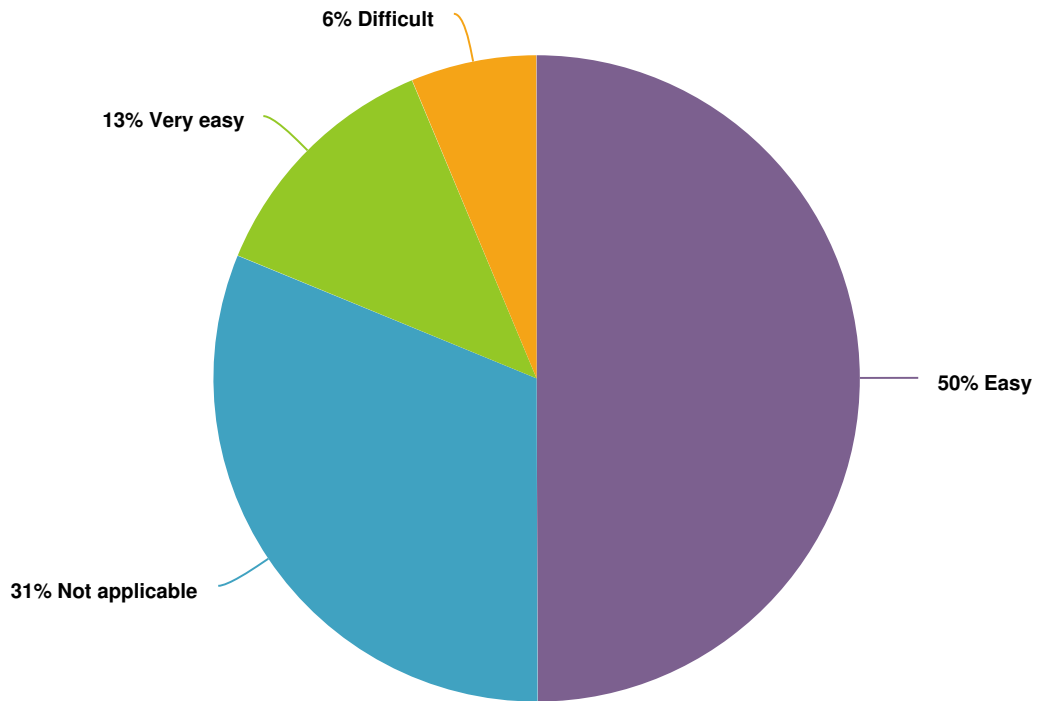
I tend to only contact the police in fairness other than the empty house that keeps being broken into for drug taking, I contact Wyre regarding that to secure it.

Unknown

Wyre Councillor

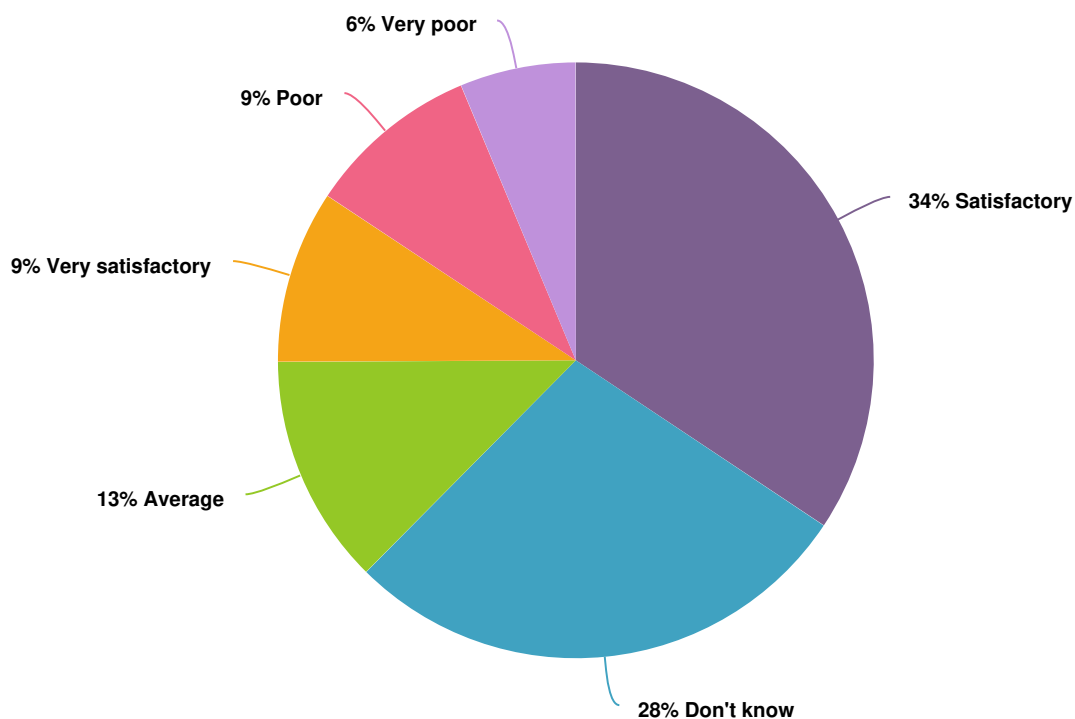
don't know

8. How easy is this process?



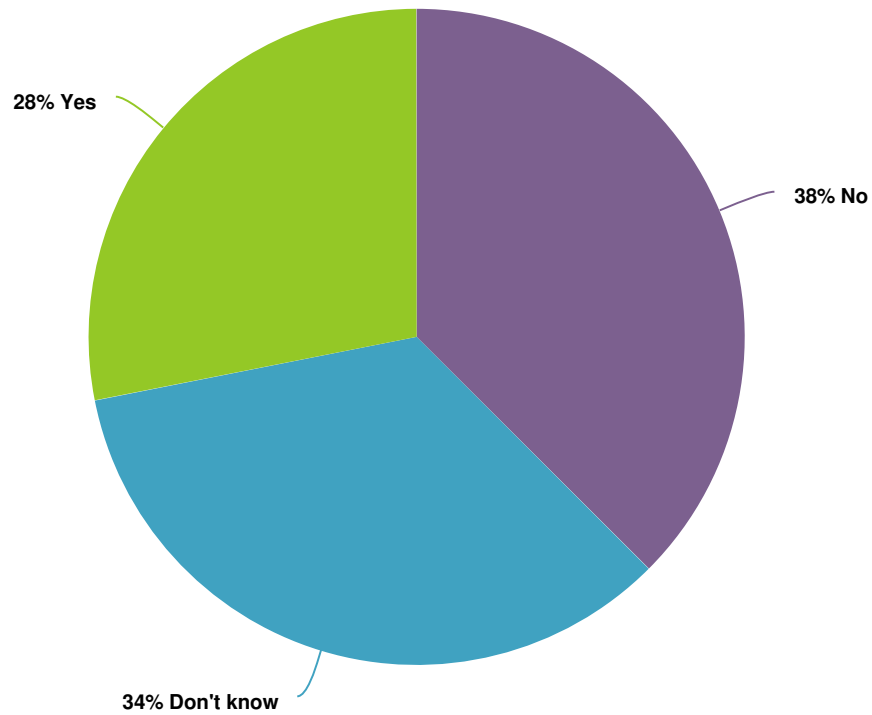
Value	Percent
Easy	50.0%
Not applicable	31.3%
Very easy	12.5%
Difficult	6.3%

9. Overall, how would you rate the response from Wyre Council for youth anti-social incidents raised to them?



Value	Percent
Satisfactory	34.4%
Don't know	28.1%
Average	12.5%
Very satisfactory	9.4%
Poor	9.4%
Very poor	6.3%

10. Would you say that Wyre Council have good engagement/communications with your Parish/Town Council or ward councillors when it comes to youth anti-social behaviour in your area?



Value	Percent
No	37.5%
Don't know	34.4%
Yes	28.1%

11. What more could Wyre Council do to engage with Parish/Town Councils and ward councillors concerning youth anti-social behaviour?

Response

Actively contact town and parish councils on a regular basis so that the contact is never lost. When personnel change the contact and knowledge base often go with it.

As previously explained, I tend to only contact the police, not Wyre council. Who should I be contacting at Wyre Council regarding anti social behaviour? I have contacted them with regards to bins thrown into the river, signs being removed etc.

Better communication. It is possible that Wyre is taking action behind the scenes but as no outcomes are reported it is impossible to say what has been done. Someone from the Wyre Community Safety Partnership to attend a council meeting.

Communicate more, including summary data, outcomes, action plans and police liaison information.

Easier reporting , Suggest ways to engage with youths in our area How to listen and act on youth needs and concerns

Give quarterly reports on the incidents and any repair costs the Council has incurred to rectify the problems.

Involve the PCC Look at monthly meetings with the neighborhood police department/whoever is assigned/responsible for this issue locally.

It is possible that the rate of response is better than believed, however, communication from Wyre is limited and it is not known what is being reported to the police.

More ways of contacting the police ,with a quicker response from them.

Organise ward meetings to discuss the issues.

Provide Parish/Town councils with a dedicated point of contact.

Publish a Report it message in all local social media and printed media. Report monthly on all reported incidents. Provide monthly reports of cctv incidents

Sending an officer to our monthly meetings occasionally, so the public and councillors can ask questions.

To make the Councillors aware of reports made by the General public. This also goes with everything relating to a complaint or query.

Ward Councillors should be provided with a designated Wyre Officer to contact, and also be provided with a Police contact.

Response

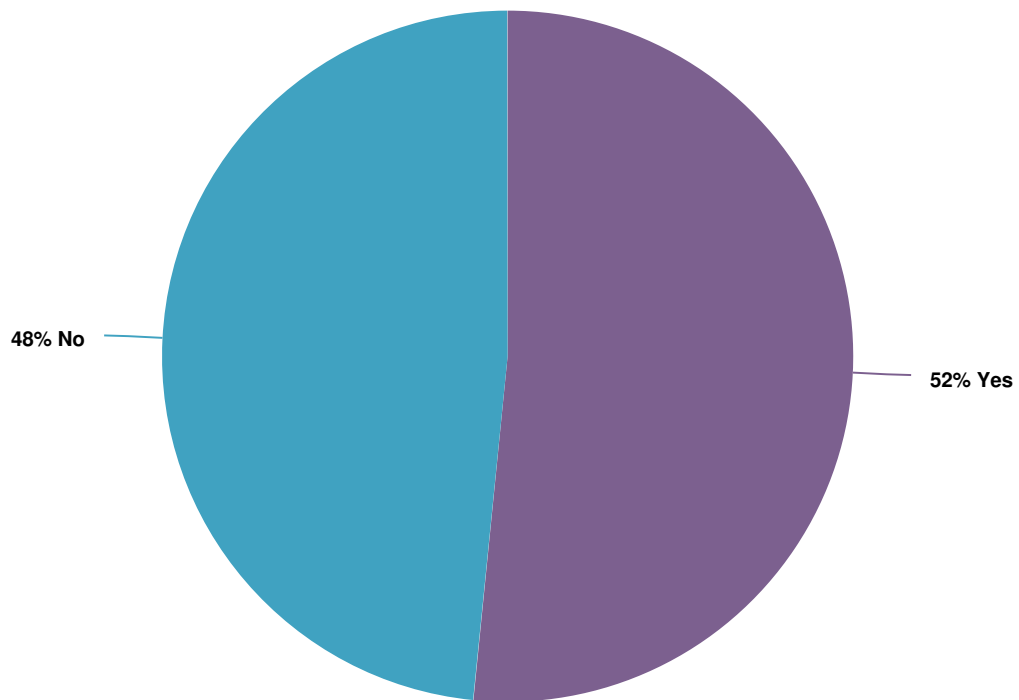
With regard to antisocial behaviour/criminal damage, I report directly to the Police at Fleetwood Police Station.

keep the police notified early. Make sure action is taken and reported to the complainant and Council.

make sure all information is well advertised on website and respond efficiently.

think it worthwhile for Chief Executive and Leader to do ward walk.

12. Do you have an understanding of the work of the Wyre Community Safety Partnership?



Value	Percent
Yes	51.6%
No	48.4%

13. Can you name any of the members of this partnership?

Response

No

no

Cllr Berry

Cllr Roger Berry

Lancashire Police Prison Management Service Fire and Rescue

Police Regenda Wyre LCC YMCA

Police and PCSO Officers Dog warden Enforcement Officers

Police, Wyre Council, LCC

Police,council, probation officer, social services.

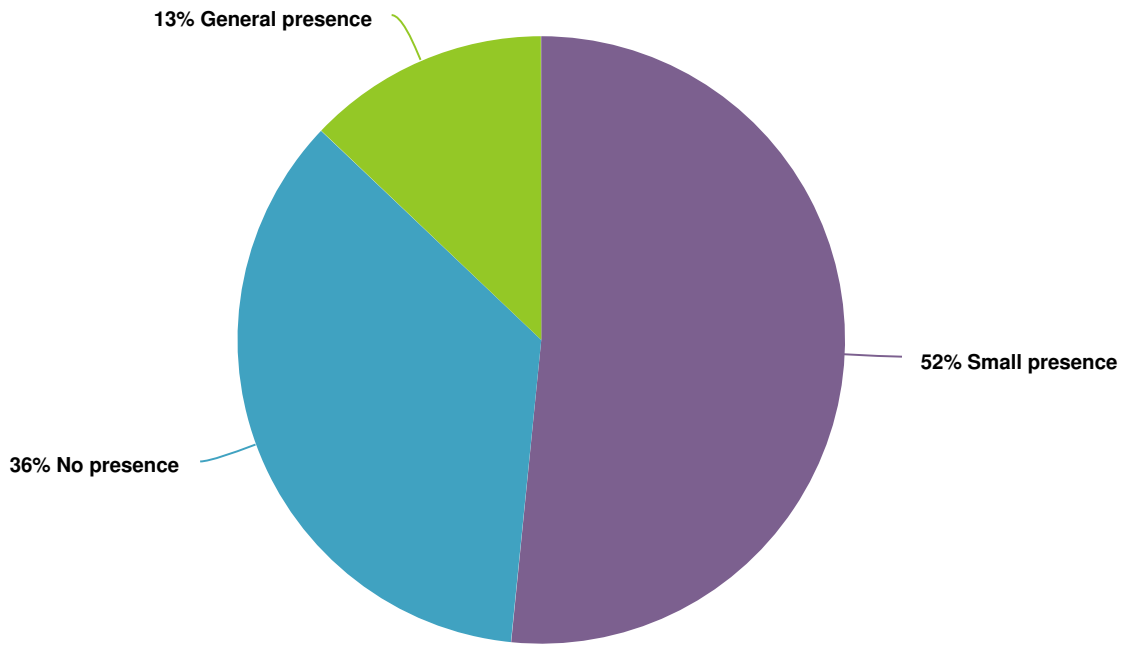
Roger Berry

Wyre Council Lancashire Police Probation Fire Service

Wyre Council, Lancashire Police, NHS, Primary Care Trust, Lancashire Fire and Rescue.prison service.

Wyre, Police, Fire Brigade

14. Finally, in your opinion what is the Police presence like in your Parish/Town or ward area?



Value	Percent
Small presence	51.6%
No presence	35.5%
General presence	12.9%

15. If you have any other comments regarding the questions asked in this survey, please state here:

Response

Although small presence of Police we are in close contact with our PCSO Denise Creighton, who is very helpful

I think Wyre Borough would be hard pressed to quell ASB in the Borough, the new PCC has promised additional man power to help and this together with WBC positive thinking, might well turn the tide for normal residents.

More could be done with additional funding. Cottam Hall playing fields has had little development in facilities since outdoor gym equipment was provided 30+ years ago.

Parents should be made responsible for the actions of their children.

Police strategic positioning doesn't work. It takes too long for action to be taken Over Wyre.

There were no questions about recreational facilities for young people, or what youth club provision exists (existed before Government de-funding)

We struggle to get members of the public to report anti social behaviour to either the Police or to Wyre Council so may not be aware of all the incidents. It would be good for the CSP to get more information out there and to make it as easy as possible to report anti social behaviour.

Without adequate funding from central Government anti social behaviour will only get worse.

no

one question does not fit a criteria, so was not answered.

there is no better way than police seen on the beat and not in their cars!

Garstang Town Council

ASB Guidance for Councillors

Appendix E

Foreword

Anti-Social Behaviour has a profound impact on victims, or those that witness it more generally, and affects how safe they feel in their neighbourhood.

As such Garstang Town Council considers tackling ASB a fundamental duty of the Council and will endeavour to support victims and work with other public services in this regard. The following guidance outlines how the Council seeks to play its part in supporting Community Safety in Garstang.

This guidance seeks to demonstrate the range of activity the Council will undertake and what role it will play in keeping Garstang a safe place to live, work and visit.

Council External Statement (website / social media etc.)

- What is ASB
- How to report ASB

Part 1 - Council External Statement (website / social media etc.)

What is ASB

The term anti-social behaviour covers a wide range of unacceptable activity that adversely affects the lives of people on a daily basis. It often leaves victims feeling helpless, desperate and with a seriously reduced quality of life.

Anti-social behaviour can involve harm to an individual, to the wider community or to the environment.

This could be an action by someone else that leaves you feeling alarmed, harassed or distressed. It also includes fear of crime or concern for public safety, public disorder or public nuisance.

How to report ASB

In an emergency where there is any ongoing ASB incident / Crime which could result in injury or damage call the Police by dialling 999

If not an emergency;

For incidents such as;

- Drug / substance misuse
- Criminal Damage
- Gangs, intimidating / drunken behaviour
- Assault or threatening behaviour
- Prostitution / kerb crawling / sexual
- Hoax / threatening calls
- Stolen property
- Hate crime / incident
- Imitation weapons / knives
- Firework misuse which could cause injury
- Aggressive / threatening begging
- Dangerous / careless driving

Report it to the Police using tel. 101 or via their online report form;
www.doitonline.lancashire.police.uk

For incidents such as;

- Noise complaints
- Fly tipping, littering and dog fouling
- Neighbour nuisance such as that relating to planning issues or inconsiderate behaviour
- Illegal or underage sales of alcohol (if related to immediate drunken / intimidating / threatening behaviour call the police by dialling 999)
- Graffiti or fly posting
- Issues with public toilets (non-police related incident)

Report it to Wyre Council using tel. 01253 891000 or online via their report it form;
www.wyre.gov.uk/report

For Incidents such as;

- Violation of parking regulations, highways, damaged bus shelters or road signs
- Illegal sales of fireworks (if immediate danger call Lancashire Fire and Rescue Service or the Police by dialling 999)

Report it to Lancashire County Council using tel. 0300 123 6703 or online via their reporting forms;

for highways related issues - <https://www.lancashire.gov.uk/roads-parking-and-travel/report-it/>

for illegal sale of fireworks -

<https://www.lancashire.gov.uk/consumer-advice/complain-about-goods-or-services/>

To report incidents anonymously tel. Crimestoppers on 0800 555 111

Anyone attempting to report ASB to Garstang Town Council or one of our Councillor's will be advised to report it to the Police, Wyre Council or Lancashire County Council, as detailed above, because this is the best way to ensure ASB is recorded and actioned appropriately.

Garstang Town Council will seek to support anyone to report ASB via these channels if they feel unable to do so themselves.

Once ASB has been reported Garstang Town Council can help signpost victims to the most appropriate support network and liaise with other agencies to ensure action is taken and the victim is kept informed.



Report of:	Meeting	Date
Clare James, Corporate Director Resources	Overview and Scrutiny Committee	21 November 2022

Overview and Scrutiny Work Programme 2022/2023 – update report

1. Purpose of report

- 1.1 To update the Overview and Scrutiny Committee about the Overview and Scrutiny Work Programme 2022/23.

2. Recommendations

- 2.1 That the committee endorses the draft report of the Tackling Youth Anti-social Behaviour Task Group.
- 2.2 That the committee commission a task group reviewing the promotion of self-care and social prescribing in Wyre.
- 2.3 That the report be noted.

3. Current and completed work

3.1 Tackling Youth Anti-Social Behaviour (ASB) in Wyre Task Group

The group has finished their review and held their final meeting on Thursday 20 October 2022. The draft report including their recommendations is the subject of a separate item on this agenda. If endorsed, the final report will go to Cabinet at their Wednesday 11 January 2023 meeting for consideration.

3.2 The Promotion of Self-Care and Social Prescribing in Wyre Task Group

At the last meeting, the Chair proposed that a short, small task group review be set up to look at health and wellbeing in Wyre specifically to review further opportunities for social prescribing. Related council services to be looked at could include disabled facilities grants, care and repair other wellbeing schemes. It was highlighted that these services help alleviate the pressure from residents presenting at health care settings for non-clinical matters an issue.

There have been discussions with the relevant officers and a scoping has been produced for the committee's consideration.

The draft-scoping document is attached at Appendix 2.

4. Work Programme

4.1 The Overview and Scrutiny Work Programme for 2022/23 is attached at Appendix 1.

report author	telephone no.	email	date
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List of appendices

Appendix 1 – Overview and Scrutiny Committee Work Programme 2022/2023

Appendix 2 – The Promotion of Self-Care and Social Prescribing in Wyre Task Group draft scoping document

Overview and Scrutiny Committee Work Programme 2022/23:

Committee Meetings		
2022		
Date	Theme	Agenda items
Monday 6 June at 6pm	Update and review	<ul style="list-style-type: none"> • Election of Chair for the municipal year 2022/23 • Election of Vice Chair for the municipal year 2022/23 • An update on Covid-19 response – learning to live with the virus • Review of the implementation of the recommendations of the Tourism Recovery Task Group – interim update report • Business Plan 2021/22, Quarterly Performance Statement (Quarter 4: January – March) • State of Wyre Report 2021 • O&S Work Programme 2022/23 – update and planning <p>Invited attendees: Councillor David Henderson (Leader of the Council) and Garry Payne (Chief Executive). Marianne Hesketh (Corporate Director Communities).</p>
Monday 18 July at 6pm	Health and Wellbeing theme	<ul style="list-style-type: none"> • Annual update regarding the work of the Lancashire County Council Health and Adult Services Scrutiny Committee • The annual Quality Account for 2021/22 North West Ambulance Service – Information item • O&S Work Programme 2022/23 – update <p>Invited attendees: Councillor Julia Robinson (Co-opted Member of the Lancashire County Council Health and Adult Services Scrutiny Committee).</p>
Monday 5 September at 6pm	Update and review	<ul style="list-style-type: none"> • Review of the implementations of the recommendations of the Citizens Advice Lancashire West Task Group – one year on • Review of the implementations of the recommendations of the Residents Parking Permit Scheme Task Group • Update report on the Hillhouse Technology Enterprise Zone • Business Plan 2022/23, Quarterly Performance Statement (Quarter 1: April – June) • O&S Work Programme 2022/23 – update

Committee Meetings		
		<p>Invited attendees: Marianne Hesketh (Corporate Director Communities) and Diane Gradwell (Citizens Advice Service West Lancashire). Carl Green (Head of Engineering Services) and Councillor Roger Berry (Neighbourhood Services and Community Safety Portfolio Holder). Councillor Alice Collinson (Planning Policy and Economic Development Portfolio Holder).</p>
Monday 17 October at 6pm	Integrated Health and Care System theme	<ul style="list-style-type: none"> • Annual update from the Lancashire and South Cumbria Integrated Health and Care Board • O&S Work Programme 2022/23 – update <p>Invited attendees: tbc</p>
Monday 21 November at 6pm	Resources and Finance theme	<ul style="list-style-type: none"> • Fees and Charges - draft • Business Plan 2022/23, Quarterly Performance Statement (Quarter 2: July – September) • Promoting Health, Self-Care and Social Prescribing in Wyre Task Group (official name tbc) scoping document for review • Tackling Youth Anti-Social Behaviour in Wyre Task Group – draft report • O&S Work Programme 2022/23 – update <p>Invited attendees: Councillor Michael Vincent (Resources Portfolio Holder and Deputy Leader) and Clare James (Corporate Director Resources, Section 151 Officer).</p>
2023		
Monday 16 January at 6pm	Corporate theme	<ul style="list-style-type: none"> • Business Plan 2023/24 – detailed review • Planned Maintenance and Investment Projects Schedule - 2023/24 • Review of the implementations of the recommendations of the Tourism Recovery in Wyre Task Group – one year on • Internal Staff Covid-19 Task Force – lessons learnt report • O&S Work Programme 2022/23 – update <p>Invited attendees: Councillor David Henderson (Leader of the Council), Garry Payne (Chief Executive) and Marianne Hesketh (Corporate Director Communities). Councillor Bowen (Leisure, Health and Community Engagement Portfolio Holder).</p>
Provisional save the date: Tuesday 7 February at 2pm (tbc)	Work Programme Workshop 2023/24	<ul style="list-style-type: none"> • Workshop to agree topics for review for the 2023/24 Municipal Year

Committee Meetings		
		Invited attendees: The Corporate Management Team (CMT) and the members of the Overview and Scrutiny Committee.
Monday 27 February at 6pm	Police and Community Safety theme	<ul style="list-style-type: none"> • Wyre Community Safety Partnership – annual scrutiny review • Wyre Moving More Strategy • Business Plan 2022/23, Quarterly Performance Statement (Quarter 3: October – December) • O&S Work Programme 2022/23 – update <p>Invited attendees: Martin Wyatt (Wyre Neighbourhood Inspector), Neil Greenwood (Head of Environmental Health & Community Safety), and Councillor Roger Berry (Neighbourhood Services and Community Safety Portfolio Holder). Marianne Hesketh (Corporate Director Communities) & Councillor Bowen (Leisure, Health and Community Engagement Portfolio Holder) tbc</p>
Monday 24 April at 6pm	Work Programme planning and review	<ul style="list-style-type: none"> • O&S Work Programme 2022/23 – update • O&S Work Programme 2023/24 – planning <p>Invited attendees: none.</p>

Task Group Reviews		
Current reviews:		
Date	Topic	Status
March 2022	Tackling Youth Anti-Social Behaviour (ASB) in Wyre	Draft report to O&S
December 2022	The Promotion of Self-Care and Social Prescribing in Wyre Task Group (official name tbc)	O&S to review scoping document
Paused work:		
Date	Topic	Status
2019	Poulton to Fleetwood Link	Paused – waiting on the outcomes of the Government funded business case to identify the preferred option and associated costs
2022	Tourism Strategy – review of the tourism corporate strategy	Paused – waiting on additional information from Marketing Lancashire

Task Group Reviews		
December 2022	Business Plan (single item review in committee)	Paused – Due to workload and timings, the timescales indicated by the committee cannot be met. Thus, the Business Plan will be taken to the meeting in January for full and detailed discussions.
Future review focuses for 2022/23:		
Proposed start date	Topic	Status
Autumn 2022	Leisure Activity Provision	Agreed at the Work Programme Workshop (24.02.2022) – potential single item meeting for members to look at the completed KKP Strategy (tbc)
2023	Climate Change Progress	Agreed at the Work Programme Workshop (24.02.2022)
Looking further ahead:		
Date	Topic	Status
Late 2023	Business Model of Wyre's Theatres	Agreed at the Work Programme Workshop (24.02.2022)
Late 2023	Commercialisation	Agreed at the Work Programme Workshop (24.02.2022)

Updated November 2022

**The promotion of self-care and social prescribing in Wyre
Task Group - Scoping Document**

<p>Review Topic</p>	<p>To understand the contribution of District Councils in supporting health and healthy communities.</p> <p>In particular to investigate how the council contributes to the promotion of self-care and social prescribing in Wyre.</p> <p>Self-care describes a conscious act a person takes in order to promote their own physical, mental and emotional health.</p> <p>Social prescribing is a way for local agencies to refer people to a link worker. Link workers give people time, focusing on 'what matters to me' and taking an holistic approach to people's health and wellbeing. They connect people to community groups and statutory services for practical and emotional support.</p>
<p>Chair</p>	<p>Tbc</p>
<p>Group Membership</p>	<p>Tbc</p>
<p>Officer Support</p>	<p>Democratic Services Officer, Marianne Unwin.</p>
<p>Purpose of the Review</p>	<p>District Councils are well connected and collaborative and can link up local service provision; they work in partnership with social care services, the NHS, local voluntary and charity sector groups, businesses and other agencies such as the police to support public health. In short, district councils make a very important contribution to weaving the social fabric of their areas and seeking to create and sustain healthy places for people to be born, grow, live, work and age well.</p> <p>With this in mind, the review aims to identify areas of improvement to promote and facilitate self-care to residents, this will ensure that people stay well in their community and assist with reducing time spent in primary care settings such as GPs for non-clinical issues. In addition, the review aims to identify how the council can support the wellbeing of residents through social prescribing.</p>
<p>Essential Criteria (at least one must be marked)</p>	<p><input checked="" type="checkbox"/> A council priority (as set out in the Business Plan)</p>

	<input checked="" type="checkbox"/> A matter of significant, demonstrable public concern, as raised through ward councillors, local media etc.
Role of Overview and Scrutiny in this Review (mark all that apply)	<input type="checkbox"/> Holding Executive to account – Key Decision <input checked="" type="checkbox"/> Holding Executive to account – performance based <input checked="" type="checkbox"/> Community champion <input checked="" type="checkbox"/> External partnership <input type="checkbox"/> Contribution to policy development <input type="checkbox"/> Policy review <input checked="" type="checkbox"/> Statutory duties / compliance with codes of practice
Aims of Review / Terms of Reference	<ul style="list-style-type: none"> • Understand what the council offers regarding health and wellbeing. • Understanding the council’s involvement and engagement with local Social Prescribing Networks • Investigation of the value for money and outcomes of the current offer. • Identify and recommend opportunities for improvement. <p>Suggested key areas of focus:</p> <p>Independence Have an understanding of the different types of support the council provides to ensure residents can live safely and comfortably in their own homes, including home adaptations and handyperson services, affordable warmth and energy efficiency and how these services help residents to have more control over their health and wellbeing. Understand the new pilot project (Health and Housing Coordination) operating from Care and Repair into local hospitals / social care services.</p> <p>Physical activity and mental health Have an understanding of the leisure and green spaces and health programmes the council organise or contributes to.</p> <p>Community outreach and advice services Have an understanding of how the council works with organisations, specifically regarding the contribution to social prescribing and what the referral process looks like.</p>

<p>What specific value can Scrutiny add to this work area?</p>	<p>District councils are not formally responsible for public health as detailed in the Health and Social Care Act 2012, but they still have a huge role in it. They are providers of key services, which have a direct impact on the social determinants of health, such as housing, planning, leisure, recreation and environmental health that directly affect the health of the population. District councils are the closest level of local government to their communities.</p> <p>The review will identify areas of strategic focus to assist the council to achieve its corporate objective (as set out in the Business Plan). The council has the ambition to empower healthier communities, which involves collaborating with residents and local stakeholders to support and maximise opportunities for improving health and wellbeing across the community. This review should assist with how this could be explored and identify additional opportunities to achieve this ambition.</p>
<p>Methodology</p>	<ul style="list-style-type: none"> • Interview expert witnesses • Comparative research • Site visits • Consultations • Written submissions
<p>Limits of Review</p>	<p>The review should be limited to investigating the services Wyre Council provides and/or its work with organisations regarding health and wellbeing.</p> <p>The review will exclude looking at matters relating to planning and housing stock.</p>
<p>Potential Expert Witnesses</p>	<ul style="list-style-type: none"> • Leisure, Health and Community Engagement Portfolio Holder • Corporate Director Communities • Head of Housing and Community Services • Leisure, Healthy Lifestyles and Communities Manager • Lancashire and South Cumbria Integrated Care Board representative • Wyre Primary Care Network Lead(s) • Local Social Prescribing Network leads
<p>Documents to be considered</p>	<ul style="list-style-type: none"> • Wyre Council's Business Plan • Shaping Health Places: Exploring the District Council Role in Health – LGA 2019 • The District Council Contribution to Public Health – Kings Fund

	<ul style="list-style-type: none"> • Just What the Doctor Ordered: Social Prescribing a Guide for Local Authorities – LGA 2018 • Wyre Council Website – wellbeing activities, sport and fitness opportunities, care and repair, disabled facilities grants, housing options and homelessness, affordable warmth and home energy insulation, environmental health information including pest control and pollution. • State of Wyre Report 2021 • Life in Wyre Survey 2018
Risks	<p>The topic may become too broad.</p> <p>Unrealistic recommendations.</p>
Level of Publicity	Low.
Indicators of a Successful Review	<p>A clear recommendation to Cabinet influencing future decisions regarding the provision of health and wellbeing services.</p> <p>In addition, the review will investigate:</p> <ul style="list-style-type: none"> • That the Council continues to purposefully engage in the promotion of health and wellbeing. • That the council does all it reasonably can to ensure residents stay independent and well in their communities to help reduce the numbers of people presenting at health care settings for non-clinical matters. • That the council has a collaborative and harmonising approach that results in co-ordinated and preventative action.
Approximate Timeframe	2 – 3 months
Projected Start Date	December 2022